



Ronald Reagan Charter School Alliance

**Regular Board Meeting Minutes**

23151 Palomar Street  
Wildomar, CA 92595  
Phone: (951) 678-5217

**November 24, 2015 @5:00 p.m.**

**Board Members**  
Roland Skumawitz, President  
Ingrid Flores  
Elizabeth Halikis  
Daniel Leavitt, Secretary/Treasurer

**1.0 CALL TO ORDER**

Introduction of Guests

The meeting was called to order by the Board Chair at 5:06 p.m.

**2.0 OPEN GENERAL SESSION**

Establishment of a Quorum

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>  X  </u>

*Other guests present:*

SavantCo Education Services  
Hansberger and Klein, LLC

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

**5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:**

No comments.

**6.0 INFORMATION SESSION:**

**6.1 Teacher's Report**

Report on classroom activities and events.

*Presented by: Allison Montejano, Sycamore Academy Teacher*

**6.2 Financial Report (Attachment 6.2)**

Presentation of the status of Sycamore Academy finances.

*Presented by: Roy Kim, SavantCo Education*

**6.3 Special Education Report**

Report on Sycamore Academy's Special Education Program including current data, services and needs.

*Presented by: Tanya Meeks, Education Specialists and Tess Brown, Student Support Services Coordinator*

**6.4 Director's Report**

Presentation regarding school administration including our material revision and update on current legislation that may impact the school.

*Presented by: Barbara Hale, Executive Director/Principal*

**6.5 Construction Report (Attachment 6.5)**

Status update on the construction project at 23151 Palomar St.

*Presented by: Barbara Hale, Executive Director/Principal*

**6.6 School Report**

Update on Sycamore's education program, assessments, WASC and professional development.

*Presented by: Jeff Morabito, Assistant Principal*

**6.7 Operations Report**

Presentation on enrollment and attendance data. Operations status report.

*Presented by: Laura Girard, Operations Coordinator*

**7.0 ACTION ITEMS:**

**7.1 Audit (Attachment 7.1)**

The board will review and consider the Audit.

Staff recommendation: The board approve the Audit. Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Dr. Flores      Second: Mrs. Halikis      Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**7.2 1<sup>st</sup> Interim Report (Attachment 7.2)**

The board will review and consider the 1<sup>st</sup> Interim Report.

Staff recommendation: The board approve the 1<sup>st</sup> Interim Report. Staff recommends approval.

*Presented by: Barbara Hale, Director/Principal*

Motion: Mrs. Halikis      Second: Dr. Flores      Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**8.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**  
No comments.

**CLOSED SESSION:**

**9.0** Adjourn to closed session at 5:35 p.m.  
The Governing Board will meet in Closed Session to consider matters of student discipline, personnel matters, labor negotiations, litigation and facilities and/or land acquisition.

**9.1 Public Employment pursuant to California Government Code Section 54945.5**  
Classified Employee

**9.2 Conference with Legal Counsel – Anticipated Litigation (Significant Exposure pursuant to subdivision (b) of Government Code Section 54956.9)**

**10.0 RECONVENE OPEN GENERAL SESSION:**

The board reconvened to General Session at 5:57 p.m.

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

Other guests present: None.

**11.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE: No report.**

**12.0 CONSENT CALENDAR**

Consent Calendar Items are considered routine and may be enacted by a single motion.

- 12.1 Approval of the Minutes: September 14, 2015 (Attachment 12.1)**
- 12.2 Approval of the Minutes: October 12, 2015 (Attachment 12.2)**
- 12.3 Approval of the revised Education Specialist job description (Attachment 12.3)**
- 12.4 Approval of the Check Register for October 2015 (Attachment 12.4)**

Motion: Mrs. Halikis    Second: Dr. Flores    Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>

**13.0 BOARD COMMENTS:**  
No comments.


**14.0 ADJOURNMENT**

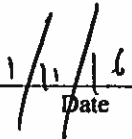
<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>

Motion: Dr. Flores    Second: Mrs. Halikis    Vote: 3 - 0

The meeting was adjourned at 6:26 p.m.

I Daniel Leavitt, attest and certify these minutes to be true and factual.

  
 \_\_\_\_\_  
 Daniel Leavitt

  
 \_\_\_\_\_  
 Date