



Ronald Reagan Charter School Alliance

Regular Board Meeting Agenda

23151 Palomar Street
Wildomar, CA 92595
Phone: (951) 678-5217

<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer
Matthew Roberson

February 13, 2017 @6:00 p.m.

1.0 CALL TO ORDER

The meeting was called to order by the Board Chair at _____.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

Other guests present:
John Arndt, Savantco

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 INFORMATION SESSION:

6.1 LCAP Presentation (Attachment 6.1)

Presentation on the progress towards Sycamore Academy’s Local Control and Accountability Plan (LCAP) goals.

Presented by: Jeff Morabito, Assistant Principal, Mary Bedley and Christy Picard, Sycamore Academy Teachers

6.2 Special Education Report

Report on Sycamore Academy’s Special Education Program including current data, services and needs.

Presented by: Lisa Fortin and Jennifer Smith, Education Specialists and Tess Brown, Student Support Services Coordinator

6.3 Financial Report (Attachment 6.3)

Presentation of the status of Sycamore Academy finances.

Presented by: John Arndt, SavantCo Education

6.4 Operations Report (Attachment 6.4)

Presentation on Prop 39 Energy Efficiency Project and WatchD.O.G.S. Program at Sycamore Academy.

Presented by: Laura Girard, Operations Coordinator

6.5 Director’s Report

Presentation regarding school administration, current legislation that may impact the school, update on the status of Sycamore Preparatory Academy petition submission to Chino Valley Unified School District.

Presented by: Barbara Hale, Executive Director/Principal

6.6 California School Dashboard (Attachment 6.6)

Presentation regarding the new website that shows how local educational agencies and schools are performing on the indicators included in California’s new school accountability system.

Presented by: Barbara Hale, Executive Director/Principal

7.0 ACTION ITEMS:

7.1 Suicide Prevention and Postvention Policy (Attachment 7.1)

The board will review and consider the Suicide Prevention and Postvention Policy.

Staff recommendation: Staff recommends approval of the policy.

Presented by: Laura Girard, Operations Coordinator

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

7.2 Community Investment Contract (Attachment 7.2)

The board will review and consider the ratification of the Community Investment Contract.

Staff recommendation: Staff recommends approval of the contract.

Presented by: Barbara Hale, Executive Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

7.3 2nd Interim Report (Attachment 7.3)

The board will review and consider the 2nd Interim Report.

Staff recommendation: Staff recommends approval of the report.

Presented by: John Arndt, SavantCo Education

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

7.4 Skybridge Solar Contract (Attachment 7.4)

The board will review and consider the ratification of the Skybridge Solar Contract.

Staff recommendation: Staff recommends approval of the contract.

Presented by: Laura Girard, Operations Coordinator

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

7.5 Tobacco Policy (Attachment 7.5)

The board will review and consider the updated Tobacco Policy.

Staff recommendation: Staff recommends approval of the policy.

Presented by: Barbara Hale, Executive Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

8.0 CONSENT CALENDAR

Consent Calendar Items are considered routine and may be enacted by a single motion.

8.1 Approval of the Minutes: November 28, 2016 (Attachment 8.1)

8.2 Approval of the Minutes: January 23, 2017 (Attachment 8.2)

8.3 Check Register for January 2017 (Attachment 8.3)

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

9.0 BOARD COMMENTS:

10.0 ADJOURNMENT

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

The meeting was adjourned at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sycamore Academy of Science and Cultural Arts
Telephone, (951) 678-5217;

FOR MORE INFORMATION

For more information concerning this agenda, please contact Sycamore Academy of Science and Cultural Arts
Telephone (951) 678-5217.

Local Control and Accountability Plan

Progress Towards the Goals



GOAL #1

Expected Annual Measurable Outcomes:

All students will demonstrate progress toward mastery of Common Core State Standards in literacy and mathematics as demonstrated on multiple measures of student achievement including local and/or state assessments.

Progress in the Making

EADMS

is the acronym for

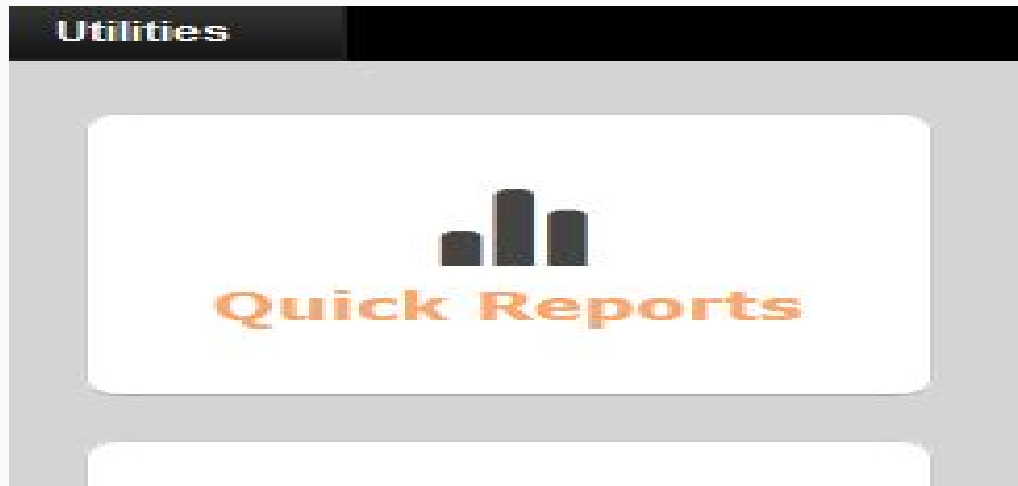
Educator's Assessment Data
Management System



by allacronyms.com



Making Data Meaningful for the Students



Item ID: 68743215
 Question Number: 1
 Points: 1

Discrimination: N/A
 Item Difficulty: N/A
 Weighted Mean Square: N/A

Standard:

Grade: 5th Grade >> Reading >> Presentation of Knowledge and Ideas >> LA.5.RL.5.4
 Determine the meaning of words and phrases as they are used in a text, including figurative language such as metaphors and similes.

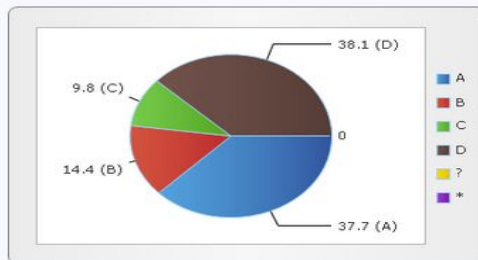
View Passage

Report a problem with this item

Stem:

In Selection 1, the author uses the word **protested** to show that Loki

%	Answer	Rationale
37.7	A disagreed with the idea.	Key: The author uses the word protested to show that Loki disagreed with Thor's accusation.
14.4	B thought about an answer.	This word does not mean that Loki thought about the answer.
9.8	C made a decision.	This word does not mean that Loki made a decision.
38.1	D admitted the truth.	This word does not mean that Loki admitted the truth.
0.0	? Blank	
0.0	* Multiple Marks	



Correct answer is **Bold**.
 Incorrect answer with the greatest response is **Red**.
 ? = Blank
 * = Multiple Marks

Response: A

Hide

Quick Options: Student Show Advanced

Student ID	Student Name	ELA BMK 05 T1	Conventions of Standard E	Informational Text	Knowledge of Language	Presentation of Knowledge
1	98459570	MAMIE, HARRINGTON,	68.6	66.7	66.7	72.7
2	98452510	SCOTT, MARTINEZ,	37.1	66.7	40.0	27.3
3	98458290	NANCY, COOK,	37.1	16.7	46.7	36.4
4	98456076	RAMIREZ, NATHANIEL	68.6	83.3	80.0	54.5
5	98453459	WELLS, ABRAHAM	25.7	16.7	20.0	45.5
6	98452208	PATRICK, RAY	57.1	16.7	66.7	54.5
7	98457481	GILBERT, ANTOINETTE	62.9	50.0	53.3	72.7
8	98458961	INGRAM, DEREK	48.6	50.0	40.0	54.5
9	98452163	FERNANDEZ, GENEVA	51.4	33.3	40.0	63.6
10	98451540	SCHULTZ, FREDDIE	62.9	33.3	66.7	81.8
11	98451013	FIELDS, JONATHON	45.7	33.3	33.3	54.5
12	98452240	SCHMIDT, VICTORIA	42.9	33.3	53.3	36.4
13	98455400	HORTON, ORLANDO	42.9	16.7	53.3	36.4
14	98459025	WILSON, ROSE	60.0	16.7	73.3	72.7
15	98451851	HUFF, HAROLD	62.9	66.7	60.0	54.5
16	98454050	VALDEZ, MICHELLE	37.1	16.7	53.3	27.3
17	98453536	RAY, KEITH	28.6	33.3	26.7	27.3
18	98458235	JENSEN, HENRIETTA	37.1	33.3	26.7	54.5
19	98456172	SIMON, AMOS	74.3	50.0	80.0	81.8

Assessment Analyzation

Teacher

Grade

Math/ELA

Percentage of students scoring 70% or higher _____

Area of intensive focus: Small Group

MA.K-12.MP.7, Look for and make use of structure, Place value

Plan: Think pedagogy. I am going to do this that and the other thing. The students are going to do A, B and C. Be specific. Do not just say things like review, more center work etc. Write the detailed plan that will be used to re-teach this topic.

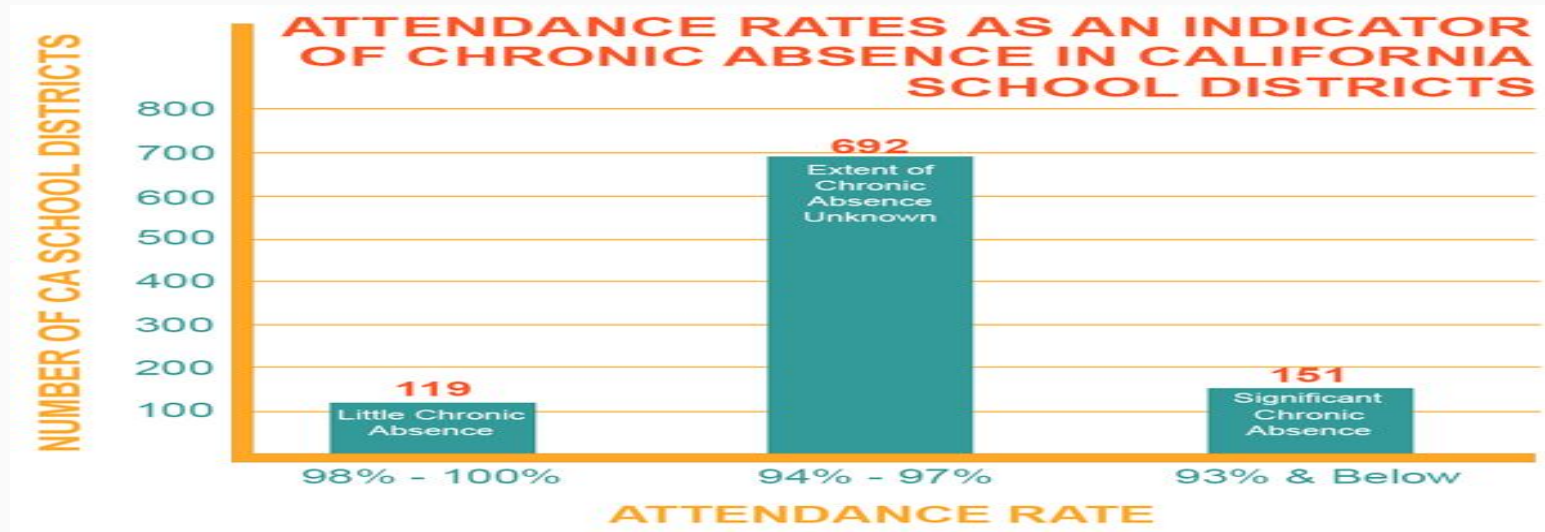
How do you plan to reassess? Exit slips, Kahootit, Google forms

Students

1. Greg
2. Marcia
3. Peter
4. Jan
5. Bobby
6. Cindy

GOAL #2

Improve the attendance rate for all students with below average attendance rates



Progress in the Making

Monthly ADA in Percentage for 2016/17

● August 2016	97.95%	August 2015	97.62%	Goal Met
● September 2016	97.64%	September 2015	96.56 %	Goal Met
● October 2016	97.31%	October 2015	96.49%	Goal Met
● November 2016	96.79%	November 2015	95.72%	Goal Met
● December 2016	96.22%	December 2015	96.17%	Goal Met

New processes in place that are helping to achieve goals:

1. Ensuring attendance is taken on time and accurate.
2. Sending out weekly attendance letters.
3. Call parents when students have been absent for consecutive days.

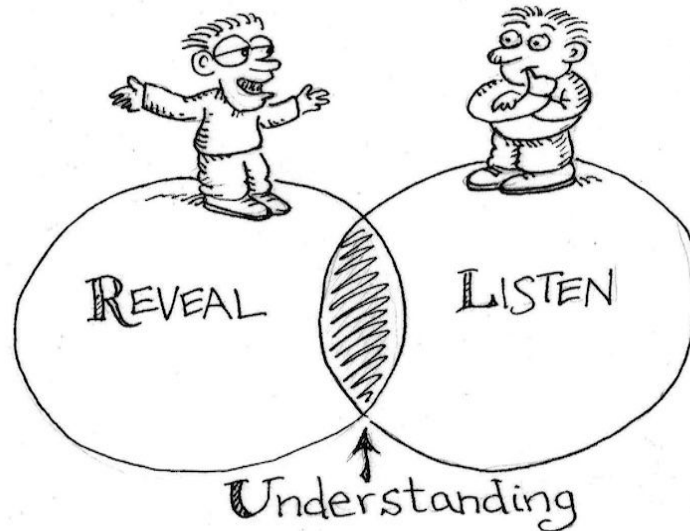
GOAL #3

Increase parent understanding of CCSS accountability and Charter Schools



I LOVE MY
CHARTER
SCHOOL

#CharterSchoolsWeek



Progress in the Making

On November 7 and November 16
Sycamore Academy held a Parent Information Exchange (P.I.E.)
discussing
Common Core State Standards and Charter Schools

Administration made a presentation followed by a question and answer session







Current LCAP Template Format

GOAL:			
Expected Annual Outcomes (In each year, must include all metrics as applicable, pursuant to Education Code sections 52060 and 52066):			
LCAP Year 1: <u>xxxx-xx</u>	Year 2: <u>xxxx-xx</u>	Year 3: <u>xxxx-xx</u>	
Describe the need(s) identified, including a description of the supporting data, to develop the goal:			
Applicable Pupil Subgroups:			
Schools Affected:			
Related State and/or Local Priorities:			
Action/Services and Related Expenditures			
LCAP Year 1: <u>xxxx-xx</u> : Indicate any subgroups, schools, or level of service	Budgeted Expenditures	LCAP Year 1: <u>xxxx-xx</u> : Indicate schools or level of service	Budgeted Expenditures
		Low Income pupils:	
		English Learners:	
		Foster Youth:	
		Redesignated fluent English proficient:	
LCAP Year 2: <u>xxxx-xx</u> : Indicate any subgroups, schools, or level of service	Budgeted Expenditures	LCAP Year 2: <u>xxxx-xx</u> : Indicate schools or level of service	Budgeted Expenditures
		Low Income pupils:	
		English Learners:	
		Foster Youth:	
		Redesignated fluent English proficient:	
LCAP Year 3: <u>xxxx-xx</u> : Indicate any subgroups, schools, or level of service	Budgeted Expenditures	LCAP Year 3: <u>xxxx-xx</u> : Indicate schools or level of service	Budgeted Expenditures
		Low Income pupils:	
		English Learners:	
		Foster Youth:	
		Redesignated fluent English proficient:	

NEW LCAP Template Format

NEW & IMPROVED

California's Local Control Accountability Plan 2017-18 LCAP Template Change Summary

New Order	(Old Order)	Section	Noteworthy Changes
1.	n/a	 Plan Summary	New section that provides LCAP Highlights, including: District Overview, Performance Review with greatest progress / need / performance gaps, Improved Services for unduplicated students, and Budget Summary.
2.	3.	 Annual Update	Moved up from end of Plan, with slight change to actions & expenditure formatting, plus additional analysis fields to increase year-to-year transparency. Also requires analysis of forthcoming LCFE Evaluation Rubrics data.
3.	1.	 Stakeholder Engagement	Reordered, with current year and Annual Update fields now combined, reducing 4 fields to 2.
4.	2.	 Goals, Actions & Services	Additional fields and formatting changes provide more detail and accountability, including: New / Modified / Unchanged options, an updated and fixed (non-rolling) 3 year display, and Actions specific to whether or not Improved Services requirements were met.
5.	4.	 Improved Services for Unduplicated Students	No significant changes.
6.	n/a	 Instructions	Now concentrated at the end of the Plan, with emphasis on clearer & more helpful directions & prompts. Includes reference links throughout document.



1 new Summary section



Now with Evaluation Rubrics



Plus more detail & accountability



Fixed 3 year plan

Get the PDF and accompanying detailed narrative at:
<http://www.goboinfo.com/2017-18-lcap-template-change-summary/>



Gobo's LCAP Infographics better engage stakeholders & promote our schools' good work.
©2016, solutions@goboinfo.com, (888) 938-7779.





Sycamore Academy of Science
and Cultural Arts

Financial Report as of January 31, 2017


fppt.com



Balance Sheet

- 2016 to 2017 Assets increased over 51%
 - Cash fiscal management
 - Increase in fixed assets
 - Increase in A/R from LLC
- 2016 to 2017 Liabilities had little change
 - Current Loans from 2015 paid off in 2016
 - The negative amount in Due to Grantor Governments in 2016 was a PPA on 2016 Audit Report


fppt.com



Profit & Loss

- Due to increase ADA, LCFF Revenue higher
- 2nd Year of SELPA, receiving money sooner
- Federal funds starting to come in
- 1st Apportionment of Facilities Grant money received

fppt.com



Check Register

Noted Items

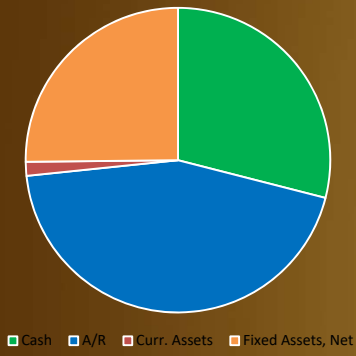
- January 2017
 - CalSTRS – Paying December’s STRS EE & ER Contribution
 - US National Bank – Paying off Loan (Continuous)
 - Community Bank – Paying off Line of Credit

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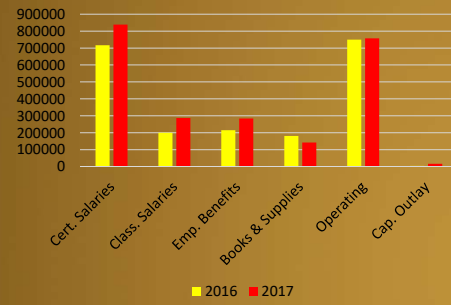


Charts & Graphs

Assets



Expenses YTD



Sycamore Academy of Science and Cultural Arts
Balance Sheet
Year-to-date Comparison
January 2017

	Prior Jan 2016	Actual Jan 2017
Assets		
9120 General Operating Account	358,426.38	593,070.59
9122 BofA Petty Cash	6,649.13	6,551.84
9123 Paypal Account	-	-
9200 Accounts Receivable	453,058.45	685,394.93
9290 Due from Grantor Governments	249,164.62	232,224.00
9299 Inter-Resource Receivable	46,693.54	299,381.46
9330 Prepaid Expenditures (Expenses)	24,224.53	30,482.29
9340 Other Current Assets	1,015.00	-
9341 Deposits	62,216.78	-
9420 Land Improvements	547,698.93	736,314.38
9425 Accumulated Depreciation - Land Improvements	(195,790.11)	(223,101.29)
9440 Equipment	10,378.04	10,378.04
9445 Accumulated Depreciation - Equipment	(691.88)	(2,767.52)
Total Assets	1,563,043.41	2,367,928.72
Liabilities & Fund Balance		
9500 Accounts Payable (Current Liabilities)	224,860.40	55,329.94
9501 Accrued Liabilities	10,837.22	-
9502 Accrued Payroll	-	(182.90)
9503 Accrued Payroll Taxes	-	-
9504 PERS Payable	6,042.62	6,153.24
9505 STRS Payable	22,465.99	31,030.42
9506 403(b) Payable	91.40	-
9507 Garnishment Payable	-	-
9508 Summer Holdback	40,566.35	44,140.98
9510 Credit Card Payable	9,149.29	(1,245.09)
9590 Due to Grantor Governments	(267,903.52)	-
9599 Inter-Resource Payable	46,693.54	299,381.46
9640 Current Loans	343,038.88	-
9669 Other General Long-Term Debt	-	-
Total Liabilities	435,842.17	434,608.05
9791 Beginning Fund Balance	1,127,201.24	1,933,320.67
Total Fund Balance	1,127,201.24	1,933,320.67
Total Liabilities and Fund Balance	1,563,043.41	2,367,928.72

**Sycamore Academy of Science and Cultural Arts
Profit and Loss Statement
Year-to-date Comparison
January 2017**

Object Description		Prior Jan 2016	Actual Jan 2017	Actual YTD Jul - Jan 2017	1st Interim Budget 2016-2017	Actual YTD to Budget %	Description of mthly Income & Expenses
8011	LCFF State Aid - Current Year	165,705	211,885	1,294,888	2,526,616	51.25%	Higher due to ADA growth 2of 4 payments received
8012	Education Protection Account State Aid - Current Year	-	-	299,405	653,638	45.81%	
8096	Transfers to Charter Schools in Lieu of Property Taxes	40,371	57,034	356,459	766,738	46.49%	
8000-8099 Revenue Limit Sources		206,076	268,919	1,950,752	3,946,992	49.42%	
8181	Special Education Entitlements	-	-	-	59,183	0.00%	Title I Funds
8290	All Other Federal Revenue	-	16,211	23,801	50,438	47.19%	
8100-8299 Federal Revenue		-	16,211	23,801	109,621	21.71%	
8311	Other State Apportionments - Current Year	-	20,165	135,730	256,128	52.99%	2nd Year
8545	School Facilities Apportionments	-	177,547	177,547	382,615	46.40%	2nd One-Time
8550	Mandated Cost Reimbursements	86,433	34,473	91,075	108,048	84.29%	2nd One-Time
8560	State Lottery Revenue	-	-	43,503	85,696	50.76%	
8590	All Other State Revenue	-	-	2,322	2,202	105.45%	
8300-8599 Other State Revenue		86,433	232,185	450,177	834,689	53.93%	
8640	Donations - Private	115	-	200	200	100.00%	
8641	Fundraising Revenue	-	220	8,827	-	#DIV/0!	
8699	All Other Local Revenue	2,319	4,554	18,348	33,600	54.61%	
8600-8799 Other Local Revenue		2,434	4,774	27,375	33,800	80.99%	
Total Revenue		294,943	522,089	2,452,105	4,925,102	49.79%	
1100	Certificated Teachers' Salaries	96,340	111,040	688,160	1,380,242	49.86%	
1200	Certificated Pupil Support Salaries	5,773	6,714	39,249	69,745	56.28%	
1300	Certificated Supervisors' and Administrators' Salaries	16,909	17,727	110,790	237,908	46.57%	
1000 Certificated Salaries		119,022	135,481	838,199	1,687,895	49.66%	

		Prior Jan 2016	Actual Jan 2017	Actual YTD Jul - Jan 2017	1st Interim Budget 2016-2017	Actual YTD to Budget %	Description of mthly Income & Expenses
2100	Classified Instructional Salaries	9,312	7,675	70,564	143,868	49.05%	
2200	Classified Support Salaries	7,698	10,702	112,885	228,060	49.50%	
2300	Classified Supervisors' and Administrators' Salaries	8,091	9,839	60,404	107,598	56.14%	
2400	Clerical, Technical, and Office Staff Salaries	3,681	2,794	38,715	74,360	52.06%	
2900	Other Classified Salaries	384	-	4,785	11,759	40.69%	
2000 Classified Salaries		29,166	31,010	287,353	565,645	50.80%	
3101	State Teachers' Retirement System, certificated positions	11,819	16,389	101,548	204,230	49.72%	
3102	State Teachers' Retirement System, classified positions	370	989	4,745	5,677	83.58%	
3202	Public Employees' Retirement System, classified positions	942	1,881	18,074	32,451	55.70%	
3301	OASDI/Medicare/Alternative, certificated positions	2,428	1,923	12,010	20,654	58.15%	
3302	OASDI/Medicare/Alternative, classified positions	2,219	1,838	19,430	39,336	49.39%	
3401	Health & Welfare Benefits, certificated positions	10,174	11,599	62,514	192,397	32.49%	
3402	Health & Welfare Benefits, classified positions	2,602	3,343	28,879	57,814	49.95%	
3501	State Unemployment Insurance, certificated positions	-	-	-	24,234	0.00%	
3502	State Unemployment Insurance, classified positions	-	311	1,273	13,059	9.75%	
3601	Workers' Compensation Insurance, certificated positions	2,153	2,949	24,284	30,660	79.20%	
3602	Workers' Compensation Insurance, classified positions	528	857	11,317	9,818	115.27%	
3902	Other Benefits, classified positions	-	-	(91)	-	#DIV/0!	
3000 Employee Benefits		33,235	42,079	283,983	630,330	45.05%	
4000	Books and Supplies	-	-	1,309	-	#DIV/0!	
4100	Approved Textbooks and Core Curricula Materials	-	-	-	1,309	0.00%	
4200	Books and Other Reference Materials	90	112	1,688	3,130	53.93%	
4300	Materials and Supplies	220	4,292	28,870	120,529	23.95%	
4301	Office Supplies	2,150	688	27,542	-	#DIV/0!	
4302	Classroom Supplies	304	341	4,814	-	#DIV/0!	
4303	Janitorial Supplies	300	-	559	-	#DIV/0!	
4304	Educational Software	-	-	-	-	#DIV/0!	
4305	Instructional Materials and Supplies	360	-	17,651	-	#DIV/0!	
4306	PE Supplies	841	-	1,101	-	#DIV/0!	
4307	Non-Instructional Materials and Supplies	4,647	835	38,547	-	#DIV/0!	
4310	Uniforms	-	625	2,788	-	#DIV/0!	
4320	Test Administration	-	-	-	-	#DIV/0!	
4400	Noncapitalized Equipment	-	2,596	9,023	159,130	5.67%	

		Prior Jan 2016	Actual Jan 2017	Actual YTD Jul - Jan 2017	1st Interim Budget 2016-2017	Actual YTD to Budget %	Description of mthly Income & Expenses
4410	Classroom Furniture and Equipment	-	-	2,382	-	#DIV/0!	
4420	Computers and Computer Equipment	-	-	2,066	-	#DIV/0!	
4430	All Other Noncapitalized Furniture and Equipment	-	-	-	-	#DIV/0!	
4700	Food	166	-	3,847	9,206	41.79%	
4000 Books and Supplies		9,078	9,489	142,187	293,304	48.48%	
5000	Services and Other Operating Expenditure	-	-	3,000	-	#DIV/0!	
5100	Subagreements for Services	-	-	-	53,424	0.00%	
5110	District Oversight Fee	-	3,433	24,031	39,470	60.88%	
5200	Travel and Conferences	-	1,436	1,744	-	#DIV/0!	
5210	Travel	433	645	5,825	24,802	23.49%	
5212	Travel - Lodging	-	-	1,530	-	#DIV/0!	
5213	Travel - Meals & Entertainment	-	-	-	-	#DIV/0!	
5220	Conferences, Conventions and Meetings	-	300	4,770	8,470	56.32%	
5300	Dues and Memberships	-	199	5,380	77,056	6.98%	
5301	Dues and Memberships - Professionals	98	-	450	-	#DIV/0!	
5302	Subscriptions	1,024	30	15,877	-	#DIV/0!	
5310	Licenses and Fees	5,952	900	30,990	-	#DIV/0!	
5400	Insurance	-	-	8,285	43,051	19.24%	
5450	Other Insurance	5,273	914	20,812	-	#DIV/0!	
5500	Operations and Housekeeping Services	327	2,281	9,429	17,902	52.67%	
5510	Janitorial & Gardening Services	-	161	161	-	#DIV/0!	
5520	Security	-	-	613	-	#DIV/0!	
5530	Technology Services	-	-	5,400	-	#DIV/0!	
5600	Rentals, Leases, Repairs, and Noncapitalized Improvements	825	1,055	7,175	-	#DIV/0!	
5605	Equipment Lease	-	-	1	-	#DIV/0!	
5610	Rent, Parking, & Other Occupancy	31,906	54,527	381,608	666,036	57.30%	
5620	Utilities	6,105	1,549	39,466	98,844	39.93%	
5630	Real Estate Taxes	-	-	343	1,782	19.25%	
5640	Repairs & Maintenance - Buildings	3,878	416	2,643	23,503	11.25%	
5641	Repairs & Maintenance - Equipment	202	-	43	-	#DIV/0!	
5800	Professional/Consulting Services and Operating Expenditures	-	3,199	36,179	77,553	46.65%	
5810	Accounting	-	9,898	19,565	9,073	215.64%	
5812	Accreditation/Third Party Review	-	-	-	800	0.00%	
5813	Business Services	10,000	-	68,196	120,000	56.83%	
5815	Bank Charges	206	111	3,226	3,343	96.50%	

	Prior Jan 2016	Actual Jan 2017	Actual YTD Jul - Jan 2017	1st Interim Budget 2016-2017	Actual YTD to Budget %	Description of mthly Income & Expenses
5816 Payroll Fees	1,106	1,864	8,426	14,435	58.37%	
5817 Education Consultants	-	-	-	-	#DIV/0!	
5820 Computer Services	-	-	-	9,467	0.00%	
5830 Legal	750	-	18,500	47,170	39.22%	
5833 Fines and Penalties	-	-	-	-	#DIV/0!	
5836 Fingerprinting	-	-	1,252	-	#DIV/0!	
5840 Professional Development	-	65	440	45,998	0.96%	
5843 Student Field Trips	-	7,080	12,778	-	#DIV/0!	
5852 Contract Labor	103,800	515	6,204	10,240	60.59%	
5870 Special Education Encroachment	-	-	1,014	-	#DIV/0!	
5900 Communications	-	-	331	1,015	32.61%	
5910 Outreach & Communications	-	-	100	18,237	0.55%	
5911 Recruitment Advertising	-	-	-	-	#DIV/0!	
5912 Enrollment Outreach	-	-	-	-	#DIV/0!	
5914 External Communications	-	-	-	-	#DIV/0!	
5920 Postage, Shipping, and Delivery	33	76	1,494	-	#DIV/0!	
5930 Printing & Copying	-	-	-	-	#DIV/0!	
5940 Telephone & Telecommunications	1,482	553	6,621	-	#DIV/0!	
5950 Fundraising	-	-	3,007	10,000	30.07%	
5000 Other Services and Operations	173,400	91,207	756,909	1,421,671	53.24%	
6170 Land Improvements	-	-	-	-	#DIV/0!	
6200 Buildings and Improvements of Buildings	-	-	-	-	#DIV/0!	
6400 Equipment	-	-	-	-	#DIV/0!	
6900 Depreciation Expense	1,914	2,441	17,085	22,968	74.39%	
6000 Capital Outlay	1,914	2,441	17,085	22,968	74.39%	
7438 Debt Service - Interest	-	-	-	-	#DIV/0!	
7000 Other / Direct / Indirect	-	-	-	-	#DIV/0!	
Total Expenditures	365,815	311,707	2,325,716	4,621,813	50.32%	
NET INCOME (LOSS)	(70,872)	210,382	126,389	303,289	41.67%	

ALL ABOUT



WATCH D.O.G.S.® (Dads Of Great Students) is an innovative father involvement, educational initiative of the National Center For Fathering. There are 2 primary goals of the WATCH D.O.G.S.® program.

- 1) To provide positive male role models for the students, demonstrating by their presence that education is important.
- 2) To provide extra sets of eyes and ears to enhance school security and reduce bullying.

WATCH D.O.G.S.® began in 1998 in a single school in Springdale, Arkansas and has since grown into a nationally recognized program that has brought hundreds of thousands of fathers and father figures into the school classrooms and hallways across the country, creating millions of hours of "in school" volunteer time and having a tremendously positive impact on the educational process.

Program Benefits

- Students gain positive male role models.
- Schools gain an extra set of eyes and ears. The presence of a father or father figure will provide an additional deterrent to bullying, enhance a sense of security in the building, and will help to create an environment conducive to learning.
- Fathers get a glimpse of their students' everyday world and learn about the increasingly complex challenges and decisions today's youth are facing. As a result, they can learn to relate better to their student and hopefully connect with them.
- Fathers gain a greater awareness of the positive impact they can have on their student's life in three critical areas including: academic performance, self-esteem, social behavior.
- Due to budget shortfalls and cutbacks, often teachers are presented with larger classrooms each year. The WatchDOGS volunteers provide real and important help for the teachers and the students.

Who are WatchDOGS (Dads Of Great Students)?

WatchDOGS are fathers, grandfathers, uncles, and other father-figures who volunteer for at least one day each year at an official WATCH D.O.G.S.® school. During the day, WatchDOGS may read and work on flash cards with students, play at recess, eat lunch with students, watch the school entrances and hallways, assist with traffic flow and any other assigned activities where they actively engage with not only their own students, but other students as well. Many school principals have reported that the mere presence of a WatchDOG dramatically reduces reports of bullying. On the day of their participation, WatchDOGS are given a brief review of their involvement and they wear an official WATCH D.O.G.S.® t-shirt with a disposable 'Dog Tag' identifying them as WatchDOGS.

Program Recognition

The WATCH D.O.G.S.® program has been recognized by the United States Department of Education and the U.S. Department of Health and Human Services and has been involved in the U.S. Department of Education's P.F.I.E. (Partnership For Family Involvement In Education) and the Department's Safe School Summit. The WATCH D.O.G.S.® program is a founding member of National PTA's M.O.R.E. Alliance (Men Organized to Raise Engagement). The WATCH D.O.G.S.® program was featured on ABC World News Tonight with Charlie Gibson in their "Spirit of America" segment on November 17, 2008, on NBC's Nightly News with Brian Williams on September 12, 2012 and on NBC's Today Show which aired February 11, 2013. Also, the program has been recognized on the floor of Congress as a program that "can be a great tool in our efforts to prevent school violence and improve student performance because it can increase parental initiative and involvement in their children's education." (*Congressional Record, February 7, 2000 page S392*) WATCH D.O.G.S.® has been endorsed by the President's Advisory Council and included in the March 2010 report to the President. In June 2011, US Department of Education Secretary Arne Duncan visited a local WATCH D.O.G.S.® program in the DC area to encourage fathers and father figures to become more active in the educational system and to get a firsthand glimpse of the program.

For more information, visit our website at www.fathers.com/watchdogs, email watchdogs@fathers.com or call us at 1-888-540-DOGS(3647) to speak with a Program Developer.

Local Control Funding Formula



WestEd 

California School Dashboard Orientation Webinar

February 2017

Goals

- ▶ Understand the *background and key features* of the California School Dashboard
- ▶ Recognize important elements of *state and local indicators*
- ▶ Learn about the *Dashboard interface*
- ▶ Know how to *access* the California School Dashboard

Background & Key Features

California School Dashboard

A new website that shows how local educational agencies (LEAs) and schools are performing on the indicators included in California's new school accountability system.

Background

Passed in 2013, the Local Control Funding Formula (LCFF) significantly changed how California:

- ▶ **provides resources to public schools, and**
- ▶ **holds LEAs accountable for improving student performance.**

From “sanction and punish” to continuous improvement by:

Building on LEA strengths within priority areas

Developing capacity of LEAs to address disparities in student groups

Supporting LEAs to identify and improve areas of low performance

Background

- ▶ The State Board of Education (SBE) adopted a new accountability tool required by LCFF, called the **evaluation rubrics**, that includes a set of state and local measures.
- ▶ The tool is the result of **more than a year of stakeholder engagement** and SBE actions.
- ▶ The Dashboard is how performance data from the evaluation rubrics are shown to LEAs and the public.
- ▶ Stakeholders can use the Dashboard to see how LEAs and schools are meeting the needs of their students.

Key Messages

More than a single number	Equity	Supports Local Decision-Making
A quality education is defined by more than a single test score	Increased focus on addressing disparities among student groups	More information to support the local strategic planning process

Local Educational Agencies (LEAs)

- ▶ **School districts**
- ▶ **County Offices of Education (COE)**
- ▶ **Charter schools**
 - ▶ The accountability system has certain differences for charter schools

Note: Alternate indicators are in development for schools included in the Alternative Schools Accountability Model (ASAM)

Key Features

- ▶ **Easy to use reports:** The Dashboard includes reports showing LEA or school performance on:
 - ▶ **6 state performance indicators, and**
 - ▶ **4 local indicators**
 - ▶ **6 for county offices of education (COEs)**
- ▶ **LEA/school search:** Users can view reports that present the performance data in different ways.

Indicators by Priority

Local Control Funding Formula Priority	State Indicator	Local Indicator
Priority 1		Basics Conditions at School
Priority 2		Implementation of State Academic Standards
Priority 3		Parent Engagement
Priority 4	Academic Indicator English Learner Indicator	
Priority 5	Chronic Absence Indicator Graduation Rate Indicator*	
Priority 6	Suspension Rate Indicator	Local Climate Survey
Priority 7	College/Career Indicator*	
Priority 8	College/Career Indicator*	
Priority 9		Coordination of Services for Expelled Students**
Priority 10		Coordination of Services for Foster Youth**

Note: This slide is excerpted from training materials prepared by CCSESA members which occurred in October and December 2016.

State Indicators

State Indicators

The state indicators are based on data that is collected consistently across the state from LEAs through California Longitudinal Pupil Achievement Data System (CALPADS). The state indicators by LCFF priority area are:

- ▶ Academic Indicator [ELA and math] (Priority 4)
- ▶ English Learner Progress (Priority 4)
- ▶ Chronic Absenteeism (Priority 5)
- ▶ Graduation Rates (Priority 5)
- ▶ Suspension Rate (Priority 6)
- ▶ College/Career Readiness (Priorities 7 & 8)

Reference Charts

Performance levels are calculated using percentiles to create a 5 by 5 reference chart that combine **Status** and **Change**.

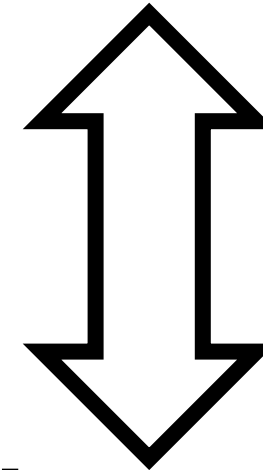
- ▶ Example: An LEA with a “High” **Status** and an “Increased” in **Change** will receive an overall performance of **Green**.

		Change				
		Levels	Declined Significantly	Declined	Maintained	Increased
Status	Very High	Yellow	Blue	Blue	Blue	Blue
	High	Orange	Yellow	Green	Green	Blue
	Median	Orange	Orange	Yellow	Green	Green
	Low	Red	Orange	Orange	Yellow	Yellow
	Very Low	Red	Red	Red	Orange	Yellow

State Performance Levels



Highest



Lowest

The color and amount of fill (e.g., Green always has four segments filled, Red always has only one segment filled) are two ways of showing the performance level. This ensures accessibility for all individuals and that the reports are useable when printed in black-and-white or photocopied.

Numerically Significant Student Groups


Less than 30 students

- ▶ **No performance level reported** for any indicator with fewer than 30 students
- ▶ **Status and change displayed** for student groups with 11 to 29 students.
- ▶ Reported as an **asterisk (*)** for all students and student groups.

No Available Data

- ▶ Where data is currently not available, it is reported as **not applicable (N/A)**.

State versus Local Performance

State	Local
	<p>Met</p> <p>Not Met</p> <p>Not Met for Two or More Years</p>
<p>Performance determined by state based on reference charts</p>	<p>Performance determined by LEA based on state-created standards</p>

Local Indicators

Local Indicators

Data is not collected at the state level for some LCFF Priorities. For these priorities, LEAs will measure and report on their progress through the Dashboard based on locally collected data. These are called local indicators:

- ▶ Basic Services (Priority 1)
- ▶ Implementation of State Academic Standards (Priority 2)
- ▶ Parent Engagement (Priority 3)
- ▶ School Climate (Priority 6)
- ▶ Expelled Youth – COEs Only (Priority 9)
- ▶ Foster Youth Services – COEs Only (Priority 10)

Local indicators **do not** apply to individual schools.

Local Indicators: Performance Lvl's

Meeting the standard on the local indicators is based on **whether the LEA collected and reported performance data** that must be collected locally for each local indicator.

- ▶ *Example Standard (Implementing State Academic Standards - Priority 2)*
 1. LEA annually measures its progress
 2. Reports the results at a regularly scheduled meeting of the local governing board
 3. Stakeholders through the Dashboard

- ▶ **Evidence:** LEA would determine whether it annually measured its progress, which may include use of a self-reflection tool included in the Dashboard, and reported the results to its local governing board and through the local data selection option in the Dashboard.

Note: Local indicators apply to charter schools only if underlying charter petition includes goals for that indicator.

Local Indicators: Uploading Data

- Dashboard Coordinators are able to upload local information to meet the standards for the local indicators.
- **No deadline** for uploading information during the field test:
 - If the LEA completes the self-reflection tool and otherwise meets the standard for a local indicator, the Dashboard will show as *Met*.
 - If the LEA does not complete the self-reflection tool for a local indicator, the Dashboard will show an N/A.
- LEAs are **strongly encouraged** to use this functionality prior to the full implementation of the Dashboard in 2017–18.
 - Beginning in 2017–18, there will be a date-certain in the fall when LEAs must complete the self-reflection tool in order to receive a *Met* rating.

Local Indicators: Sample Interface

Coordination of Services for Expelled Students (Priority 9)

This is the submission form for the county office of education rubrics coordinator to complete on the local performance indicator for the coordination of services for expelled students (priority 9). This form is for county offices of education only.

Standard: COE annually measures its progress in coordinating instruction as required by Education Code Section 48926 and reports the results to its local governing board at a **regularly scheduled meeting of the local governing board** and to stakeholders and the public through the evaluation rubrics.

Instructions: COE determines its progress by completing the self-reflection tool below and reports these results to its local governing board and through the local data selection option in the evaluation rubrics.

Assess the degree of implementation of the progress in coordinating instruction for expelled students in your county?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
1. Assessing status of triennial plan for providing educational services to all expelled students in the county, including:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
a. Review of required data.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Identifying existing educational alternatives for expelled pupils, gaps in educational services to expelled pupils, and strategies for filling those service gaps.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Identifying alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Dashboard Interface

Equity Report

West Chavez Unified School District - San Joaquin County

Enrollment: 2,500 students Socioeconomically Disadvantaged: 87% English Learners: 76%
 Foster Youth: N/A Grade span: K-12 Charter School: No Year: Data 2015-16 ▼

- Equity Report
- Status and Change Report
- Detailed Reports
- Student Group Report

The Equity Report provides the performance levels for the state indicators and identifies the total number of student groups represented in each indicator, in addition to the number of student groups in red/orange.

Performance Levels: Blue (Highest) Green Yellow Orange Red (Lowest)

State Indicators	All Students Performance	Total Student Groups	Student Groups in Red/Orange
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		11	3
English Learner Progress (K-12)		1	0
Graduation Rate (9-12)		8	7
College & Career	N/A	N/A	N/A
English Language Arts (K-8)		5	1
Mathematics (K-8)		5	4

Local Indicators	Ratings
Basics (Teachers, Instructional Materials, Facilities)	Met
Implementation of Academic Standards	Not Met
Parent Engagement	Not Met for Two Years
Local Climate Survey	Met

A dash (-) indicates that the student group consists of less than 11 students, the minimum size for any reporting; an asterisk (*) indicates the student group consists of less than 30 students, and the performance level (color) is not presented or included for accountability purposes. An N/A indicates that data is not currently available. Additional details can be found in the California School Dashboard Technical Manual (link will be provided).

Narrative

The narrative text box is provided as an optional feature for local educational agencies to describe their performance on the state indicators and local indicators. This option allows LEAs to provide additional information and context as part of the display.

Dashboard: Demographic Info

The top of every page of the Dashboard identifies the LEA or school and which report the user has selected, along with key demographic information.

West Chavez Unified School District - San Joaquin County

Enrollment: 2,500 students

Socioeconomically Disadvantaged: 87%

English Learners: 76%

Foster Youth: N/A

Grade span: K-12

Charter School: No

Year: Data 2015-16 ▼

Dashboard: Performance Levels

The Dashboard shows the performance levels using the color-coded images below.

Performance Levels:  Blue (Highest)  Green  Yellow  Orange  Red (Lowest)

Dashboard: Navigating to Reports

Users can choose from four different reports by selecting tabs underneath the demographic information included at the top of the web page.



Dashboard: Narrative Summary

LEAs also have the option of adding additional information in a narrative box that will show up at the bottom of each report.

This gives LEAs the opportunity to explain their local context or identify any circumstances that may have impacted their LEA during the year.

Narrative

The narrative text box is provided as an optional feature for local educational agencies to describe their performance on the state indicators and local indicators. This option allows LEAs to provide additional information and context as part of the display.

Equity Report: State Indicators

- ▶ Shows the **performance level of all students** on state indicators.
- ▶ Shows the **total number of student groups** that are large enough to receive a performance level on each state indicator.
 - ▶ The number of total student groups may differ across indicators due to the grade levels applicable for each indicator.
- ▶ Shows the number of those **student groups in the Red or Orange performance levels.**
 - ▶ Quick overview of overall performance and whether any student groups are struggling on the state indicators.

Equity Report: State Indicators






Equity Report






Status and Change Report

Detailed Reports

Student Group Report

The Equity Report provides the performance levels for the state indicators and identifies the total number of student groups represented in each indicator, in addition to the number of student groups in red/orange.

Performance Levels:  Blue (Highest)  Green  Yellow  Orange  Red (Lowest)

State Indicators	All Students Performance	Total Student Groups	Student Groups in Red/Orange
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		11	3
English Learner Progress (K-12)		1	0
Graduation Rate (9-12)		8	7
College & Career	N/A	N/A	N/A
English Language Arts (K-8)		5	1
Mathematics (K-8)		5	4

Equity Report: Local Indicators

- ▶ Shows performance level for local indicators.
 - ▶ For LEAs that have *Met* the standard for these indicators, the performance data will be available in the Detailed Reports.
- ▶ The default during the transition year will be N/A.
 - ▶ Beginning in the 2017–18 school year, there will be a deadline for completing this information or the LEA would receive a performance level of *Not Met*.

Local Indicators	Ratings
Basics (Teachers, Instructional Materials, Facilities)	Met
Implementation of Academic Standards	Not Met
Parent Engagement	Not Met for Two Years
Local Climate Survey	Met

Status and Change Report

Shows the performance level for each state indicator and the current performance (Status) and difference from past performance (Change) that resulted that in that performance.






Equity Report






Status and Change Report

Detailed Reports

Student Group Report

The status and change report provides the performance level for all students on all state indicators and identifies the status for the current year and change relative to the prior year for each state indicator.

Performance Levels:  Blue (Highest)  Green  Yellow  Orange  Red (Lowest)

State Indicators	All Students Performance	Status	Change
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		Very Low 0.5%	Declined -1.1%
English Learner Progress (K-12)		Low 62%	Increased +1.5%
Graduation Rate (9-12)		Medium 86%	Increased +5%
College & Career	N/A	N/A	N/A
English Language Arts (K-8)		Low 60 points below level 3	Declined -10
Mathematics (K-8)		Very Low 15 points above level 3	Declined Sig. -25

Detailed Reports

- ▶ Shows year-by-year data for the state indicators and additional state data that is relevant to the state indicators.
 - ▶ For LEAs, it also shows the locally collected data reported on the local indicators.
- ▶ Users will see the data organized into at least three groupings:
 - ▶ Academic performance,
 - ▶ Academic engagement, and
 - ▶ School conditions and climate.
- ▶ The groupings reinforce the relationships among the indicators and will make the information more digestible.

Student Group Report

- ▶ Show the performance of all students and each student group on the state indicators.
- ▶ Users can choose to highlight only the student groups in the:
 - ▶ Blue and Green performance levels,
 - ▶ Yellow performance level, or
 - ▶ Orange and Red performance levels.
- ▶ Users can view reports showing performance of all student groups on a state indicator by clicking on that indicator.
- ▶ For any report that shows student group performance, users can also click on any student group to access a single student group's performance on all indicators.

Embargo, Dashboard Access

Embargo

- ▶ The private preview is intended to allow you and your colleagues to become familiar with the Dashboard and the indicators and methodology for measuring performance.
- ▶ Resources to assist communicating with stakeholders about the Dashboard and a media toolkit will be available by Monday, February 13.
- ▶ **Access to the Dashboard is being provided on an embargoed basis through 8 a.m. on Wednesday, February 22.**
 - ▶ This means that, as a condition of accessing the Dashboard, **you cannot share *any* reports or data in the Dashboard outside employees of your LEA during the embargo period** and must ensure that any LEA employees who receive Dashboard reports or data understand and agree to honor the embargo.
- ▶ The embargo ends prior to the Dashboard's public launch in March 2017. LEAs may begin sharing their performance data with local stakeholders at that time, and it is up to each LEA to determine whether to do so and, if so, how.

Accessing the Dashboard

Dashboard Coordinators:

- ▶ Receive user name and password to access Coordinator Landing Page and Resources related to the Dashboard
- ▶ Superintendent/Charter School Administrator must approve enrollment for Coordinator to receive user name and password
- ▶ If Coordinators completed the registration form but have not received user name and password, follow up with their Superintendent/Charter School Administrator

Accessing the Dashboard (Cont.)

Coordinator Landing Page:

- ▶ Links to Resources related to the Dashboard
 - ▶ Resources specific to Coordinators and
 - ▶ Resources for general public
- ▶ Back-end access to complete self-reflection tools and upload information for the local indicators
- ▶ Back-end access to complete optional narrative text box to provide additional local information or context to the public Dashboard display

Closing

Key Messages

More than a single number	Equity	Supports Local Decision-Making
A quality education is defined by more than a single test score	Increased focus on addressing disparities among student groups	More information to support the local strategic planning process

Additional Resources and Training

- ▶ **Link on Dashboard Coordinator page** to resources
 - ▶ Technical resource on indicators and calculating performance
- ▶ **Announcements to Dashboard Coordinator distribution list** when new resources available
- ▶ **Toolkit to support communication** with local stakeholders and media about the Dashboard
 - ▶ *Coming week of February 13th*

Additional Resources and Training

Future, In-Depth Webinars:

1. Dashboard and Impact on the Local Control Accountability Plan (LCAP) Development
2. Academic Indicator
3. English Learner Progress and Suspension Rate Indicators
4. Graduation Rate and Career/College Indicators
5. Statements of Model Practices, Local Indicators and Chronic Absenteeism (review of local data)

Frequently Asked Questions

- ▶ Ensuring continual improvement of the new accountability system
- ▶ Performance data to inform assistance and support
- ▶ Using Dashboard data in the Local Control and Accountability Plan (LCAP) process





Additional questions, comments, or feedback?

Please email lcff@cde.ca.gov

SUICIDE PREVENTION AND POSTVENTION POLICY 5260.0

Purpose

The RRCSA Governing Board in recognition of the need to protect the health, safety and welfare of its students, to promote healthy development, to safeguard against the threat or attempt of suicide among school aged youth, and to address barriers to learning, hereby adopts this policy. This policy corresponds with and supports other federal, state and local efforts to provide youth with prevention education, early identification and intervention, and access to all local resources to promote health and prevent personal harm or injury.

Prevention Education

Students will receive age appropriate lessons in their classrooms through health education on the importance of safe and healthy choices, as well as help seeking strategies for self or others. Students are taught not to make promises of confidence when they are concerned about a peer or significant other. Lessons will contain information on comprehensive health and wellness, including emotional, behavioral and social skills development. Lessons are taught by community service providers and certificated and trained staff. Students who are in need of intervention will be referred to the Student Study Team (SST) for screening and recommendations.

Staff Training and Responsibilities

All staff are responsible for safeguarding the health and safety of students. All staff are expected to exercise sound professional judgment, err on the side of caution and demonstrate extreme sensitivity throughout any crisis situation. All school personnel should be informed of the signs of youth depression/suicide. Any staff member who is originally made aware of any threat or witnesses any attempt towards self-harm, that is written, drawn, spoken or threatened, will immediately notify the principal or designee. Any threat in any form must be treated as real and dealt with immediately. No student should be left alone, nor confidences promised. Thus, in cases of life threatening situations a student's confidentiality will be waived. The school's suicide crisis response procedures will be implemented.

Suicide Crisis Response Procedures

Suicide Threat

Definition – A suicide threat is a verbal or non-verbal communication that the individual intends to harm him/herself with the intention to die but has not acted on the behavior.

- The staff member who learns of the threat will locate the individual and arrange for or provide constant adult supervision.
- The above-mentioned staff member will immediately inform the principal/designee.
- The principal/designee will involve student services/counseling staff, school nurse practitioner or other trained mental health professional in their absence.

- The appropriate staff or approved agency provider will determine risk and intervention needed by interviewing the student and filling out the Suicide Risk Assessment Checklist (Attachment A), and gathering appropriate supportive documentation from teachers or others who witnessed the threat.
- The principal/designee will:
 - a. Contact the parent/guardian, apprise them of the situation and make recommendations. Most often it is the person conducting the interview who contacts the parent/guardian.
 - b. Put all recommendations in writing to the parent/guardian. This may be through certified mail, email delivery confirmation, a parent/signature “sign off” of recommendations sent home to be returned the next day or other approved communication procedure.
 - c. Mail the recommendation through certified mail if there is any question or doubt of the parent/guardian receiving the recommendations.
 - d. Maintain a file copy of the letter in a secure and appropriate location.
- If the student is known to be currently in counseling, the principal/designee will attempt to inform their treatment provider of what occurred and the actions taken once the parent/guardian has signed the Parent Authorization for Release/Exchange of Information form (Attachment B).
- If the parent refuses to cooperate, and there is any doubt regarding the child’s safety, the school employee who directly witnessed the threat will pursue a 302 involuntary mental health assessment by calling County Emergency Services at 951-509-2499, and ask for a delegate. The delegate will listen to concerns and advise on the course of action. If a 302 involuntary mental health assessment is granted, the first-hand witness will need to be the petitioner, with support from the principal/designee.
- If the county delegate authorizes a 302 mental health assessment, then the county will authorize transportation to the assessment. The transportation for a 302 mental health assessment is provided by the parent, local police or EMS. Do not drive the student in personal vehicles. Do not leave the student alone at any time. Depending on the level of the student’s distress, the 302 petitioner may need to travel in a separate vehicle.
- Involve the SST team for follow-up and support.

Note: If a threat is made during an after-school program, and no school or district personnel are available, call 951-686-HELP (4357) or 1-800-273-TALK for help. Inform the principal of the incident and actions taken.

Suicidal Act or Attempt on School Grounds or During a School- Sponsored Activity

Definition of Suicidal act (also referred to as suicide attempt) – a potentially self injurious behavior for which there is evidence that the person probably intended to kill himself or herself; a suicidal act may result in death, injuries, or no injuries.

The first school employee on the scene must call for help from another staff member, locate the individual and follow school emergency medical procedures, such as calling 911. A staff member must

notify the principal/designee.

- a. Staff members should move all other students out of the immediate area and arrange appropriate supervision. Students should not be allowed to observe the scene.
- b. Principal/designee will involve student services personnel to assist as needed.
- c. Principal/designee will contact parent/guardian and ask them to come to the school or hospital.
- d. Principal/designee will document in writing all actions taken and recommendations.
- e. If the student is known to be currently in counseling, the principal/designee will attempt to inform their treatment provider of what occurred and the actions taken.
- f. Principal/designee will involve the SST team for follow-up and support.
- g. Principal/designee will request written documentation from any treating facilities prior to a student's return to school.
- h. Student services staff will promptly follow up with any students or staff who might have witnessed the attempt, and contact their parents/guardians. Student Services staff will provide supportive counseling and document all actions taken. Guidelines are available in the STAR-Center's Postvention Standard's Manual.
- i. Media representatives should be referred to the appropriate school spokesperson (Administration or designee). School staff should make no statements to the media. Suicide Act or Attempt Not on School Grounds or During a School-Sponsored Activity but reported to a school employee follow the procedures outlined under Suicide Threat. Suicide of a student or employee on School Grounds or During a School Sponsored Event.

Definition Suicide – death caused self-directed injurious behavior with any intent to die as a result of the behavior.

Note: When a sudden unexplained death of a student or staff member occurs, the principal/designee will confer with the RRCSA Governing Board and promptly implement crisis response procedures as outlined in the Safe School Plan. These actions may include the following: The coroner's or medical examiner's office must first confirm that the death was a suicide before any school official may state this as the cause of death. Schools must adhere to the wishes of the family in this regard and respect their right to privacy and confidentiality.

- a. The first employee on the scene must call for help from another staff member, locate the individual and follow emergency medical procedures, such as calling 911.
- b. A staff member must notify the principal/designee.
- c. Staff members should move all other students out of the immediate area and arrange appropriate supervision. Students should not be allowed to observe the scene.
- d. Principal/designee will involve student services personnel to assist as needed.
- e. Principal/designee will contact parent/guardian and ask them to come to the school or hospital.
- f. Principal/designee will document in writing all actions taken and recommendations. Refer to the STAR-Center's Postvention Standard's Manual, for a detailed outline of suicide postvention (procedures to support schools following a sudden death).
- g. The principal or his/her designee will:
 - Immediately notify, regardless of the day or time, the Executive Director at 951-473-5370.

- Verify and obtain as much factual information as possible via school police, the parent/guardian, or others who may have the facts depending on circumstances.
- Assemble your response team using school-based and community resources and the school's service providers that are part of the SST team; use the procedures outlined in the Safe School Plan if in the evening or over the weekend to insure that everyone is informed of what occurred in a timely manner.
- Do not describe the death as a suicide with the general public, parents, staff or students unless you have written confirmation from the coroner or medical examiner. Decisions about whether to share the coroner's findings should be made in accordance with the guidelines outlined in STAR-Center's Postvention Standards Manual.
- Promptly collect and safeguard the student's belongings from desk or classroom, any student work or photo or staff belongings from his/her desk (in the event of a staff death). Consult with family members and determine a mutually agreeable date and time in private, to return these belongings.
- Inform the faculty that a sudden death has occurred using written communication if school has already begun, followed by a staff meeting at the conclusion of the day. If the death occurred in the evening, convene a staff meeting prior to the start of school the next day. Outline procedures that will be followed per the School Safety Plan.
- Once obtained, provide funeral arrangements and related details to students, staff via Main Office and parents via written communication.
- Prepare and send a parent information letter home with students following the school's protocol and guidelines in the STAR-Center's Postvention Standards Manual.
- Prioritize classrooms and students who will need immediate attention and connect them with the response team or other appropriate resources as determined by student services staff.
- Refer media requests to the Executive Director or designee. Do not disclose any information or details to the media.
- Meet with the response team at the end of the day or days during crisis management activities to insure the exchange of important information, as well as to insure communication and further planning of activities.
- Check in periodically with the family, staff and students to insure that everyone is supported as much as feasible with the context of the school setting.
- Thank those who assisted in the postvention. Don't forget to include the faculty, ancillary staff, crisis team and any outside agency or community folks.

Actions to Avoid

- a. Do not announce the death of anyone over the public address system.
- b. Do not hold an assembly program or bring large groups of students together in one place to discuss suicide.
- c. Avoid canceling school, classes or pre-planned activities unless absolutely necessary; students find comfort in following their normal routine when they are under stress, within reason. Discuss with the Executive Director prior to proceeding with any cancellations.

Memorials

It is recognized that grieving individuals need a variety of opportunities to personally express their emotions and reactions to this type of death. Recommendations and ideas for a memorial should be taken into consideration and discussed with the Executive Director or designee and the response team prior to being implemented. Memorials must be carefully and tastefully planned, considering a broad range of responses. A variety of activities may in fact occur to celebrate positive remembrances, and these expressions often vary. Refer to the STAR-Center’s Postvention Standards Manual, for additional considerations regarding memorials, graduation activities and anniversary dates

Adopted: _____
Board Secretary *Date*

RONALD REAGAN CHARTER SCHOOL ALLIANCE
Suicide Risk Assessment Checklist

ATTACHMENT A
(Page 1 of 2)

Student Name/DOB: _____ Location: _____ Date: _____

The administrator/designee will meet with the student to complete a risk assessment. The questions below should not be read to the student, but rather should be used as a guide while assessing the student:

CATEGORY	ASSESSMENT QUESTIONS	YES	NO	*
1. Current Ideation	Is the student thinking of suicide now?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Communication of Intent	Has the student communicated directly or indirectly ideas or intent to harm/kill themselves? (Communications may be verbal, non-verbal, electronic, written.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Plan	Does the student have a plan to harm/ kill themselves now?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Means and Access	Does the student have the means/access to kill themselves?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Past Ideation	Has the student ever had thoughts of suicide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Previous Attempts	Has the student ever tried to kill themselves (i.e. previous attempts, repetitive self-injury)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Changes in Mood / Behavior	In the past year, has the student ever felt so sad he/she stopped doing regular activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has the student demonstrated abrupt changes in behaviors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has the student demonstrated recent, dramatic changes in mood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Stressors	Has the student ever lost a loved one by suicide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has the student had a recent death of a loved one or a significant loss (e.g., death of family member, parent separation/divorce, relationship breakup)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has the student experienced a traumatic/stressful event (i.e. domestic violence, community violence, natural disaster)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has the student experienced victimization or been the target of bullying/harassment/discrimination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Mental Illness	Does the student have a history of mental illness (i.e. depression, conduct or anxiety disorder)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Substance Use	Does the student have a history of alcohol/substance abuse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Protective Factors	Does the student have a support system of family or friends at school and/or home?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the student have a sense of purpose in his/her life?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Can the student readily name plans for the future, indicating a reason to live?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* = NEED MORE INFORMATION

ASSESSMENT RESULTS:

RISK LEVEL	DEFINITION	INDICATORS	ACTIONS
<input type="checkbox"/> Low Risk	Does not pose imminent danger to self; insufficient evidence for suicide potential.	Passing thoughts of suicide; no plan; no previous attempts; no access to weapons or means; no recent losses; support system in place; no alcohol/substance abuse; depressed mood/affect; evidence of thoughts in notebooks, internet postings, drawings; sudden changes in personality/behavior (e.g., distracted, hopeless, academically disengaged).	Reassure and supervise student; communicate concerns with parent/guardian, assist in connecting with school and community resources, including crisis lines; mobilize a support system; develop a safety plan that identifies caring adults, appropriate communication and coping skills; establish a follow-up plan and monitor, as needed. *Document all actions
<input type="checkbox"/> Moderate Risk	May pose imminent danger to self, but there is insufficient evidence to demonstrate a viable plan of action to do harm.	Thoughts of suicide; plan with some specifics; unsure of intent; previous attempts and/or hospitalization; difficulty naming future plans; past history of substance use, with possible current intoxication; self-injurious behavior; recent trauma (e.g., loss, victimization).	SEE HIGH RISK. *Document all actions
<input type="checkbox"/> High Risk	Poses imminent danger to self with a viable plan to do harm; exhibits extreme and/or persistent inappropriate behaviors; sufficient evidence for violence potential; qualifies for immediate arrest or hospitalization.	Current thoughts of suicide; plan with specifics, indicating when, where and how; access to weapons or means in hand; finalizing arrangements (e.g. giving away prized possessions, good-bye messages in writing, text, on social networking sites; isolated and withdrawn; current sense of hopelessness; previous attempts; no support system; currently abusing alcohol/substances; mental health history; precipitating events, such as loss of loved one, traumatic event, or bullying.	Supervise student at all times (including rest rooms); contact the Riverside County Department of Mental Health for a mental health evaluation to evaluate for possible hospitalization; notify and hand off student ONLY to parent/guardian who commits to seek immediate mental health assessment, law enforcement or psychiatric mobile responder; establish a follow-up and/or re-entry plan and monitor, as needed. *Document all actions

Parent Authorization for Release/Exchange of Information

Date: _____ To Parent/Guardian (s) of : _____

We are requesting your written authorization for release/exchange of information from the individual, agency, or institution indicated below.

The information received shall be reviewed only by appropriate professionals in accordance with the Family Educational Rights and Privacy Act of 1974.

TO: _____ RE: _____
Name / Title Student Last Name First Name

_____ Date of Birth: _____ / _____ / _____
Agency, Institution, or Department Month Day Year

_____ Street Address Street Address

_____ City State Zip _____ City State Zip

I hereby give you permission to release/exchange the following information:

- Medical/Health Speech & Language Educational
 Psychological/Mental Health Other – Specify: _____

The information will be used to assist in determining the needs of the pupil.

THIS INFORMATION IS TO BE SENT TO:

_____ Name Title

_____ Address & Telephone Number

This authorization shall be valid until _____ unless revoked earlier.

I request a copy of this authorization: Yes No

Signature: _____ Date: _____
Parent/Legal Guardian

Note: This information will become part of the pupil's educational records and shall be made available, upon request, to the parent or pupil age 18 or older.

Consentimiento de Padres Para Dar/Intercambiar Información

Fecha: _____ A los Padres/Tutores de : _____

Les estamos pidiendo su autorización por escrito para poderles dar/intercambiar información sobre su niño/a a el individuo, agencia, o institución indicado abajo.

La información recibida será revisada únicamente por profesionales apropiados en acuerdo con Los Derechos Educativos Familiares y Acto de Privacia de 1974.

TO: _____ RE: _____
Nombre / Titulo Apellido del Estudiante Primer Nombre

_____ Fecha de Nacimiento: _____ / _____ / _____
Agencia, Institucion, o Departamento Mes Dia Ano

_____ Direccion _____
Direccion Direccion

_____ Ciudad _____ Estado _____ Codigo Posta _____ Ciudad _____ Estado _____ Codigo Postal

I hereby give you permission to release/exchange the following information:

- Médica/Salud Hablar y Lenguaje Educacional
 Psicológico/Salud Mental Otra Cosa: _____

La información será usada para determinar las necesidades del alumno.

ESTA INFORMACIÓN SERÁ ENVIADA A:

_____ Nombre _____ Titulo _____

_____ Direccion y Numero de Telefono _____

Esta autorización será válida hasta _____ solo que sea revocada antes.

Yo requiero una copia de esta autorización: Si No

Firma: _____ Fecha: _____
Padre / Tutor Legal

Nota: Esta información se hará parte de los archivos educativos del alumno y estará a disposición de los padres o alumno a la edad de 18 años o mayor.

STUDENT RE-ENTRY GUIDELINES

Student Name/DOB: _____ Location: _____ Date: _____

In planning for the re-entry of a student who has been out of school for any length of time, including mental health hospitalization, or if the student will be transferring to a new school, the school site administrator/designee may consider any of the following action items:

Returning Day	<input type="checkbox"/> Have parent escort student on first day back. Develop a re-entry communication and safety plan in the event of future emergencies.
Hospital Discharge Documents	<input type="checkbox"/> Request discharge documents from hospital or Medical Clearance for Return to School (see Attachment H) from parent on first day back.
Meeting with Parents	<input type="checkbox"/> Engage parents, school support staff, teachers, and student, as appropriate in a Re-Entry Planning Meeting. <ul style="list-style-type: none"> <input type="checkbox"/> Identify on-going mental health resources in school and/or in the community. <input type="checkbox"/> Modify academic programming, as appropriate. <input type="checkbox"/> Consider an assessment for special education for a student whose behavioral and emotional needs effect their ability to benefit from their educational program. <input type="checkbox"/> If the student is prescribed medication, monitor with parent consent. <input type="checkbox"/> Offer suggestions to parents regarding monitoring personal communication devices, including social networking sites, as needed. <input type="checkbox"/> Notify student’s teachers, as appropriate.
Identify Supports	<input type="checkbox"/> Assist the student in identifying adults they trust and can go to for assistance at school and at home.
Address Bullying, Harassment, Discrimination	<input type="checkbox"/> As needed, ensure that any bullying, harassment, discrimination is being addressed.
Designate Staff	<input type="checkbox"/> Designate staff (e.g., SST member, teacher, health technician) to check in with the student during the first couple weeks periodically.
Release/Exchange of Information	<input type="checkbox"/> Obtain consent by the parent to discuss student information with outside providers using the Parent Authorization for Release/Exchange of Information.
Manage and Monitor	<input type="checkbox"/> Case management and monitoring – ensure the student is receiving and accessing the proper mental health and educational services needed.

PROGRAM ADMINISTRATION AGREEMENT

by and among

COMMUNITY INVESTMENT CORPORATION,
as Program Administrator

and

23151 PALOMAR STREET, LLC,
as Borrower

and

RONALD REAGAN CHARTER SCHOOL ALLIANCE,
as the Corporation

\$9,405,000
California Municipal Finance Authority
Charter School Lease Revenue Bonds
(Sycamore Academy Project), Series 2014

Dated as of January __, 2017

THIS PROGRAM ADMINISTRATION AGREEMENT (this "Program Administration Agreement" or this "Agreement"), is made as of January 15, 2017, by and among **23151 PALOMAR STREET, LLC**, a California limited liability company (the "Borrower"), **RONALD REAGAN CHARTER SCHOOL ALLIANCE**, a California non-profit public benefit corporation (the "Corporation") and **COMMUNITY INVESTMENT CORPORATION** (the "Program Administrator").

WITNESSETH:

WHEREAS, pursuant to an Indenture of Trust dated as of September 1, 2014 (the "Indenture"), between the California Municipal Finance Authority (the "Issuer") and U.S. Bank National Association, as trustee (the "Trustee"), the Issuer has previously issued \$9,405,000 principal amount of Charter School Lease Revenue Bonds (Sycamore Academy Project), Series 2014 (the "Bonds").

WHEREAS, pursuant to a Loan Agreement dated as of September 1, 2014 (the "Loan Agreement"), by and between the Issuer and the Borrower, the Issuer loaned the proceeds from the Bonds to the Borrower in the financing and refinancing the acquisition, construction, renovation, improving and equipping of land and certain educational facilities located at 23151 Palomar Street Wildomar, California to be operated as a campus for the charter school known as Sycamore Academy of Science and Cultural Arts (the "Project").

WHEREAS, Ronald Reagan Charter School Alliance, a California non-profit corporation is leasing the Project from the Borrower for use as a charter school under the name Sycamore Academy.

WHEREAS, pursuant to a Continuing Disclosure Agreement dated as of September 1, 2014, entered into by the Borrower and the Corporation contemporaneously with the issuance of the Bonds for the benefit of the Beneficial Owners of the Bonds (the "Continuing Disclosure Undertaking"), the Borrower and the Corporation undertook various disclosures duties relating to the offering document for the Bonds, which Continuing Disclosure Undertaking also appointed a dissemination agent;

WHEREAS, the Borrower and the Corporation determined to replace the current dissemination agent with the Program Administrator;

WHEREAS, the Borrower and the Corporation have entered into this Agreement whereby, after acceptance thereof by the Program Administrator, the Program Administrator agrees to assist the Borrower and the Corporation in complying with certain requirements of the Continuing Disclosure Undertaking and with certain requirements with respect to the Project in a competent and professional manner.

WHEREAS, the Program Administrator, the Borrower, and the Corporation have agreed to deliver this Agreement to establish the general responsibilities of the Program Administrator. This Agreement shall bind the Program Administrator, the Borrower, and the Corporation.

NOW, THEREFORE, in consideration of the acceptance by the Borrower and the Corporation of the Program Administrator as an eligible and approved program administrator, the

appointment of the Program Administrator as the dissemination agent under the Continuing Disclosure Undertaking and in consideration of the mutual covenants hereinafter provided, the parties hereby agree as follows:

**ARTICLE I
DEFINITIONS; INTERPRETATION; TERM; FEES**

Section 1.01. Definitions. Capitalized terms shall have the meaning provided herein. Capitalized terms used herein but not otherwise defined shall have the meanings set forth in the Indenture and the Loan Agreement.

Section 1.02. Interpretation.

(a) In this Agreement, unless the context otherwise requires:

(i) the terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this Agreement, refer to this Agreement and the term “heretofore” means before and the term “hereafter” means after the date of this Agreement;

(ii) words of the masculine gender mean and include correlative words of the feminine and neuter genders and words importing the singular number mean and include the plural number and vice versa; and

(iii) unless otherwise indicated, section references herein refer to sections of this Agreement.

(b) Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon, or to give to, any person, other than the Program Administrator, the Borrower, and the Corporation, , any right, remedy or claim under or by reason of this Agreement or any covenant, condition or stipulation hereof. All the covenants, stipulations, promises and agreements herein contained by and on behalf of the Borrower, the Corporation, and Program Administrator shall be for the sole and exclusive benefit of the Program Administrator, the Corporation, and the Borrower, respectively.

(c) Except where the context otherwise requires, whenever in this Agreement the Borrower, the Corporation, or the Program Administrator are named or referred to, it shall be deemed to include their respective successors and assigns whether so expressed or not. Except where the context otherwise requires, all of the covenants, stipulations, obligations and agreements by or on behalf of, and provisions for the benefit of, the Borrower, the Corporation, or the Program Administrator contained in this Agreement shall also bind and inure to the benefit of such successors and assigns.

(d) Notwithstanding anything contained in this Agreement to the contrary, any and all provisions in this Agreement referring to the regulations, requirements and other rules of any governmental or quasi-governmental agency or to any approvals or notices from or consents or other actions required of any such agency shall be applicable or required as specified in this Agreement.

Section 1.03. Appointment and Acceptance. The Borrower and the Corporation hereby engage and retain Community Investment Corporation as the Program Administrator to act as an independent contractor with the rights, powers, duties and obligations under this Agreement and the Continuing Disclosure Undertaking. The Program Administrator hereby accepts such arrangement on the terms and conditions hereafter provided in this Agreement, and acknowledges that it has had the opportunity to review the terms of the Continuing Disclosure Undertaking.

Section 1.04. Term. This Agreement is for a term equal to the period of time that any Bonds remain Outstanding under the Indenture.

Section 1.05. The Program Administrator's Fee.

(a) **The Annual Fee.** The Borrower and/or the Corporation shall pay or cause to be paid to the Program Administrator the amount of \$3,500.00 (which shall include the initial setup fee and the first year fee, in advance) on February 1, 2017, and on each February 1st thereafter, beginning February 1, 2017 from the Expense Fund under the Indenture or its own funds, its annual administration fee equal to \$3,000.00 (the "Annual Fee").

(b) **Fee Modification.** The Program Administrator, the Corporation, and the Borrower agree that the Program Administrator's Fee may be modified upon the mutual agreement of the parties hereto.

(c) **Expenses.** The Borrower and/or the Corporation shall reimburse the Program Administrator for the expenses paid by the Program Administrator on behalf of the Borrower or the Corporation or relating to the Project or this Agreement for external professional services, including but not limited to, accounting, legal and inspection services.

**ARTICLE II
REPRESENTATIONS AND WARRANTIES**

Section 2.01. Representations and Warranties of Program Administrator. The Program Administrator represents and warrants as follows:

(a) It is a validly existing, duly organized nonprofit corporation under the laws of the State of Arizona and has full power and authority to perform its obligations under this Agreement and any other agreements and documents relating hereto and is qualified to do business under the laws of the State of Arizona.

(b) This Agreement has been duly authorized, accepted and executed by the Program Administrator and constitutes the legal, valid and binding obligation of the Program Administrator enforceable in accordance with its terms except as enforcement may be limited by bankruptcy, insolvency, reorganization or other laws or equitable principles limiting creditors' rights generally.

(c) The Program Administrator has full legal authority to engage in the activities covered by this Agreement, and the acceptance of this Agreement and compliance

with its terms, conditions and provisions will not conflict with or result in a breach of any of the terms, conditions or provisions of the articles of incorporation or bylaws of the Program Administrator or any agreement or instrument to which it is a party or by which it is bound or any law or regulation or any administrative decree or order to which it is subject, or constitute a default thereunder, which conflict, breach or default would materially and adversely affect the performance by the Program Administrator of its obligations under this Agreement.

Section 2.02. Representations and Warranties of Borrower. The Borrower represents and warrants as to itself as follows:

(a) It is a duly organized, validly existing California limited liability company in good standing under the laws of the State of California and is qualified to do business under the laws of the State of California, with full corporate power to own its properties and conduct its business.

(b) All corporate proceedings legally required to be taken by it in connection with the authorization and acceptance of all of the terms and conditions set forth in this Agreement and the consummation of the transactions contemplated hereby and related hereto, and all such approvals, authorizations, consents, licenses or other orders of local, state or federal regulatory agencies, public boards or bodies, if any, as may be legally required to be obtained by it with respect to all or any of such matters, have been taken or obtained.

(c) This Agreement has been duly authorized, accepted and executed by the Borrower and constitutes the valid and binding obligation of the Borrower enforceable in accordance with its terms, except as enforcement may be limited by bankruptcy, insolvency, reorganization or other laws or equitable principles limiting creditors' rights generally.

(d) It has full legal authority to engage in the activities covered by this Agreement, and the acceptance of this Agreement and compliance with its terms, conditions and provisions will not conflict with or result in a breach of any of the terms, conditions or provisions of its articles of incorporation or any agreement, document or instrument to which it is a party or by which it is bound or any law or regulation or any administrative decree or order to which it is subject, or constitute a default thereunder, which conflict, breach or default would materially and adversely affect the performance of its obligations under this Agreement.

(e) From time to time, it will report to the Program Administrator, the Corporation, information relating to the Project (as defined in the Indenture of Trust) and will do every act and thing which may be necessary or reasonably required to perform its duties under this Agreement.

Section 2.03. Representations and Warranties of Corporation. The Corporation represents and warrants as to itself as follows:

(a) It is a duly organized, validly existing nonprofit corporation and charter school in good standing under the laws of the State of California and is qualified to do business under the laws of the State of California, with full corporate power to own its properties and conduct its business.

(b) All corporate proceedings legally required to be taken by it in connection with the authorization and acceptance of all of the terms and conditions set forth in this Agreement and the consummation of the transactions contemplated hereby and related hereto, and all such approvals, authorizations, consents, licenses or other orders of local, state or federal regulatory agencies, public boards or bodies, if any, as may be legally required to be obtained by it with respect to all or any of such matters, have been taken or obtained.

(c) This Agreement has been duly authorized, accepted and executed by the Corporation and constitutes the valid and binding obligation of the Corporation enforceable in accordance with its terms, except as enforcement may be limited by bankruptcy, insolvency, reorganization or other laws or equitable principles limiting creditors' rights generally.

(d) It has full legal authority to engage in the activities covered by this Agreement, and the acceptance of this Agreement and compliance with its terms, conditions and provisions will not conflict with or result in a breach of any of the terms, conditions or provisions of its articles of incorporation or any agreement, document or instrument to which it is a party or by which it is bound or any law or regulation or any administrative decree or order to which it is subject, or constitute a default thereunder, which conflict, breach or default would materially and adversely affect the performance of its obligations under this Agreement.

(e) From time to time, it will report to the Program Administrator, the Borrower, and, when appropriate, the Trustee, as more fully set forth in this Agreement, information relating to the Project and will do every act and thing which may be necessary or reasonably required to perform its duties under this Agreement.

ARTICLE III DUTIES OF PROGRAM ADMINISTRATOR

Section 3.01. General. The Program Administrator agrees to exercise its best efforts at all times to perform its duties in a competent and timely manner. Through normal administration activities, the Program Administrator may sometimes obtain privileged information concerning the Borrower or the Corporation. Such privileged information may not be used by the Program Administrator or by its members, officers, employees, agents or affiliates in any way which can be construed to represent a conflict of interest or an unfair advantage to the Borrower or the Corporation about which such information concerns. The Program Administrator will maintain privileged information in confidence and shall not disclose such privileged information except as required under this Agreement or as required by a court of law or governmental agency.

Section 3.02. Duties. The Program Administrator agrees to do and perform all acts and duties required to be performed pursuant to this Agreement to assist the Borrower and the Corporation in complying with the Continuing Disclosure Undertaking, and any and all other acts and duties reasonably necessary in order to exercise overall supervision for the administration of the Project pursuant to this Agreement, including:

(a) The Program Administrator shall serve as dissemination agent to the Borrower and the Corporation and assist the Borrower and the Corporation in complying with the covenants of the Continuing Disclosure Undertaking required by the Securities Exchange Act of 1934, Rule 15c2-12 (17 CFR Part 240, § 240.15c2-12) (the "Rule").

(b) The Program Administrator, as dissemination agent shall maintain a copy of all documents received by it which are required to be delivered to it pursuant to the Continuing Disclosure Undertaking, in connection with the application of any insurance proceeds or condemnation awards.

(c) The Program Administrator shall consult with the Borrower and the Corporation on the selection of a Rebate Analyst, who will be retained and compensated by the Borrower and the Corporation.

(d) The Program Administrator agrees to remind and assist the Borrower and the Corporation to provide all those materials required to be delivered to the Program Administrator pursuant to the Continuing Disclosure Undertaking and the Loan Agreement, and to forward such materials, or cause the Borrower or the Corporation to forward such materials, to the parties identified therein.

(e) The Program Administrator shall, when and to the extent that it has actual knowledge, notify the Trustee whether it has received the documents or materials that are to be delivered to it by the Borrower pursuant to the Continuing Disclosure Undertaking.

(f) Nothing herein shall be construed as the duty or obligation of the Program Administrator with regard to overseeing or directing charter compliance or other charter related issues with any State Board for Charter Schools or regulatory body.

Section 3.03. Not a Municipal Advisor. Nothing herein, nor any of the Documents, or any action taken by the Program Administrator, any member of the Board of Directors of the Program Administrator or the counsel to the Program Administrator in connection with the issuance of the Bonds is intended to provide, and shall not be construed as providing, advice of any kind to the Borrower, the Corporation, or the Issuer with respect to the issuance of the Bonds for purposes of 15 U.S.C. Section 78o-4(e)(4)(A)(i). The Program Administrator is not registered as a municipal advisor, nor does intend to become so. The Program Administrator is not acting nor will it act as a municipal advisor, financial advisor, or fiduciary to any party involved in the issuance of the Bonds, and the Borrower and the Corporation acknowledge and agree to this understanding.

**ARTICLE IV
ASSIGNMENT OF DUTIES**

Section 4.01. Assignment of Duties. The Program Administrator may, with the prior written consent of the Borrower and the Corporation, which consent shall not be unreasonably withheld or delayed, assign all of its administration rights, powers, duties and obligations pursuant to this Agreement to another qualified Program Administrator. Any agreement to assign administration rights, powers, duties and obligations shall provide that the transferee Program Administrator must assume the administration obligations for the same administration fee that would otherwise have been paid to the assignor. If the Program Administrator makes an assignment pursuant to this Section, the Program Administrator shall pay or reimburse the Borrower for any reasonable costs, including legal fees and costs, incurred by the Borrower in connection therewith.

**ARTICLE V
OBLIGATION WITH RESPECT TO CONTINUING DISCLOSURE**

Section 5.01. Financial Information and Audited Financial Statements.

(a) Annual - The Program Administrator shall notify the Borrower and the Corporation on October 15th of each year that the Annual Financial Information and Audited Financial Statements (each as used in the Continuing Disclosure Undertaking) is due on the next succeeding November 27th. The Program Administrator shall provide the format for the Annual Financial Information and Audited Financial Statements. The Borrower and the Corporation shall provide the Program Administrator the Annual Financial Information and Audited Financial Statements no later than November 15th. The Program Administrator shall disseminate the Annual Financial Information and Audited Financial Statements as set forth in Section 5.03.

(b) Quarterly – The Borrower and the Corporation shall comply with the requirements for Quarterly Financial Reports, as set forth within the Continuing Disclosure Undertaking. The Program Administrator shall provide the format for the Quarterly Financial Reports. The Borrower and the Corporation shall provide the Program Administrator the Quarterly Financial Reports no later than 1st Quarter due by November 1st, 2nd Quarter due by February 1st, 3rd Quarter due by May 1, and 4th Quarter due by August 1st. The Program Administrator shall disseminate the Quarterly Financial Reports as set forth in Section 5.03.

(c) Operations Reports – The Borrower and the Corporation shall comply with requirements for Operations Reports, as set forth in Section 3(g) of the Continuing Disclosure Undertaking. The Program Administrator shall aid in the preparation of the Operations Reports. The Borrower and the Corporation shall provide the Program Administrator the Operations Reports not later than September 1st. The Program Administrator shall disseminate the Operations Reports as set forth in Section 5.03.

Section 5.02. Listed Event.

(a) The Borrower and the Corporation shall provide a written description to the Program Administrator of the occurrence of any Listed Event (as defined in the Continuing Disclosure Undertaking) in a timely manner, signed by an appropriate representative of the Borrower. Upon the Program Administrator becoming aware of any Listed Event, the Program Administrator shall promptly notify the Borrower and the Corporation of such Listed Event. The Program Administrator shall have no duty or responsibility to review the written description of such Listed Event.

(b) The Program Administrator shall disseminate notices of such Listed Event as set forth in Section 5.04.

Section 5.03. Dissemination of Annual Financial Information and Audited Financial Statements.

(a) The Program Administrator shall disseminate the Annual Financial Information and Audited Financial Statements to the entities, in the manner and on the dates provided in the Continuing Disclosure Undertaking.

(b) With respect to the Annual Financial Information and Audited Financial Statements, the Program Administrator shall disseminate such information in the form delivered to Program Administrator by the Borrower or the Corporation pursuant to the Continuing Disclosure Undertaking. Any information furnished by the Program Administrator hereunder for such purpose may contain a legend to such effect.

(c) The Program Administrator shall also, if necessary, file the notices required pursuant to the Continuing Disclosure Undertaking with respect to inability or failure to provide the Annual Financial Information and Audited Financial Statements and change of Fiscal Year of the Borrower or the Corporation and shall provide a copy thereof to the Borrower and the Corporation.

Section 5.04. Dissemination of Notices of Listed Events.

(a) The Program Administrator shall disseminate each notice of such Listed Event to the entities and in the manner provided in the Continuing Disclosure Undertaking within two business days after receipt of such information by the Program Administrator pursuant to Section 5.02.

(b) The Program Administrator shall disseminate such information in the form delivered to the Program Administrator by the Borrower, the Corporation, or by the Trustee after consultation with the Borrower and the Corporation. Any information furnished by the Program Administrator hereunder for such purpose may contain a legend to such effect.

(c) The Program Administrator shall promptly provide a copy of each notice of such Listed Event to the Borrower and the Corporation, along with a notice stating the date and the identities of the entities with which such notice of such Listed Event was filed.

Section 5.05. Dissemination of Other Notices. The Program Administrator shall file the notices required by the Continuing Disclosure Undertaking with respect to termination of the Continuing Disclosure Undertaking and changes in accounting principles of the Borrower or the Corporation and shall provide a copy thereof to the Borrower and the Corporation.

Section 5.06. Consequences of Default by Program Administrator; Standard of Care.

(a) In the event of a failure of the Program Administrator to comply with any provisions of this Agreement, the Borrower or the Corporation may take any action at law or in equity to enforce the obligations of the Program Administrator hereunder.

(b) In the absence of bad faith on its part, the Program Administrator may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Program Administrator or matter of public record.

Section 5.07. Additional Information. Nothing in this Agreement shall be deemed to prevent the Borrower from delivering any other information to the Program Administrator, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Financial Information and Audited Financial Statements or notice of a Material Event, in addition to that which is required by this Agreement. If the Borrower or the Corporation chooses to include any such information, the Borrower or the Corporation shall have no obligation pursuant to this Agreement to update such information or include it in any further disclosure or notice.

Section 5.08. Recordkeeping. The Program Administrator shall maintain records of the reports described in Section 5.01 and the notices of a Material Event including the names of the entities with which the same were filed and the date of filing, and copies thereof shall be available to the Borrower, the Corporation, and the Issuer upon reasonable request and the payment of reasonable copying and delivery charges.

Section 5.09. Current Status. The Borrower and the Corporation acknowledge that they may not be currently in compliance with the existing Continuous Disclosure Undertaking, executed simultaneously with the Bonds. The Program Administrator will work with the Borrower, the Corporation, and the current Dissemination Agent (who is the Trustee) to obtain, and then to file such reports and other missing information, as directed by the Borrower or the Corporation. The Program Administrator shall have no responsibility as to the accuracy of such information supplied to them to be filed, and shall have no duty to review any materials presented to them to be filed.

ARTICLE VI EVENTS OF DEFAULT AND REMEDIES

Section 6.01. Events of Default. The failure by a party to this Agreement (the "Defaulting Party") to duly observe or perform in any material respect any covenant, condition or agreement in this Agreement to be observed or performed by it for a period of thirty (30) days after written notice, specifying such failure and requesting that it be remedied, is given to the Defaulting Party by the non-defaulting party (the "Non-Defaulting Party") shall be considered an Event of Default

hereunder, unless the Non-Defaulting Party shall agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, the Non-Defaulting Party will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the Non-Defaulting Party within the applicable period and diligently pursued until the default is corrected.

Section 6.02. Remedies. Whenever any Event of Default referred to in Section 6.01 shall occur and be continuing, after expiration of any applicable cure period referred to in Section 6.01, the Non-Defaulting Party may take any one or more of the following remedial steps:

(a) By notice in writing to the Defaulting Party and subject to applicable state and federal law, terminate all of the Defaulting Party's rights, powers, duties and obligations under this Agreement, pursuant to and under this Section. The Defaulting Party agrees to cooperate with the Non-Defaulting Party in effecting the termination of the Defaulting Party's responsibilities hereunder.

(b) The Non-Defaulting Party may take whatever other action at law or in equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under this Agreement or to enforce performance and observance of any obligation, agreement or covenant of the Defaulting Party under this Agreement.

Section 6.03. No Remedy Exclusive. Unless otherwise expressly provided herein, no remedy herein conferred or reserved is intended to be exclusive of any other available remedy, but each remedy shall be cumulative and shall be in addition to other remedies given under this Agreement or existing at law or in equity. No delay or omission to exercise any right or power accruing under this Agreement shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

Section 6.04. Agreement to Pay Attorneys' Fees and Expenses. If the Defaulting Party should fail to materially perform its duties or obligations under any of the provisions of this Agreement and the Non-Defaulting Party should employ advisors or attorneys or incur other expenses for the enforcement of performance or observance of any material obligation, agreement, covenant, condition or term on the part of the Defaulting Party herein contained, then the Defaulting Party agrees that to the extent permitted by law it will pay or reimburse the Non-Defaulting Party, on demand, the reasonable fees of such attorneys and such other reasonable expenses incurred in connection with the Defaulting Party's material failure to perform its obligations hereunder, including all costs and reasonable expenses incurred by the Non-Defaulting Party in the enforcement of the Non-Defaulting Party's rights and remedies under this Agreement.

ARTICLE VII OTHER COVENANTS OF PROGRAM ADMINISTRATOR

Section 7.01. Books and Records. The Program Administrator agrees to keep proper books, records and accounts with respect to the information and duties specified herein. The Program Administrator shall make such books and records and other relevant information available for inspection by the Borrower, the Corporation, the Issuer and the Trustee during

reasonable hours and under reasonable conditions. Copies of all files and records maintained by the Program Administrator shall be delivered to the Borrower, the Corporation, the Issuer or the Trustee upon their written request and at the Borrower's cost.

Section 7.02. Continuous Service. The Program Administrator hereby agrees to perform its duties pursuant to this Agreement until the principal of, premium, if any, and interest on the Bonds shall have been paid in full or such administration duties are terminated as provided herein. The Program Administrator will perform all administration duties at its sole expense, except as otherwise expressly provided for herein.

ARTICLE VIII MISCELLANEOUS

Section 8.01. Notices.

(a) All notices, certificates or other communications required to be given hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by first class mail, postage prepaid, addressed: (i) to the Program Administrator at the address provided in the Program Administrator's acceptance of this Agreement or to such other address provided by the Program Administrator to the other parties; (ii) to the Borrower at the address provided in the Borrower's acceptance of this Agreement or to such other address provided by the Borrower to the other parties hereto; and (iii) to the Corporation at the address provided in the Corporation's acceptance of this Agreement or to such other address provided by the Corporation to the other parties hereto.

(b) The Borrower, the Corporation, and the Program Administrator may, by written notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

Section 8.02. Further Assurances and Corrective Instruments. To the extent permitted by law, the Borrower, the Corporation, and the Program Administrator agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the intention of or facilitating the performance of this Agreement.

Section 8.03. Governing Law. This Agreement shall be governed by and construed in accordance with the laws and judicial decisions of the State of Arizona, notwithstanding any conflict of law issues, except as such laws may be preempted by any federal rules regulation, and laws. The parties hereto expressly acknowledge and agree that any judicial action to interpret or enforce the terms of this Agreement against any party hereto shall be brought and maintained in the Superior Court of the State of Arizona in and for the County of Pima, the United States District Court in and for the District of Arizona or any United States Bankruptcy Court having jurisdiction over the parties hereto.

Section 8.04. Article and Section Headings and References. The headings or titles of the several articles and sections hereof, and the table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect of this Agreement.

Section 8.05. Severability. If any term or provision of this Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision of law which would render any of the terms of this Agreement unenforceable.

Section 8.06. Waiver. No failure on the part of any party hereto to enforce any covenant or provision herein contained, or any waiver of any right hereunder, shall discharge or invalidate such covenant or provision or affect the right of such party to enforce the same in the event of any subsequent breach or default; failure to demand strict performance of any covenant or condition of this Agreement shall not be deemed a waiver of such covenant or condition.

Section 8.07. Indemnity.

(a) The Borrower and the Corporation shall pay, defend, protect, indemnify and hold each of the Program Administrator and its directors, counsel, advisors and agents (each, an "Administrator Indemnified Party") harmless for, from and against any and all liabilities directly or indirectly arising from or relating to any material failure on the part of the Borrower or the Corporation to perform under the terms and provisions of this Agreement.

(b) The Program Administrator shall pay, defend, protect, indemnify and hold the Borrower and its directors, counsel, advisors and agents (each a "Borrower Indemnified Party") harmless for, from and against any and all liabilities directly or indirectly arising from or relating to any material failure on the part of the Program Administrator to perform under the terms and provisions of this Agreement.

(c) The Program Administrator shall pay, defend, protect, indemnify and hold the Corporation and its directors, counsel, advisors and agents (each a "Corporation Indemnified Party") harmless for, from and against any and all liabilities directly or indirectly arising from or relating to any material failure on the part of the Program Administrator to perform under the terms and provisions of this Agreement.

(d) The Borrower Indemnified Party, the Corporation Indemnified Party, and the Program Administrator Indemnified Party are hereinafter collectively referred to as the "Indemnified Party" or the "Indemnified Parties".

(e) Any party entitled to indemnification hereunder shall notify the other party of the existence of any claim, demand or other matter to which its indemnification obligation applies, and shall give the Borrower, the Corporation, or the Program Administrator, as the case may be, a reasonable opportunity to defend the same at its own expense and with counsel satisfactory to the Indemnified Party, provided that the Indemnified Party shall at all times also have the right to participate fully in the defense. If the Indemnified Party is advised in an opinion of counsel that there may be legal defenses available to it which are different from or in addition to those available to the Borrower, the Corporation, or the Program Administrator, as the case may be, or if the Borrower, the

Corporation, or the Program Administrator, as the case may be, shall, after receiving notice of the Borrower's, the Corporation's, or the Program Administrator's indemnification obligation and within a period of time necessary to preserve any and all defenses to any claim asserted, fails to assume the defense or to employ counsel for that purpose satisfactory to the Indemnified Party, the Indemnified Party shall have the right, but not the obligation, to undertake the defense of, and to compromise or settle the claim or other matter on behalf of, for the account of and at the risk of, the Borrower, the Corporation, or the Program Administrator. The Borrower and the Corporation shall be responsible for the reasonable counsel fees, costs and expenses of the Administrator Indemnified Party in conducting its defense. The Program Administrator shall be responsible for the reasonable counsel fees, costs and expenses of the Borrower Indemnified Party or the Corporation Indemnified Party.

(f) The Indemnified Parties other than the Program Administrator and the Borrower shall be considered to be intended third-party beneficiaries of this Agreement for purposes of this Section only. The provisions of this Section shall survive any termination of this Agreement, and the payment or provision for payment of the Bonds.

Section 8.08. Time. Time is of the essence under this Agreement.

Section 8.09. Amendments. This Agreement may be amended only in writing and upon approval of each of the parties hereto.

Section 8.10. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

Section 8.11. Limitation on Liability of Parties. Each party to this Agreement shall be liable under this Agreement only to the extent that obligations are explicitly imposed upon and undertaken by the party against whom enforcement is sought. In any event, the parties agree and acknowledge that the maximum amount of liability of the Program Administrator shall be limited to the amounts paid to the Program Administrator pursuant to this Agreement.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the Program Administrator and the Borrower have caused this Program Administration Agreement to be executed in their respective corporate names by their duly authorized officers, all as of the date first above written.

COMMUNITY INVESTMENT CORPORATION,
an Arizona nonprofit corporation

By: 
Daniel W. Knee, Executive Director

(Program Administration Agreement – Charter School Lease Revenue Bonds (Sycamore Academy Project), Series 2014)

23151 PALOMAR STREET, LLC,
a California limited liability company, as Borrower

By: 
B. Hale, Chief Executive Officer

RONALD REAGAN CHARTER SCHOOL ALLIANCE,
a California non-profit public benefit corporation

By: 
B. Hale, Chief Executive Officer

(Program Administration Agreement – Charter School Lease Revenue Bonds (Sycamore Academy Project), Series 2014)

Charter School Name: Sycamore Academy of Science & Cultural Arts
CDS #: 33-75176-0120204
Charter Approving Entity: Lake Elsinore Unified
County: Riverside
Charter #: 1118

For information regarding this report, please contact:

For Approving Entity:

Carol Cole

Name

Director, Fiscal Support Services

Title

(951) 253-7000

Telephone

Carol.Cole@leusd.k12.ca.us

E-mail address

For Charter School:

John J. Arndt, CPA

Name

SavantCo Education

Title

(760) 998-8653

Telephone

jarndt@savantco.com

E-mail address

To the entity that approved the charter school:

2016-17 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT:

This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* section 47604.33

Signed: _____

Date: _____

Charter School Official

(Original signature required)

Printed

Name:

Barbara Hale

Title: Executive Director/Principal

To the County Superintendent of Schools:

2016-17 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT: This report has been reviewed pursuant to *Education Code* section 47604.32, and is hereby filed with the County Superintendent pursuant to *Education Code* section 47604.33

Signed: _____

Date: _____

Authorized Representative of

Charter Approving Entity

(Original signature required)

Printed

Name:

Title: _____

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT
Second Interim Report - Detail**

Charter School Name: Sycamore Academy of
 (continued) Science & Cultural Arts
 CDS #: 33-75176-0120204
 Charter Approving Entity: Lake Elsinore Unified
 County: Riverside
 Charter #: 1118
 Fiscal Year: 2015-16

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)**
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Adopted Budget - July 1st			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES										
1. LCFF Sources										
State Aid - Current Year	8011	2,649,860.00	-	2,649,860.00	1,294,888.00	-	1,294,888.00	2,586,751.00	-	2,586,751.00
Education Protection Account (EPA) - Current Year	8012	679,247.00	-	679,247.00	299,405.00	-	299,405.00	669,273.00	-	669,273.00
State Aid - Prior Years	8019	-	-	-	-	-	-	-	-	-
Transfers to Charter Schools in Lieu of Property Taxes	8096	765,749.00	-	765,749.00	356,459.00	-	356,459.00	785,079.00	-	785,079.00
Other Revenue Limit Transfers	8091, 8097	-	-	-	-	-	-	-	-	-
Total, LCFF Sources		4,094,856.00	-	4,094,856.00	1,950,752.00	-	1,950,752.00	4,041,103.00	-	4,041,103.00
2. Federal Revenues										
No Child Left Behind	8290	-	-	-	-	23,801.00	23,801.00	-	51,231.00	51,231.00
Special Education - Federal	8181, 8182	-	66,144.00	66,144.00	-	-	-	-	61,625.00	61,625.00
Child Nutrition - Federal	8220	-	-	-	-	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	62,500.00	62,500.00	-	-	-	-	-	-
Total, Federal Revenues		-	128,644.00	128,644.00	-	-	23,801.00	-	112,856.00	112,856.00
3. Other State Revenues										
Special Education - State	StateRevSE	-	264,575.00	264,575.00	-	135,730.00	135,730.00	-	274,286.00	274,286.00
All Other State Revenues	StateRevAO	194,220.95	24,318.00	218,538.95	130,322.43	184,124.05	314,446.48	182,057.00	377,415.00	559,472.00
Total, Other State Revenues		194,220.95	288,893.00	483,113.95	130,322.43	319,854.05	450,176.48	182,057.00	651,701.00	833,758.00
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	-	-	-	24,574.93	2,800.00	27,374.93	51,200.00	2,800.00	54,000.00
Total, Local Revenues		-	-	-	24,574.93	2,800.00	27,374.93	51,200.00	2,800.00	54,000.00
5. TOTAL REVENUES										
		4,289,076.95	417,537.00	4,706,613.95	2,105,649.36	322,654.05	2,452,104.41	4,274,360.00	767,357.00	5,041,717.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT
Second Interim Report - Detail**

Charter School Name: Sycamore Academy of
(continued) Science & Cultural Arts
CDS #: 33-75176-0120204
Charter Approving Entity: Lake Elsinore Unified
County: Riverside
Charter #: 1118
Fiscal Year: 2015-16

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)**
- Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)**

Description	Object Code	Adopted Budget - July 1st			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
B. EXPENDITURES										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	1,235,996.42	144,246.00	1,380,242.42	682,346.32	5,813.40	688,159.72	1,331,513.64	8,486.36	1,340,000.00
Certificated Pupil Support Salaries	1200	47,139.19	-	47,139.19	39,249.15	-	39,249.15	81,000.00	-	81,000.00
Certificated Supervisors' and Administrators' Salaries	1300	204,759.58	33,148.00	237,907.58	93,067.75	17,722.17	110,789.92	179,129.30	25,870.70	205,000.00
Other Certificated Salaries	1900	-	-	-	-	-	-	-	-	-
Total, Certificated Salaries		1,487,895.19	177,394.00	1,665,289.19	814,663.22	23,535.57	838,198.79	1,591,642.94	34,357.06	1,626,000.00
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	95,479.49	47,318.00	142,797.49	59,484.67	11,079.50	70,564.17	115,324.83	38,675.17	154,000.00
Non-certificated Support Salaries	2200	3,038.94	46,015.00	49,053.94	79,426.90	33,310.46	112,737.36	118,723.30	116,276.70	235,000.00
Non-certificated Supervisors' and Administrators' Sal.	2300	164,151.67	-	164,151.67	45,221.01	15,182.75	60,403.76	62,001.63	52,998.37	115,000.00
Clerical and Office Salaries	2400	26,576.62	29,934.00	56,510.62	34,711.33	4,003.43	38,714.76	72,155.82	5,844.18	78,000.00
Other Non-certificated Salaries	2900	26,202.95	-	26,202.95	4,785.12	-	4,785.12	13,000.00	-	13,000.00
Total, Non-certificated Salaries		315,449.67	123,267.00	438,716.67	223,629.03	63,576.14	287,205.17	381,205.58	213,794.42	595,000.00
3. Employee Benefits										
STRS	3101-3102	194,966.38	17,775.69	212,742.07	100,132.86	6,160.06	106,292.92	196,046.41	13,453.59	209,500.00
PERS	3201-3202	13,602.49	1,516.93	15,119.42	15,748.85	2,325.33	18,074.18	29,962.83	8,037.17	38,000.00
OASDI / Medicare / Alternative	3301-3302	42,684.97	8,662.15	51,347.12	27,886.63	3,552.97	31,439.60	47,639.05	11,360.95	59,000.00
Health and Welfare Benefits	3401-3402	222,109.94	28,101.80	250,211.74	86,500.56	4,892.80	91,393.36	215,650.79	14,349.21	230,000.00
Unemployment Insurance	3501-3502	33,161.97	-	33,161.97	384.48	888.10	1,272.58	343.21	2,656.79	3,000.00
Workers' Compensation Insurance	3601-3602	30,740.66	819.43	31,560.09	32,894.09	2,615.88	35,509.97	58,568.22	7,431.78	66,000.00
OPEB, Allocated	3701-3702	-	-	-	-	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-	-	-	-	-
Total, Employee Benefits		537,266.41	56,876.00	594,142.41	263,547.47	20,435.14	283,982.61	548,210.51	57,289.49	605,500.00
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	244.19	-	244.19	1,309.32	-	1,309.32	1,575.00	-	1,575.00
Books and Other Reference Materials	4200	736.02	-	736.02	1,687.65	-	1,687.65	3,575.00	-	3,575.00
Materials and Supplies	4300	100,298.09	-	100,298.09	121,301.98	571.08	121,873.06	160,256.88	25,743.12	186,000.00
Noncapitalized Equipment	4400	159,125.57	-	159,125.57	9,061.98	4,409.71	13,471.69	149,013.08	12,486.92	161,500.00
Food	4700	8,767.99	-	8,767.99	3,846.60	-	3,846.60	8,000.00	-	8,000.00
Total, Books and Supplies		269,171.86	-	269,171.86	137,207.53	4,980.79	142,188.32	322,419.96	38,230.04	360,650.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	51,868.09	-	51,868.09	27,030.64	-	27,030.64	43,412.00	-	43,412.00
Travel and Conferences	5200	26,626.09	-	26,626.09	13,868.53	-	13,868.53	29,550.00	-	29,550.00
Dues and Memberships	5300	77,056.32	-	77,056.32	52,695.94	-	52,695.94	83,750.00	-	83,750.00
Insurance	5400	32,884.06	-	32,884.06	29,097.61	-	29,097.61	63,000.00	-	63,000.00
Operations and Housekeeping Services	5500	13,318.75	-	13,318.75	15,603.39	-	15,603.39	29,000.00	-	29,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	492,628.82	-	492,628.82	431,279.85	-	431,279.85	384,306.00	357,895.00	742,201.00
Professional/Consulting Services and Operating Expend.	5800	360,747.03	60,000.00	420,747.03	157,153.41	18,625.66	175,779.07	372,715.97	65,534.03	438,250.00
Communications	5900	17,705.98	-	17,705.98	11,462.61	90.72	11,553.33	24,143.04	256.96	24,400.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT
Second Interim Report - Detail**

Charter School Name: Sycamore Academy of
 (continued) Science & Cultural Arts
 CDS #: 33-75176-0120204
 Charter Approving Entity: Lake Elsinore Unified
 County: Riverside
 Charter #: 1118
 Fiscal Year: 2015-16

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)**
- Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)**

Description	Object Code	Adopted Budget - July 1st			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Total, Services and Other Operating Expenditures		1,072,835.14	60,000.00	1,132,835.14	738,191.98	18,716.38	756,908.36	1,029,877.01	423,685.99	1,453,563.00

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Description	Object Code	Adopted Budget - July 1st			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay										
<i>(Objects 6100-6170, 6200-6500 modified accrual basis only)</i>										
Land and Land Improvements	6100-6170	-	-	-	-	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-	-	-	-	-
Equipment	6400	-	-	-	-	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-	-	-	-	-
Depreciation Expense (for full accrual only)	6900	-	-	-	17,085.32	-	17,085.32	29,500.00	-	29,500.00
Total, Capital Outlay		-	-	-	17,085.32	-	17,085.32	29,500.00	-	29,500.00
7. Other Outgo										
Tuition to Other Schools	7110-7143	-	-	-	-	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-	-	-	-	-
All Other Transfers	7281-7299	40,948.56	-	40,948.56	-	-	-	-	-	-
Debt Service:										
Interest	7438	-	-	-	-	-	-	-	-	-
Principal	7439	-	-	-	-	-	-	-	-	-
Total, Other Outgo		40,948.56	-	40,948.56	-	-	-	-	-	-
8. TOTAL EXPENDITURES		3,723,566.83	417,537.00	4,141,103.83	2,194,324.55	131,244.02	2,325,568.57	3,902,856.00	767,357.00	4,670,213.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		565,510.12	-	565,510.12	(88,675.19)	191,410.03	126,535.84	371,504.00	-	371,504.00
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979	-	-	-	-	-	-	-	-	-
2. Less: Other Uses	7630-7699	-	-	-	-	-	-	-	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	-	-	-	-	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		565,510.12	-	565,510.12	(88,675.19)	191,410.03	126,535.84	371,504.00	-	371,504.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT
Second Interim Report - Detail**

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 (continued) Science & Cultural Arts
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- Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)**

Description	Object Code	Adopted Budget - July 1st			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	1,495,702.98	-	1,495,702.98	1,690,064.00	-	1,690,064.00	1,690,064.00	-	1,690,064.00
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	116,808.00	-	116,808.00	116,808.00	-	116,808.00
c. Adjusted Beginning Balance		1,495,702.98	-	1,495,702.98	1,806,872.00	-	1,806,872.00	1,806,872.00	-	1,806,872.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,061,213.10	-	2,061,213.10	1,718,196.81	191,410.03	1,933,407.84	2,178,376.00	-	2,178,376.00
Components of Ending Fund Balance (Optional):										
Nonspendable Revolving Cash (equals object 9130)	9711	-	-	-	-	-	-	-	-	-
Nonspendable Stores (equals object 9320)	9712	-	-	-	-	-	-	-	-	-
Nonspendable Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	-	-	-	-	-
Nonspendable All Others	9719	-	-	-	-	-	-	-	-	-
Restricted Fund Balance	9740	-	-	-	-	-	-	-	-	-
Committed Fund Balance	9750, 9760	-	-	-	-	-	-	-	-	-
Assigned Fund Balance	9780	-	-	-	-	-	-	-	-	-
Reserve for Economic Uncertainties	9789	207,055.19	-	207,055.19	-	-	-	233,511.00	-	233,511.00
Undesignated/Unappropriated Amount	9790	1,854,157.91	-	1,854,157.91	1,718,196.81	191,410.03	1,909,606.84	1,944,865.00	-	1,944,865.00

CDS Number: 33-75176-0120204

Charter Name: Sycamore Academy of Science & Cultural Arts

Contact Name: Barbara Hale

Authorizer: Lake Elsinore Unified

INTERIM REPORT ASSUMPTIONS	2016-17	2017-18	2018-19
Projected Enrollment			
Grades TK-3	258	284	284
Grades 4-6	195	198	198
Grades 7-8	91	111	126
Grades 9-12			
Total Enrollment	544	593	608
Percent Change Over Prior Year	--	9.01%	2.53%
Projected P-2 ADA			
Grades TK-3	247	270	270
Grades 4-6	187	188	188
Grades 7-8	87	105	120
Grades 9-12			
Total ADA	521	563	578
Percent Change Over Prior Year	--	8.06%	2.66%
ADA to Enrollment Ratio	0.957720588	0.949409781	0.950657895
Staffing			
Number of Teachers (FTE)	24.00	27.00	28.00
Average Teacher Cost (Salary and Benefits)	\$61,705.00	\$64,791.00	\$68,031.00
Step and Column Increase	\$0.00	\$0.00	\$0.00
Health and Welfare Cost per Employee	\$10,000.00	\$10,000.00	\$10,000.00
Retirement Cost per Employee	\$7,762.49	\$9,349.34	\$11,075.45
Classroom Staffing Ratio			
Students per FTE	22.67	21.96	21.71
Facilities			
Rent/Lease	\$653,606.00	\$655,606.00	\$657,606.00
Electricity	\$7,200.00	\$7,500.00	\$7,700.00
Heating & Gas	\$61.80	\$63.35	\$66.52
Other	\$12,500.00	\$13,000.00	\$13,500.00
Administrative Service Agreements			
Oversight Fees to Authorizer (1 or 3 percent)	1%	1%	1%
Administrative Services Contract	\$40,411.00	\$45,382.00	\$47,227.00
Other			
Other Major Expenditure Assumptions	The School incurs its own expenditure of Special Education.		
Other Major Revenue Assumptons	The School uses El Dorado SELPA from 2014-2015 and the School recognizes revenue by funding resource.		

**Sycamore Academy of Science & Cultural Arts
Interim Report and Multi-Year Projections
2015-16 through 2018-19**

DESCRIPTION	Audited Actuals 2015-16	Operating Budget 2016-17	Percent of Change over PY	Actuals to Date 2016-17	Percent of Change %	2nd Interim Projected Budget 2016-17	Percent of Change over PY	Projected Budget 2017-18	Percent of Change over PY	Projected Budget 2018-19	Percent of Change over PY
ADA Actual/Projection (Number)	475	509	7%	521	2.36%	521	10%	563	8%	578	3%
REVENUES											
	<i>Object Codes</i>										
LCFF/EPA Revenue Sources 8010-8099	\$3,456,940	\$4,094,856	0.18453198	\$1,950,752	-52.36%	\$4,041,103	0.16898268	\$4,538,203	12%	\$4,722,670	4%
Federal 8100-8299	\$99,389	\$128,644	29.43%	\$23,801	-81.50%	\$112,856	0.13549789	\$134,581	19%	\$136,481	1%
State 8300-8599	\$581,185	\$483,114	-16.87%	\$450,176	-6.82%	\$833,758	0.43458279	\$389,815	-53%	\$400,091	3%
Local 8600-8799	\$76,813	\$0	-100.00%	\$27,375	-99.33%	\$54,000	-0.296994	\$0	-100%	\$0	#DIV/0!
Total Revenue	\$4,214,327	\$4,706,614	11.68%	\$2,452,104	-47.90%	\$5,041,717	0.19632791	\$5,062,599	0%	\$5,259,242	4%
EXPENDITURES											
Certificated Salaries 1000-1999	\$1,385,497	\$1,665,289	0.20194356	\$838,199	-49.67%	\$1,626,000	0.17358608	\$1,760,248	8%	\$1,858,055	6%
Classified Salaries 2000-2999	\$399,841	\$438,717	9.72%	\$287,205	-34.54%	\$595,000	0.48809152	\$451,878	-24%	\$465,435	3%
Benefits 3000-3999	\$382,783	\$594,142	55.22%	\$283,983	-52.20%	\$605,500	0.58183618	\$665,561	10%	\$740,591	11%
Books & Supplies 4000-4999	\$212,237	\$269,172	26.83%	\$142,188	-47.18%	\$360,650	0.69927958	\$205,624	-43%	\$213,840	4%
Contracts & Services 5000-5999	\$1,058,031	\$1,132,835	7.07%	\$756,908	-33.18%	\$1,453,563	0.37383782	\$1,218,915	-16%	\$1,265,569	4%
Capital Outlay 6000-6999	\$16,738	\$0	-100.00%	\$17,085	#DIV/0!	\$29,500	0.76245669	\$29,500	0%	\$29,500	0%
Other Outgo 7100-7299	\$0	\$40,949	#DIV/0!	\$0	-100.00%	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Support Costs 7300-7399	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Total Expenditures	\$3,455,127	\$4,141,104	19.85%	\$2,325,569	-43.84%	\$4,670,213	0.35167622	\$4,331,726	-7%	\$4,572,990	6%
OTHER SOURCES & USES											
Transfers In & Other Sources 8900-8999			#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Transfers Out & Other Uses 7600-7699			#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
Total Expenditures & Uses	\$3,455,127	\$4,141,104	19.85%	\$2,325,569	-43.84%	\$4,670,213	0.35167622	\$4,331,726	-7%	\$4,572,990	6%
NET INCREASE (DECREASE) IN FUND BALANCE	\$759,200	\$565,510	-25.51%	\$126,536	-77.62%	\$371,504	-0.51066386	\$730,873	97%	\$686,252	-6%
FUND BALANCE, RESERVES											
Beginning Balance	\$1,047,672	\$1,495,703	42.76%	\$1,806,872	20.80%	\$1,806,872	0.72465428	\$2,178,376	21%	\$2,909,249	34%
Ending Balance	\$1,806,872	\$2,061,213	14.08%	\$1,933,408	-6.20%	\$2,178,376	0.20560615	\$2,909,249	34%	\$3,595,501	24%

Components of Ending Balance:

Revolving Cash	\$0	\$0		\$0		\$0		\$0		\$0	
Stores	\$0	\$0		\$0		\$0		\$0		\$0	
Prepaid Expenditures	\$20,880	\$0		\$0		\$0		\$0		\$0	
Restricted Balances	\$0	\$0		\$0		\$0		\$0		\$0	
Reserve for Economic Uncert.	\$172,756	\$207,055		\$116,278		\$233,511		\$216,586		\$228,650	
Committed	\$0	\$0		\$0		\$0		\$0		\$0	
Assigned	\$0	\$0		\$0		\$0		\$0		\$0	
Unappropriated	\$1,613,236	\$1,854,158		\$1,817,130		\$1,944,865		\$2,692,663		\$3,366,851	
Total EFB- match Ending Balance above	\$1,806,872	\$2,061,213		\$1,933,408		\$2,178,376		\$2,909,249		\$3,595,501	

% of Reserve (9789 & 9790)

0.516910666

49.77%

83.14%

46.64%

67.16%

78.62%

2016-17 Cash Flow Projections
Sycamore Academy of Science & Cultural Arts

		July	%	August	%	September	%	October	%	November	%	December	%	January	%	February	%
	Object Code	Actuals	Bud	Actuals	Bud	Actuals	Bud	Actuals	Bud	Actuals	Bud	Actuals	Bud	Actuals	Bud	Estimated	Bud
Beginning Cash Balance		664,276		701,985		542,462		553,717		504,830		383,840		310,678		599,623	
REVENUE	Object Code																
Local Control Funding Formula	8011	0	0.00%	117,714	4.55%	117,714	4.55%	211,885	8.19%	211,920	8.19%	211,885	8.19%	211,885	8.19%	211,885	8.19%
Education Protection Account	8012	0		0		149,703		0		0		149,702		0		0	
General Purpose Entitlement-Prior Yr	8019	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
In Lieu Property Taxes (Curr & Prior Yr)	8096	0	0.00%	42,775	5.45%	85,551	10.90%	57,034	7.26%	57,034	7.26%	57,031	7.26%	57,034	7.26%	57,034	7.26%
Other Sources	8099	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
FEDERAL	8100-8299	0	0.00%	0	0.00%	7,590	6.73%	0	0.00%	0	0.00%	0	0.00%	16,211	14.36%	5,486	4.86%
STATE																	
Lottery	8560	0	0.00%	0	0.00%	43,503	46.41%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other State Revenue	8300-8599	11,203	1.51%	11,203	1.51%	20,165	2.72%	34,866	4.71%	27,013	3.65%	70,039	9.46%	232,185	31.38%	20,165	2.72%
LOCAL																	
Interest	8660	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Trfs of Apport frm Dist/Charter	8791	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other Local Revenue	8600-8799	0	0.00%	5,781	10.71%	2,863	5.30%	2,890	5.35%	10,791	19.98%	276	0.51%	4,774	8.84%	5,290	9.80%
TOTAL REVENUES		11,203	0.22%	177,473	3.52%	427,089	8.47%	306,675	6.08%	306,758	6.08%	488,933	9.70%	522,089	10.36%	299,860	5.95%
EXPENDITURES																	
Certificated Salaries	1000-1999	0	0.00%	116,376	7.16%	142,412	8.76%	136,876	8.42%	142,133	8.74%	164,921	10.14%	135,481	8.33%	140,775	8.66%
Classified Salaries	2000-2999	3,452	0.58%	23,772	4.00%	51,278	8.62%	54,129	9.10%	62,038	10.43%	61,527	10.34%	31,011	5.21%	60,250	10.13%
Employee Benefits	3000-3999	9,747	1.61%	30,935	5.11%	41,109	6.79%	44,153	7.29%	64,650	10.68%	51,312	8.47%	42,078	6.95%	49,416	8.16%
Books & Supplies	4000-4999	997	0.28%	58,020	16.09%	41,704	11.56%	9,616	2.67%	14,137	3.92%	8,225	2.28%	9,489	2.63%	42,734	11.85%
Services/Oper Expenses	5000-5999	94,239	6.48%	111,968	7.70%	105,179	7.24%	106,884	7.35%	121,157	8.34%	126,275	8.69%	91,205	6.27%	137,750	9.48%
Capital Outlay	6000-6599	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,441	8.27%
Other Outgo	7100-7299	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Debt Service	7400-7499	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Direct/Indirect Costs	7300-7399	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
TOTAL EXPENDITURES		110,876	2.37%	343,512	7.36%	384,123	8.22%	354,099	7.58%	406,556	8.71%	414,701	8.88%	311,705	6.67%	433,366	9.28%
OTHER SOURCES/USES																	
Other Sources	8930-8979	0	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
Other Uses	7630-7699	0	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
TOTAL OTHER SOURCES/USES		0		0		0		0		0		0		0		0	
PRIOR YEAR TRANSACTIONS																	
Accounts Receivable	9200	468,855	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%		0.00%
Prepaid Expenditures	9330	1,849	0.00%	6,516	0.00%	0	0.00%	0	0.00%	0	0.00%		0.00%	78,561	0.00%		0.00%
Accounts Payable	9500	140,283	0.00%	0	0.00%	0	0.00%	1,463	0.00%	21,192	0.00%	147,394	0.00%		0.00%		0.00%
Current Loans	9640	193,039	0.00%	0	0.00%	31,711	0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%		0.00%
Deferred Revenue	9650	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%		0.00%	0	0.00%		0.00%
NET PRIOR YEAR TRANSACTIONS		137,382		6,516		(31,711)		(1,463)		(21,192)		(147,394)		78,561		0	
OTHER ADJUSTMENTS																	
Increases			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
(Decreases)			0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%
TOTAL MISC ADJUSTMENTS		0		0		0		0		0		0		0		0	
NET REVENUE		37,709		(159,523)		11,255		(48,887)		(120,990)		(73,162)		288,945		(133,506)	
ENDING CASH BALANCE		701,985		542,462		553,717		504,830		383,840		310,678		599,623		466,117	

		March	%	April	%	May	%	June	%	Estimated	Total	Projected	Difference
		Estimated	Bud	Estimated	Bud	Estimated	Bud	Estimated	Bud	Accrual		Budget	
Beginning Cash Balance		466,117		552,210		685,592		635,525			664,276	664,276	
REVENUE	Object Code												
Local Control Funding Formula	8011	258,401	9.99%	258,401	9.99%	258,401	9.99%	258,403	9.99%	258,257	2,586,751	2,586,751	0
Education Protection Account	8012	0		202,550		0		0		167,318	669,273	669,273	
General Purpose Entitlement-Prior Yr	8019	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0	0	0
In Lieu Property Taxes (Curr & Prior Yr)	8096	175,317	22.33%	65,423	8.33%	65,423	8.33%	65,423	8.33%	0	785,079	785,079	0
Other Sources	8099	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0	0	0
FEDERAL	8100-8299	5,486	4.86%	5,486	4.86%	5,486	4.86%	5,486	4.86%	61,625	112,856	112,856	0
STATE													
Lottery	8560	43,503	46.41%	0	0.00%	0	0.00%	0	0.00%	6,739	93,744	93,744	(0)
Other State Revenue	8300-8599	29,598	4.00%	29,598	4.00%	46,834	6.33%	207,145	27.99%	0	740,014	740,014	0
LOCAL													
Interest	8660	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0	0	0
Trfs of Apport frm Dist/Charter	8791	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0	0	0
Other Local Revenue	8600-8799	5,290	9.80%	5,290	9.80%	5,290	9.80%	5,465	10.12%		54,000	54,000	(0)
TOTAL REVENUES		517,595	10.27%	566,748	11.24%	381,434	7.57%	541,922	10.75%	493,939	5,041,717	5,041,717	(0)
EXPENDITURES													
Certificated Salaries	1000-1999	140,775	8.66%	140,775	8.66%	140,775	8.66%	224,701	13.82%		1,626,000	1,626,000	0
Classified Salaries	2000-2999	60,250	10.13%	60,250	10.13%	60,250	10.13%	66,793	11.23%		595,000	595,000	0
Employee Benefits	3000-3999	49,866	8.24%	49,416	8.16%	49,866	8.24%	122,952	20.31%		605,500	605,500	0
Books & Supplies	4000-4999	42,184	11.70%	42,734	11.85%	42,184	11.70%	48,626	13.48%		360,650	360,650	0
Services/Oper Expenses	5000-5999	135,985	9.36%	137,750	9.48%	135,985	9.36%	149,186	10.26%		1,453,563	1,453,563	0
Capital Outlay	6000-6599	2,441	8.27%	2,441	8.27%	2,441	8.27%	2,649	8.98%		29,500	29,500	0
Other Outgo	7100-7299	0	0.00%	0	0.00%	0	0.00%		0.00%		0	0	0
Debt Service	7400-7499	0	0.00%	0	0.00%	0	0.00%		0.00%		0	0	0
Direct/Indirect Costs	7300-7399	0	0.00%	0	0.00%	0	0.00%	0	0.00%		0	0	0
TOTAL EXPENDITURES		431,501	9.24%	433,366	9.28%	431,501	9.24%	614,907	13.17%	0	4,670,213	4,670,213	0
OTHER SOURCES/USES													
Other Sources	8930-8979		0.00%		0.00%		0.00%		0.00%		0	0	0
Other Uses	7630-7699		0.00%		0.00%		0.00%		0.00%		0	0	0
TOTAL OTHER SOURCES/USES		0		0		0		0		0	0	0	0
PRIOR YEAR TRANSACTIONS													
Accounts Receivable	9200		0.00%		0.00%		0.00%		0.00%		468,855		(468,855)
Prepaid Expenditures	9330		0.00%		0.00%		0.00%		0.00%		86,926		(86,926)
Accounts Payable	9500		0.00%		0.00%		0.00%		0.00%		310,332		(310,332)
Current Loans	9640		0.00%		0.00%		0.00%		0.00%		224,750		(224,750)
Deferred Revenue	9650		0.00%		0.00%		0.00%		0.00%		0		0
NET PRIOR YEAR TRANSACTIONS		0		0		0		0		0	20,699	0	(20,699)
OTHER ADJUSTMENTS													
Increases			0.00%		0.00%		0.00%		0.00%		0	0	(204,051)
(Decreases)			0.00%		0.00%		0.00%		0.00%		0	0	20,699
TOTAL MISC ADJUSTMENTS		0		0		0		0		0	0	0	(224,750)
NET REVENUE		86,094		133,382		(50,067)		(72,985)		493,939	392,203	371,504	(245,449)
ENDING CASH BALANCE		552,210		685,592		635,525		562,540					

SOLAR PHOTOVOLTIC DESIGN BUILD CONTRACT

Made this 20th day of January 2017.

BETWEEN the OWNER:

23151 Palomar Street, LLC
23151 Palomar Street
Wildomar, CA 92595

Herein after referred to as "OWNER"

and the CONTRACTOR:

Skybridge Renewables Corp.
1407 N Batavia St., Suite 118
Orange, CA 92867

Herein after referred to as "CONTRACTOR"

For services in connection with the Project know as:

Sycamore Academy

Herein after called the "Project".

Total Initial Contract Price: **\$224,000.00**, which will be adjusted for final permitted system size pursuant to (FINAL PRICE) below. This contract includes Operations and Maintenance of the array for 10 years as further indicated on Exhibit C below.

Total Initial Contract system size: 84.97 kWp, adjusted for final design and engineering pursuant to the permit.

Total Rooftop array size: 84.97 kWp

Total Parking Canopy array size: 0 kWp

Total Rooftop Price/Watt: \$2.37/Watt

Total Parking Canopy Price/Watt: NA

Contractor confirms the agreed upon system specifications and pricing subject only to final design and engineering.

The OWNER and CONTRACTOR in consideration of their mutual covenants herein agree as set forth below:

FINAL PRICE

A price adjustment will be determined at completion of *Milestone 2, Permit Attained*. The FINAL contract price shall be computed using the original price per Watt DC (above) multiplied by the final permitted system size per Watt DC for rooftop arrays and separately for parking canopy arrays using the following formula:

Final Contract Price = Original Contract price per Watt X Finally permitted system size

Contract Milestones shall be adjusted using the milestones original percentage, multiplied by the Final Contract Price using the following formula:

Final Contract Price X Original Milestone Percentage = New Milestone Payment

PRICE ADJUSTMENT EXAMPLE:

For clarity, the following example is given:

Originally contracted system size = 110kWp
Originally Contracted Price Per Watt = \$4
110,000 X \$4 = Initial Contract Price \$440,000

Permitted system size = 100kWp
Original Contracted Price Per Watt = \$4
100,000 X \$4 = Final Contract Price \$400,000

The OWNER has the right to reduce the number of rooftop arrays and/or system size at Milestone 2 if the permitted system size is greater than the total rooftop array size or total initial contract system size.

The Exhibits listed below are incorporated by reference and made part of this Contract:

Exhibit A	Site Plan & Project Specifications
Exhibit B	Project Schedule
Exhibit C	Operations & Maintenance Contract
Exhibit D	Manufacturer Warranties
Exhibit E	Lien Release Forms

In case of conflicts between contract documents, whichever is most stringent shall take precedence over and be used in lieu of such conflicting portions.

Statement of Work:

- Contractor will engineer, procure and construct the fully functional Photovoltaic Systems described above and herein.
- Installation is based on the system equipment shown on Exhibit A "Equipment Proposed"
- Complete all associated grounding and wiring of modules.
- Includes mechanical grounding system associated with PV and electrical equipment
- Furnish and Installation of electrical conduit and cabling system as necessary
- Furnish and Installation of System Inverters
- Furnish and Installation of Photovoltaic racking system, which may include rooftop and or carport structures.
- Furnish and install DC Combiner Boxes, AC and DC disconnect switches.
- Testing/Labeling
- AC Disconnect and Meter Furnish and Installation for Utility Interconnection
- Furnish and Installation of DAS monitoring system (Data Acquisition System)
- Provide Utility incentive filing assistance
- Provide Utility coordination and inspection
- Secure all required certificates of inspection, testing or approval
- Furnish and delivery of Equipment operation and maintenance manuals
- Provide 10- year warranty (20 year inverter and 25 year module manufacturers warranties)
- System Start-up and Commissioning to OWNER's Reasonable satisfaction

- System Training and Turnover to OWNER's Reasonable satisfaction

Exclusions, Clarifications, and Assumptions

1. Contractor has excluded design and installation changes required by the utility company for interconnection or upgrades to the grid upstream (Line side of AC switchgear at point of interconnection) from the site. Owner will remain responsible for any interconnection costs, which may also include a line or load side tap.
2. Changes to the design for convenience or aesthetic purposes that increase construction costs will be eligible for pricing adjustment. Initial design however must include the most aesthetic design for appearance of the project and convenient installation for OWNER's ongoing maintenance.
3. CONTRACTOR and its Subcontractors (as defined below) will work with OWNER on scheduling work to minimize interference with OWNER's operations. Schedule is based on 8.5 hour days, with a start time between 6:00 and 7:30 am, depending on daylight, OWNER's preference, and City allowed working hours.
4. All work is to be done as required for the installation of the project, and OWNER will not be liable for premiums resulting from overtime or special shifts.
5. CONTRACTOR excludes removal, remediation and disposal of, or any liability related to, any existing hazardous waste materials including but not limited to asbestos, petroleum products, etc. CONTRACTOR additionally excludes the cost of any required environmental reports and studies necessary or required by permitting authorities. CONTRACTOR will be responsible for removal of all contract related materials and byproducts, and OWNER reserves the right to hold CONTRACTOR's final payment until such products are removed.
6. CONTRACTOR excludes permanent perimeter fencing or additional protective measures (bollards, curbs, etc.) around the site.
7. CONTRACTOR excludes any landscaping requirements associated with the Project.
8. CONTRACTOR includes priming and painting of steel parking structures a uniform color identified by the owner upon request.
9. CONTRACTOR will perform all permitting functions and pay permit fees.
10. CONTRACTOR excludes upgrades to OWNER's electrical equipment to meet current code standards or system requirements. CONTRACTOR to ensure that building has sufficient electrical service to accommodate PV system. If it is determined that upgrades to OWNER's electrical equipment are necessary OWNER reserves the right to cancel contract and be reimbursed for all payments made to CONTRACTOR.
11. CONTRACTOR excludes any structural upgrades or improvements to existing buildings or roofs. CONTRACTOR will verify through their engineering process that that the photovoltaic system will be supported on the existing structures without such upgrades or improvements. If it is determined that structural upgrades or improvements are necessary OWNER reserves the right to cancel contract and be reimbursed for all payments made to CONTRACTOR.
12. CONTRACTOR excludes any trimming, removal, replanting, or relocating of trees, shrubs or other potential shading obstructions. OWNER to maintain trees as needed to avoid shading of the array.
13. CONTRACTOR will design and engineer according to local wind loading.
14. CONTRACTOR will install the inverter and electrical equipment on either a standard housekeeping pad, a parapet wall or similar or, for fabricated carports, inverters and electrical equipment will be mounted high inside the structure.
15. CONTRACTOR has included the installation of a monitoring system. OWNER to supply Internet access and pay all related cost including any monitoring subscription fees if any.

16. OWNER will provide adequate space on site for storage of materials, employee restrooms and material deliveries.
17. CONTRACTOR will use EMT conduit where applicable and acceptable per NEC.
18. CONTRACTOR has excluded any special insurance requirements by the OWNER not mentioned herein. This includes but is not limited to OCIP's, earthquake, Pollution, excess Umbrella etc. CONTRACTOR does carry \$5M in general liability and excess Umbrella in addition to auto and work comp coverage. CONTRACTOR agrees to name OWNER as additionally insured and provide certificates.
19. CONTRACTOR excludes replacement of PV modules or losses caused by theft or vandalism after project receives Permission to Operate (PTO).
20. CONTRACTOR will self-perform all on-site work or hire quality, skilled and qualified subcontractors.

Termination Rights

Customer, in its sole discretion, may terminate this contract on written notice to CONTRACTOR and without further liability in the event that any one or more of the following apply: (a) any necessary permits are not timely granted and/or any aspect of the proposed project and/or system is found to violate any law, rule, regulation or ordinance; (b) any substantive variation, not mutually agreed upon, from the design and engineering of the system as indicated in this contract and accompanying Cost Analysis, Layouts and Data Sheets, and as presented, that occurs, including, without limitation, structural engineering requirements. All provisions of this Contract regarding warranty, indemnity and all provisions under the "GENERAL PROVISIONS" heading below shall survive the termination or expiration of this Contract, to the maximum extent applicable.

Payment Schedule

1. A deposit of 10% of the total contract value is due upon receipt of this executed contract.
- 1.2. Contract payments shall be made in installments in accordance with the completion milestones described below. Each milestone payment shall have 5% withheld as retainage due and payable upon completion of the final milestone.

Deposit	10%
Milestone 1 Design & Engineering	10%
Milestone 2 Permit Attained	10%
Milestone 3 Materials Ordered	30%
Milestone 4 Mobilization	10%
Milestone 5 Racking Installed	10%
Milestone 6 Modules Installed	10%
Milestone 7 Permission to Operate	<u>10%</u>
Retainage Due	
Contract Total	100%

- 2.3. CONTRACTOR shall submit to OWNER a written requisition for payment certifying the referenced milestone as complete along with any applicable conditional &/or unconditional releases or other required documentation. All milestone payments shall be due and payable within 5 business days upon completion, certification and invoicing with all applicable support documents by Contractor.
- 3.4. Final payment shall be made to CONTRACTOR once the permitting authority has issued a Permission to Operate (PTO), Contractor has commissioned the system to the OWNER along with unconditional final releases for any subcontractors and/or materialmen and delivered any applicable final permits or related documentation.

Laws, Permit fees and Notices

1. The Contractor shall give notices and comply with all laws, ordinances, rules, regulations and orders of public authorities bearing on performance of the Project. The Contractor shall secure permits and governmental licenses and inspections necessary for proper execution and completion of the Project.

Safety

1. CONTRACTOR, at its own expense at all times shall take all reasonable precautions to protect persons and property at or adjacent to the site from damage, loss, or injury resulting from Contractor's or its employees' or agents' performance of the Project or other obligations under this Contract. If any accident occurs, person is injured or property is damaged at or near the site resulting from such performance, Contractor must immediately notify Owner in writing. Contractor shall have a designated person that will comply and enforce all jobsite safety requirements. This person shall attend jobsite safety meetings or safety inspections as required. Any unsafe conditions or work practices that come to the attention of the Customer must be addressed immediately by Contractor and corrective action taken. Contractor must report any unsafe conditions to Customer. All work to be done in accordance with applicable laws and OSHA requirements.

Subcontractors

1. Subcontractor Defined: A "Subcontractor" means an entity that has a direct contract with Contractor to perform a portion of the Project. For purposes of the Contract, Subcontractors shall also include those furnishing specially fabricated equipment and materials for the Project.
2. Objections to Subcontractors: Upon execution of this Contract, and at such later times as may be applicable, CONTRACTOR shall furnish Customer, in writing, the names of persons or entities proposed by CONTRACTOR to act as Subcontractors on the Project. CONTRACTOR shall provide such information regarding such proposed Subcontractors, as Customer reasonably requires. Customer shall promptly reply to CONTRACTOR, in writing, stating any objections Customer may have to such proposed subcontractors. CONTRACTOR shall not enter into a subcontract with an intended subcontractor with reference to whom Customer reasonably objects.
3. To protect Customer and to assure them that all Subcontractors have been paid, CONTRACTOR will provide to Customer Unconditional Releases for all Subcontractors to verify that all Subcontractors have been paid at the completion of the project.
4. All Subcontractors will be required to follow, and be in compliance with, OSHA requirements and other applicable laws, rules, regulations and ordinances.

Warranties and Completion

1. CONTRACTOR warrants that the recommended solar system is in accordance with Customer's intent to produce electricity that will reduce the amount purchased from the utility, and conforms to the utility's requirements for connecting to the power grid. Customer shall have the benefit of all warranties provided by manufacturers of materials used in the Project.
2. CONTRACTOR warrants that all materials and equipment furnished under this Contract will be new unless otherwise specified, of good quality, in conformance with this Contract, free from defective workmanship and materials, and that all construction and installation services furnished under this Contract will be performed to the highest standards of quality and workmanship. Warranties shall commence on the date of Substantial Completion of the Project. CONTRACTOR agrees to correct all construction performed under this

Contract which proves to be defective in workmanship or materials within a period of ten years from the date of Substantial Completion of the Project.

3. Manufacturer Limited Product Warranty Overview

- 3.1 ----- PV Module: 25 year limited warranty
- 3.2 ----- Inverter: 20-year limited warranty
- 3.3 ----- Monitoring System: 1-year limited warranty

4. Solar Generating System Warranty/ Contractor limited Warranty

CONTRACTOR in combination with the respective generating system component manufacturers agrees to warrant all components of the generating system against breakdown or degradation in electrical output of more than ten percent from their minimum power specified at delivery for the duration of Ten years.

- 4.1 CONTRACTOR and the respective generating system component manufacturers agree to provide for no-cost repair or replacement of defective components or systems, including any associated labor during the ten year warranty period. CONTRACTOR's obligation under this warranty is limited to the craftsmanship. The individual manufacturers warrant individual system components and issues regarding repair or replacement of defective components will be the responsibility of the manufacturer. CONTRACTOR does not warrant the components or the labor to repair and replace without authorization from the manufacturer.
- 4.2 This warranty extends to the original purchaser and to any subsequent purchasers or owners at the same location during the warranty period.
- 4.3 CONTRACTOR will make a best effort to respond to service calls within 24-48 hours.

5. Warranty Exclusions

- 5.1 Damage, malfunction, or degradation of electrical output caused by failure to properly operate or maintain the system in accordance with the printed instructions furnished with the system.
- 5.2 Damage, malfunction, or degradation of electrical output caused by any repair or replacement using a part or service not provided or authorized in writing by CONTRACTOR.
- 5.3 Damage, malfunction, or degradation of electrical output resulting from purchaser or third party abuse, accident, alteration, improper use, negligence or vandalism, or from earthquake, fire, flood, and force majeure.

6. Warranty Limitation

- 6.1 This warranty constitutes Customer's sole and exclusive remedy for claims against CONTRACTOR for the construction and performance of the Solar Generating System and is in lieu of and excludes all other warranties, conditions, guarantees or representations from CONTRACTOR relating to the performance or construction of the solar generating system, whether oral or written, express or implied, statutory or otherwise, in contract or tort, including without restriction, any warranties of merchantability, of fitness for purpose, use or application.
- 6.2 Additional obligations or liabilities to be honored must be expressly agreed to in writing, signed and approved by CONTRACTOR.
- 6.3 CONTRACTOR shall not be held liable for any consequential damages or loss of use associated with warranty claims for the solar generating system.

Insurance

1. CONTRACTOR shall maintain at its own cost workers compensation insurance at least to the extent required by California law. CONTRACTOR shall also maintain Commercial General Liability including Blanket Contractual and Products and Completed Operations coverage, Property Damage and Business Auto insurance on an occurrence basis, with coverage limits of at least \$2,000,000 (in any reasonable combination of primary policy and umbrella/excess coverage). Prior to starting work the insurance required to be furnished shall be obtained from a responsible company or companies and a "Certificate of Insurance" furnished to Customer as satisfactory evidence of satisfaction of this requirement.
2. All Subcontractors shall maintain, at their own cost, workers compensation insurance at least to the extent required by California law, and commercial general liability, property damage and business auto insurance, on an occurrence basis, with coverage limits of \$1,000,000 per occurrence (in any reasonable combination of primary policy and umbrella/excess coverage). Prior to starting work, accords shall be obtained from a responsible company or companies and a "Certificate of Insurance" shall be furnished to Customer as satisfactory evidence of satisfaction of this requirement.
3. As to all insurance policies listed herein, Customer, entities affiliated with Customer through whole or partial common ownership, control and/or management (collectively, "Affiliates"), and the officers, directors, agents, employees, and owners of any of them shall be named as Additional Insured. The certificates of insurance shall certify (a) that each policy is in full force and effect with the expiration date indicated thereon, (b) that each policy shall not be cancelled or reduced in coverage without thirty (30) days prior written notice to Customer, (c) that Customer is named as an additional insured under each policy, and (d) contain other language reasonably requested by Customer.

Indemnity

1. General Indemnity: CONTRACTOR agrees to defend, indemnify and hold harmless Customer, its Affiliates, and their officers, directors, members, consultants, agents and employees from any and all claims, causes of action, liability, damages, obligations, penalties, fees and expenses, including, without limitation, attorneys' fees and costs, for bodily injury (including death) and property damage (other than to the Project itself and other property required to be insured under this Contract), that may arise from the performance of the Project, to the extent of the intentional acts or negligence attributed to such acts or omissions by CONTRACTOR, Subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable (collectively, the "CONTRACTOR parties"). CONTRACTOR shall not be required to defend, indemnify or hold harmless Customer, its officers, directors, members, consultants, agents and employees to the extent of any acts, omissions or negligence of Customer, its officers, directors, members, consultants, employees, agents or separate contractors.
2. To the fullest extent permitted by law, Customer shall indemnify and hold harmless the CONTRACTOR from all claims for bodily injury and property damage, other than property insured under this Contract, that may arise from the performance of work by others than the CONTRACTOR parties, to the extent of the negligence attributed to such acts or omissions by others than the CONTRACTOR parties.

GENERAL PROVISIONS

Governing Law, Jurisdiction and Venue, and Attorneys' Fees

1. This Contract is made in Orange, California and shall be construed and interpreted in accordance with the internal laws of the State of California, without giving effect to the principles of conflicts of laws thereof. Each party stipulates that exclusive jurisdiction and venue over any conflict between them arising from or related to this Contract shall lie in any branch of the Los Angeles Superior Court located in the San Fernando Valley. Each party irrevocably submits to the jurisdiction of any such court and expressly waives any objection it may now or hereafter have to such exclusive jurisdiction and/or venue. In any conflict between

the parties related to or arising from this Contract, the parties expressly agree that the prevailing party shall be awarded reasonable attorneys' fees and costs.

Notices

1. All notices shall be in writing and deemed given upon the earlier of (1) delivery, if delivered in person, (2) the next business day, if delivered via email, provided that the sender shall also send a copy via United States Certified or Registered mail by the next regular business day), or (3) the first delivery attempt if sent by either U.S. certified or registered mail or by any recognized international overnight courier (e.g., Federal Express or UPS). Notices shall be addressed to a party at its address set forth on the signature page, or such other address as the party may have specified by earlier notice to the sender.

Amendment; Waiver

No waiver of any provision of this Contract or any rights or obligations of either party hereunder shall be effective, except pursuant to a written instrument signed by the party or parties waiving compliance, and any such waiver shall be effective only in the specific instance and for the specific purpose stated in such writing.

Interpretation; Severability

This Contract shall be construed without reference to any law, rule or principle of construction against the drafter in the event of any uncertainty or ambiguity. Section and subsection captions are for convenience only and in no way are to be construed to define, limit or affect the construction or interpretation hereof. Words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine and neuter genders; words importing persons shall include individuals, firms, corporations, partnerships, trusts and other entities whatsoever; and words such as "hereunder", "hereto", "hereof", "herein" and other words commencing with "here" shall, unless the context clearly indicates to the contrary, refer to the whole of this Contract (including the Contract and all attachments hereto) and not to any particular section hereof. In the event that any provision of this Contract is held illegal, void, or unenforceable, in whole or in part, the balance shall remain in effect and the provision in question shall be modified and/or remain in effect to the maximum extent that would allow this Contract to be legal, valid and enforceable.

Counterparts; Entire Agreement; Amendment

For the convenience of the parties, this Contract may be executed by electronic signature and in counterparts, each of which shall be deemed to be an original, and all of which, taken together, shall constitute one Contract binding on all parties. This is the entire agreement among the parties with respect to the subject matter of this Contract, and supersedes all prior representations, negotiations, agreements and understandings, written or oral, between the parties. This Contract may not be amended, modified or changed, in whole or in part, except by a written agreement signed by all parties.


Statement of confidentiality

OWNER and CONTRACTOR agree to use commercially reasonable efforts to protect the confidentiality of the specific terms of this Contract and all pricing information provided by CONTRACTOR, but not to any information that is or becomes publicly available.

Signed Agreement

Skybridge Renewables, Inc.
1407 N Batavia, Ste 118
Orange, CA 92867
CA Contractors License # 988619

23151 Palomar Street, LLC
23151 Palomar Street
Wildomar, CA 92595
Attn: Barbara Hale

Signature 
Name Paul D. Carey
Title Principal
Date 2/6/2017


Signature 
Name BARBARA HALE
Title EXECUTIVE DIRECTOR
Date 2/3/17

EXHIBIT A

SITE PLAN AND SYSTEM SPECIFICATIONS

System Specifications:

(293) REC Solar PV Modules

(2) 33 kW SolarEdge Inverters

All rooftop racking including all balance of systems



EXHIBIT B PROJECT SCHEDULE

Schedule to begin the date of execution of the "Solar Photovoltaic Design Build Contract" and is as follows, adjustable by mutual agreement of the parties:

Contract Negotiation	1 weeks
System Design and Engineering	2 weeks
Permitting	3-6 weeks
Construction	2-3 weeks
Commissioning	1 week
Interconnection	1 week from paperwork submission

EXHIBIT C

OPERATIONS AND MAINTENANCE

Operations and Maintenance are made a part of this contract. Skybridge shall supply Sycamore Academy annual maintenance according to the SOW below for 10 years from the date Sycamore obtains permission to operate from the utility.

Scheduled Operations and Maintenance Service includes:

1. Annual In-depth inspection and maintenance activities
2. One (1) Panel washing (June timeframe typical)
3. Warranty Enforcement and Administration
4. System monitoring expense included
5. System monitoring event dispatch services
6. Response to monitoring activities and alarms for Non-contracted and Dispatch service

EXHIBIT D

MANUFACTURERS WARRANTIES

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ENERGIZING LIFE TOGETHER



Limited Warranty Certificate for REC TwinPeak solar panels' (Limited Warranty) (valid as of January 1, 2015)

This Limited Warranty covers all panels with the REC TwinPeak name (as defined above) sold on or after January 1, 2015 or later and is valid only in North America, Central America and South America¹.

REC SOLAR PTE. LTD. (hereafter the 'Warrantor' or 'REC') issues the following voluntary warranty to the end-user who purchased the Product in one of the above mentioned regions and put the Product into use for the first time (the 'Original End-User'). In addition to the rights under this Limited Warranty, the Original End-User may be entitled to statutory warranty rights under applicable national laws which shall not be affected or limited in any way by this Limited Warranty.

I. Product Warranty

Subject to the terms and conditions of this Limited Warranty, for a period of ten (10) years from the date of purchase by the Original End-User (not exceeding a maximum period of 10.5 years from the date of production as identified on the Product) (the 'Warranty Period'), REC warrants that the Products:

- Are free from defects in material and workmanship if installed and used in accordance with the installation instructions available to download from www.recgroup.com; and
- Will remain safe and operational if cable and connector plugs are installed professionally and are not permanently positioned in water; provided however, that damage to the cable caused by abrasion on a rough surface due to insufficient fixing or to unprotected running of the cable over sharp edges is excluded. Damage caused by animals is also excluded; and
- Will not experience freezing up of the aluminum frames if installed correctly.

The outer appearance of the Product, including scratches, stains, rust, mould, discoloration and other signs of normal wear and tear, which occurred after delivery or installation, do not constitute defects, provided the functionality of the Product is not affected. Glass breakage constitutes a defect only if not caused by any external influence.

If a defect occurs during the Warranty Period affecting the functionality of the Product, REC will, at its sole option:

- Repair the defective Product; or
- Replace the Product with an equivalent product; or
- Refund the current market price of an equivalent product at the time of the claim.

II. Power Output Warranty

Subject to the terms and conditions of this Limited Warranty, REC warrants that the actual power output of the Product will reach at least 97% of the nameplate power output specified on the Product during the first year (calculated from the date of production as identified on the Product). From the second year, the actual power output will decline annually by no more than 0.7% for a period of 24 years, so that by the end of the 25th year, an actual output of at least 80.2% of the nameplate power output specified on the Product will be achieved.

This Power Output Warranty covers only reduced performance due to natural degradation of the glass, the solar cell, the embedding foil, the junction box and interconnections under normal use.

If the Product does not reach the warranted power output levels set out above when measured by the Warrantor or by an independent measuring institute agreed to prior to testing by the Warrantor, under standard test conditions (IEC 61215) and taking into account a $\pm 3\%$ tolerance range, then REC will, at its sole option:

- Repair the Product; or
- Replace the Product with an equivalent product or to supply additional panels as necessary to achieve the warranted percentage of specified power output; or
- Refund the current market price of an equivalent product at the time of the claim.

¹ excluding panels showing "C3" as part of the product name.
² Defined as all member states of the Organization of American States, OAS

III. Warranty Conditions, Limitations and Exclusions

1. This Limited Warranty is not transferable by the Original End-User, except to a subsequent owner of the solar power facility at which the Product was originally installed and remains installed, provided that this solar power facility has not been altered in any way or moved from the structure or property at which it was originally installed.
2. Notification of a warranty claim hereunder must be given without undue delay after detection of the defect and prior to the expiration of the applicable Warranty Period and in accordance with the procedure as set out in section IV below.
3. **Please note that this Limited Warranty does not cover, nor will the Warrantor reimburse, any on-site labor or other costs incurred in connection with the de-installation or removal of defective Products, transport or the re-installation of replaced or repaired Products or any components.**
4. The Warrantor may use remanufactured or refurbished parts or products when repairing or replacing any Products under this Limited Warranty. Any exchanged or replaced parts or Products will become the property of REC. The Warranty Periods set out in sections I. and II. above will not be extended in any way in the event of a replacement or repair of a Product.
5. This Limited Warranty requires that the Product is installed according to the latest safety, installation and operation instructions provided by REC and does not apply to damage, malfunction, power output or service failures which have been caused by: (a) repair, modifications or removal of the Product by someone other than a qualified service technician; (b) any improper attachment, installation or application of the Product or (c) abuse, misuse, accident, negligent acts, power failures or surges, lightning, fire, flood, accidental breakage, actions of third parties and other events or accidents outside REC's reasonable control and/or not arising under normal operating conditions.
6. This Limited Warranty is provided voluntarily and free of charge and does not constitute an independent guarantee. Therefore, if any defect materially affects the functionality of the Product or results in a power output below the warranted levels, the Original End-User's remedies are limited exclusively to the remedies set out under sections I. and II. in the warranty cases specified herein. **REC ASSUMES NO WARRANTIES, EXPRESS OR IMPLIED, OTHER THAN THE WARRANTIES MADE HEREIN AND SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. REC EXCLUDES ALL LIABILITIES FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES FROM THE USE OR LOSS OF USE OF THE PRODUCTS TO PERFORM AS WARRANTED; INCLUDING BUT NOT LIMITED TO DAMAGES FOR LOSS OF POWER, LOST PROFITS OR SAVINGS NOR EXPENSES ARISING FROM THIRD-PARTY CLAIMS** This does not apply to the extent the Warrantor is liable under applicable mandatory product liability laws or in cases of intent or gross negligence on the part of the Warrantor.
7. This Limited Warranty shall be governed by and construed in accordance with the laws of the State of California without giving effect to its conflict of laws provisions. The United Nations Convention on Contracts for the International Sale of Goods (1980) shall not apply to or govern this Limited Warranty or any aspect of any dispute arising there from.

IV. Warranty Claim Procedure

Claims under this Limited Warranty must be made by notifying the authorized distributor or seller where the Product was first purchased. A claim may be registered at:

www.recgroup.com/warranty

For a warranty claim to be processed, proof of the original purchase of the Product and any subsequent sales including transfer of this Warranty need to accompany the claim. The claim must include a description of the alleged defect(s) as well as the Product's serial number(s). Prior to returning any Products or components to REC, an RMA (Return Merchandise Authorization) number is required, which may be obtained by contacting REC via the aforesaid address.

This warranty is valid for Products sold on or after January 1, 2015.

LIMITED PRODUCT WARRANTY

This SolarEdge Technologies Ltd. Limited Warranty covers defects in workmanship and materials of the below-listed products for the applicable warranty period set out below:

- **Power optimizers:** 25 years commencing on the earlier of: (i) 4 months from the date the power optimizers are shipped from SolarEdge; and (ii) the installation of the power optimizers, *provided, however*, that for the module embedded power optimizers (CSI and OPJ models), the Warranty Period shall not exceed the maximum of (1) the module product warranty and (2) the module power warranty periods provided by the applicable module manufacturer.
 - **Inverters, Safety & Monitoring Interface (SMI), Auto-transformer, GSM Cellular Modem:** 12* years commencing on the earlier of: (i) 4 months from the date the products are shipped from SolarEdge; and (ii) the installation of the products.
 - **StorEdge Interface:** 10 years commencing on the earlier of: (i) 4 months from the date the Interfaces are shipped from SolarEdge; and (ii) the installation of the Interfaces.
 - **Home Gateway, Control and Communication Gateway, Firefighter Gateway, Wireless Communication Products excluding GSM Cellular Modem, RS485 Expansion Kit, SolarEdge Meter, Smart Monitoring Combiner Box:** 5 years commencing on the earlier of: (i) 4 months from the date the product is shipped from SolarEdge; and (ii) the installation of the product. Warranty duration of wireless communication products is the same whether or not the product is pre-installed in the inverter.
- * In some countries the inverter warranty is limited to 7 years. For a list of these countries please access http://www.solaredge.com/warranty_exceptions

The Limited Warranty does not apply to components which are separate from the Products, ancillary equipment and consumables, such as, for example, cables, fuses, wires and connectors, whether supplied by SolarEdge or others. Some components may carry their own manufacturer warranty. See product datasheet for more details. In addition, for all power optimizers with a part number ending in C, the SolarEdge warranty does not apply to the Input connector.

The Limited Warranty only applies to the buyer who has purchased the Products from an authorized seller of SolarEdge for use in accordance with their Intended purpose. The Limited Warranty may be transferred from buyer to any assignee, and will remain in effect for the time period remaining under the foregoing warranties, *provided* that the Products are not moved outside its original country of installation and any reinstallation is done in accordance with the installation directions and use guidelines accompany the Products (collectively the "Documentation").

If, during the applicable Warranty Period, buyer discovers any defect in workmanship and materials and seeks to activate the Limited Warranty, then buyer shall, promptly after such discovery, report the defect to SolarEdge by sending an email to support@solaredge.com with the following information: (i) a short description of the defect, (ii) the Product's serial number, and (iii) a scanned copy of the purchase receipt or warranty certificate of the applicable Product.

Upon buyer's notification, SolarEdge shall determine whether the reported defect is eligible for coverage under the Limited Warranty. The Product's serial number must be legible and properly attached to the Product in order to be eligible for Warranty coverage. If SolarEdge determines that the reported defect is not eligible for coverage under the Limited Warranty, SolarEdge will notify buyer accordingly and will explain the reason why such coverage is not available. If SolarEdge determines that the reported defect is eligible for coverage under the Limited Warranty, SolarEdge will notify buyer accordingly, and SolarEdge may, in its sole discretion, take any of the following actions:

- repair the Product at SolarEdge's facilities or on-site; or
- issue a credit note for the defective Product in an amount up to its actual value at the time buyer notifies SolarEdge of the defect, as determined by SolarEdge, for use toward the purchase of a new Product; or
- provide Buyer with replacement units for the Product.

SolarEdge will determine whether the Product should be returned to SolarEdge and, if SolarEdge so determined, the Return Merchandise Authorization ("RMA") Procedure (set out below) will be invoked. Where replacement Products are sent, SolarEdge generally sends such products within 48 hours. SolarEdge may use new, used or refurbished parts that are at least functionally equivalent to the original part when making warranty repairs. The repaired Product or replacement parts or Product, as applicable, shall continue to be covered under the Limited Warranty for the remainder of the then-current Warranty Period for the Product.

Where the RMA Procedure is invoked by SolarEdge, SolarEdge will instruct buyer how to package and ship the Product or part(s) to the designated location. SolarEdge will bear the cost of such shipment, upon receipt of the Product or part(s), SolarEdge will, at its expense and sole discretion, either repair or replace the Product or part(s).



SolarEdge will deliver the repaired or replaced Product or part(s) to buyer at buyer's designated location in countries where SolarEdge has an office and/or there is a significant PV market. For the specific list of countries to which such service is provided, please access http://www.solaredge.com/articles/shipping_cost_coverage_warranty. SolarEdge will bear the cost of such shipment, including shipping and customs (where applicable) and buyer shall bear any applicable value added tax. SolarEdge may elect to ship replacement Product and/or part(s) prior to receipt of the Product and/or part(s) to be returned to SolarEdge as per the above.

Where SolarEdge decides to repair the Product or part(s), warranty coverage includes labor and material costs necessarily incurred to correct the Product defect; and where SolarEdge decides to replace the Product or part(s) to which the Limited Warranty applies, warranty coverage includes the cost of the replacement of the Product or part(s). In addition, SolarEdge shall bear shipping costs in respect to the foregoing, as set out above. All other costs, including, without limitation, travel and boarding costs of SolarEdge service personnel that are incurred for repairs of Products on-site, as well as costs related to buyer's employees and contractors repair or replacement activities, are not covered by the Limited Warranty and, unless otherwise agreed in writing in advance by SolarEdge, shall be borne by the buyer.

Warranty Exclusions: This Limited Warranty will not apply if (a) buyer is in default under the General Terms and Conditions of other Agreement governing the purchase of the Product, or (b) the Product or any part thereof is:

- damaged as a result of misuse, abuse, accident, negligence or failure to maintain the Product;
- damaged as a result of modifications, alterations or attachments thereto which were not pre-authorized in writing by SolarEdge;
- damaged due to the failure to observe the applicable safety regulations governing the proper use of the Product;
- installed or operated not in strict conformance with the Documentation, including without limitation, not ensuring sufficient ventilation for the Product as described in SolarEdge Installation guide;
- opened, modified or disassembled in any way without SolarEdge's prior written consent;
- used in combination with equipment, items or materials not permitted by the Documentation or in violation of local codes and standards;
- damaged or rendered non-functional as a result of power surges, lightning, fire, flood, pest damage, accident, action of third parties, or other events beyond SolarEdge's reasonable control or not arising from normal operating conditions; or
- damaged during or in connection with shipping or transport to or from buyer where buyer arranges such shipping or transport.

This Limited Warranty does not cover cosmetic or superficial defects, dents, marks or scratches, which do not influence the proper functioning of the Product.

THE LIMITED WARRANTIES SET OUT HEREIN ARE IN LIEU OF ANY OTHER WARRANTIES WITH RESPECT TO THE PRODUCTS PURCHASED BY BUYER FROM SOLAREEDGE, WHETHER EXPRESS OR IMPLIED, WRITTEN OR ORAL (INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE), ALL OF WHICH ARE EXPRESSLY EXCLUDED TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW.

Claims by buyer that go beyond the warranty terms set out herein, including claims for compensation or damages, are not covered by the Limited Warranty, insofar as SolarEdge is not subject to statutory liability. In such cases, please contact the company that sold you the Product. Eventual claims in accordance with the law on product liability remain unaffected.

Coverage under the Limited Warranty is subject to buyer complying with the foregoing notification requirements and cooperating with SolarEdge's directions. SolarEdge's sole obligation and buyer's exclusive remedy for any defect warranted hereunder is limited to those actions expressly stated above. Such actions are final and do not grant any further rights, in particular with respect to any claims for compensation.

Unless otherwise specified in an executed Agreement with SolarEdge, the Limited Warranty and related provisions set out herein are subject to SolarEdge's General Terms and Conditions, including, without limitation, the provisions thereof, which relate to disclaimer of warranties, limitation of liability and governing law and jurisdiction.

Revised: June 2016



EXHIBIT E
FORM OF LIEN WAIVERS

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____

Name of Customer: _____

Job Location: _____

Owner: _____

Through Date: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____

Amount of Check: \$ _____

Check Payable to: _____

Exceptions

This document does not affect any of the following:

- (1) Retentions.
 - (2) Extras for which the claimant has not received payment.
 - (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
 - Date(s) of waiver and release: _____
 - Amount(s) of unpaid progress payment(s): \$ _____
 - (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.
-

Signature

Claimant's Signature: _____

Claimant's Title: _____

Date of Signature: _____

(Notary's certificate is on the next page)

Subscribed and sworn to me this ____ day of _____, 20__.

Notary Public

My commission expires: _____, 20__.

UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____
Name of Customer: _____
Job Location: _____
Owner: _____
Through Date: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has received the following progress payment:

\$ _____

Exceptions

This document does not affect any of the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature

Claimant's Signature: _____

Claimant's Title: _____

Date of Signature: _____

Subscribed and sworn to me this ____ day of _____, 20__.

Notary Public

My commission expires: _____, 20__.

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: _____

Name of Customer: _____

Job Location: _____

Owner: _____

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: _____

Amount of Check: \$ _____

Check Payable to: _____

Exceptions

This document does not affect any of the following:

Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____

Claimant's Title: _____

Date of Signature: _____

Subscribed and sworn to me this ____ day of _____, 20__.

My commission expires:

Notary Public

_____, 20__.

UNCONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

Identifying Information

Name of Claimant: _____

Name of Customer: _____

Job Location: _____

Owner: _____

Unconditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has been paid in full.

Exceptions

This document does not affect any of the following:

Disputed claims for extras in the amount of: \$ _____

Signature

Claimant's Signature: _____

Claimant's Title: _____

Date of Signature: _____

Subscribed and sworn to me this ____ day of _____, 20__.

Notary Public

My commission expires:

_____, 20__.

TOBACCO FREE WORKPLACE POLICY 7130.0

The RRCSA Governing Board recognizes that the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, are inconsistent with its goal to provide a healthy environment for students and staff.

Accordingly, the Governing Board of Sycamore Schools finds and declares that the purposes of this policy are (1) to protect the public health and welfare by prohibiting smoking on the Sycamore School's campus; (2) to guarantee the right of nonsmokers to breathe smoke-free air, while recognizing that the needs to breathe smoke-free air shall have priority over the desire to smoke; and (3) to encourage a healthier, more productive living/learning environment for all members of our campus community. By adopting this policy, the RRCSA, whose future habits and character will be greatly influenced by the habits and character of employees, administrators and visitors to the Sycamore Schools.

Policy

Because RRCSA Governing Board is committed to providing a safe and healthy working and learning environment for the students, faculty, and staff on its campus', it hereby adopts the following smoke-free policy.

In accordance with the law, smoking is prohibited in vehicles of any Sycamore Schools and in all enclosed spaces in School facilities, including, but not limited to, lobbies, lounges, waiting areas, elevators, stairwells, and restrooms that are a structural part of the building. (*Labor Code 6404.5; 20USC 6083*). Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. (*Health and Safety Code 104495*). These prohibitions extend to any and all electronic and mechanical nicotine delivery devices.

RRCSA therefore prohibits the use of all forms of tobacco, smoke, and electronic and mechanical nicotine delivery devices or any other related waste product is prohibited.

The purpose of this policy is to recognize social responsibility in promoting the health, well-being, and safety of students, employees and visitors to Sycamore Schools.

This policy applies to all students, employees, RRCSA affiliates, contractors and visitors twenty-four (24) hours a day, seven (7) days a week.

Adherence to this policy is the responsibility of all members of the RRCSA community. It is expected that students, employees, RRCSA affiliates, contractors and visitors to any Sycamore School will comply with this policy. Members of the RRCSA community are empowered to respectfully inform others about this policy in an ongoing effort to enhance awareness of and encourage compliance with this policy.

Effective implementation of this policy relies on the courtesy, respect and cooperation of all members of the Sycamore School's community. If someone is seen using tobacco, smoke, or electronic and mechanical nicotine delivery devices on RRCSA property, an employee may inform the individual of this policy and request that he/she comply. If the individual does not comply, details of the policy violation may be referred to the Director/Principal for appropriate resolution including removal of the person from the campus at the sole discretion of the Director/Principal.

The implementation of this policy is augmented by an awareness and education campaign that includes but is not limited to:

- Notification of our Smoke and Tobacco-Free workplace policy to current and prospective employees through communication available on the Sycamore School’s website
- Notification during new hire employee orientation
- Informational postings and electronic notifications
- Smoke and Tobacco cessation programs for employees
- Notices bearing the message “Smoke and Tobacco Free Environment” around the Sycamore School campus, and
- Organizers and attendees at all Sycamore School events will be required to abide by this policy. Organizers of such events are responsible for communicating the policy to attendees.

Definitions

Smoking—means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, including a hookah pipe, or any other lighted or heated tobacco or plant product, including marijuana, intended for inhalation, in any manner or in any form. “Smoking” also includes the use of an e-cigarette which creates vapor, in any manner of in any form, of the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this policy.

Tobacco Products—All forms of tobacco, including but not limited to, cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, smokeless tobacco, snuff and chewing tobacco.

Electronic and Mechanical Nicotine Delivery Devices—All devices that deliver a dose of nicotine either with or without combustion such as electronic cigarettes. This definition includes any electronic oral device, such as one composed of a heating element, battery, and/or electronic circuit, which provides a vapor of nicotine or any other substances, and the use or inhalation of which simulates smoking. The term shall include any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, or under any other product name or descriptor.

Sycamore School’s Community—Employees, RRCSA affiliates, students, contractors and visitors.

RRCSA Campus/Property—All buildings and structures, parking lots, walkways and attached parking structures owned or controlled by RRCSA.

In light of the above findings, the Sycamore School’s campus shall be entirely smoke-free.

The Smoke-free Policy applies to all RRCSA facilities and vehicles, owned or leased, regardless of location. Smoking shall not be permitted in any enclosed place. Smoking shall also be prohibited outdoors on all Sycamore School’s campus property, including parking lots. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose for their visit.

Copies of this policy shall be distributed to all faculty and staff and shall be included with information given to all admitted students. Announcements shall also be printed in campus newspapers to insure that everyone understands the policy. No Smoking signs shall be posted at all points of entry to the Sycamore School’s campus and at all Sycamore School building entrances. No ashtrays shall be provided at any location on campus. Cigarettes, including e-cigarettes, cigars, and pipes, including hookah pipes,

shall not be sold or distributed as samples, in vending machines, or any area on campus. Questions and problems regarding this policy should be handled through existing departmental administrative channels and administrative procedures.

The success of this policy will depend on the thoughtfulness, consideration, and cooperation of smokers and nonsmokers. All students, faculty, and staff share in the responsibility for adhering to and enforcing this policy. Violations of the policy will be treated in accordance with general campus disciplinary procedures.

In further recognition of the incompatibility of Sycamore School's educational mission and the promotion of tobacco products, effective April 15, 2014:

No tobacco-related advertising or sponsorship shall be permitted on RRCSA property, at Sycamore School's - sponsored events, or in publications produced by Sycamore Schools, with the exception of advertising in a newspaper or magazine that is not produced by Sycamore Schools and which is lawfully sold, bought, or distributed on RRCSA property. For the purpose of this policy, "tobacco related" applies to the use of a tobacco brand or corporate name, trademark, logo, symbol, or motto, selling message, recognizable pattern or colors, or any other indicia of product identical to or similar to, or identifiable with, those used for any brand of tobacco products or company which manufactures tobacco products.

Adopted: _____
Board Secretary *Date*



Ronald Reagan Charter School Alliance

Special Board Meeting Agenda

23151 Palomar Street
Wildomar, CA 92595
Phone: (951) 678-5217

<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer
Matthew Roberson

November 28, 2016 @5:00 p.m.

1.0 CALL TO ORDER

The meeting was called to order by the Board Chair at 5:00 p.m.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> X </u>
Mr. Matthew Roberson	<u> </u>	<u> X </u>

Other guests present:
John Arndt, Savantco

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mrs. Halikis Second: Dr. Flores Vote: 3 - 0

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 ACTION ITEMS:

6.1 Audit (Attachment 6.1)

The board will review and consider the Audit.

Staff recommendation: Staff recommends approval of the Audit.
Presented by: Barbara Hale, Executive Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> </u>	<u> </u>
Mr. Matthew Roberson	<u> </u>	<u> </u>

7.0 BOARD COMMENTS:
No comments.

8.0 ADJOURNMENT

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	_____X_____	_____
Dr. Ingrid Flores	_____X_____	_____
Mrs. Elizabeth Halikis	_____X_____	_____
Mr. Daniel Leavitt	_____	_____
Mr. Matthew Roberson	_____	_____

The meeting was adjourned at 5:08 p.m.



Ronald Reagan Charter School Alliance

Regular Board Meeting Minutes

23151 Palomar Street
Wildomar, CA 92595
Phone: (951) 678-5217

<u>Board Members</u>
Roland Skumawitz, President
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt, Secretary/Treasurer
Matthew Roberson

January 23, 2017 @6:00 p.m.

1.0 CALL TO ORDER

The meeting was called to order by the Board Chair at 6:07 p.m.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	___X___	_____
Dr. Ingrid Flores	_____	___X___
Mrs. Elizabeth Halikis	___X___	_____
Mr. Daniel Leavitt	___X___	_____
Mr. Matthew Roberson	___X___	_____

Other guests present:
John Arndt, Savantco

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mrs. Halikis Second: Mr. Roberson Vote: 4 - 0

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

Brad Lukens, Arbitrage Management Group, stated his company advises clients on investments.

6.0 INFORMATION SESSION:

6.1 Teacher’s Report

Report on classroom activities and events.

Presented by: Christina Acevedo and Melissa Martinez, Sycamore Academy Teachers

6.2 Financial Report (Attachment 6.2)

Presentation of the status of Sycamore Academy finances.

Presented by: John Arndt, SavantCo Education

6.3 Special Education Report

Report on Sycamore Academy’s Special Education Program including current data, services and needs.

Presented by: Jennifer Smith, Education Specialist

6.4 Operations Report

Presentation regarding English Language Learner data and Enrollment data. Operations status report.

Presented by: Laura Girard, Operations Coordinator

6.5 Director’s Report

Presentation regarding school administration, current legislation that may impact the school and capital outlay project.

Presented by: Barbara Hale, Executive Director/Principal

6.6 Sycamore Preparatory Academy

Presentation regarding Sycamore Preparatory Academy petition submission to Chino Valley Unified School District.

Presented by: Barbara Hale, Executive Director/Principal

6.7 School Report

Update on Sycamore’s education program, assessments, and professional development.

Presented by: Jeff Morabito, Assistant Principal

7.0 ACTION ITEMS:

7.1 Employee Handbook (Attachment 7.1)

The board will review and consider the updated Employee Handbook.

Staff recommendation: Staff recommends approval of the updated handbook.

Presented by: Barbara Hale, Executive Director/Principal

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

7.2 Safe School Plan (Attachment 7.2)

The board will review and consider the updated Safe School Plan.

Staff recommendation: Staff recommends approval of the updated plan.

Presented by: Laura Girard, Operations Coordinator

Motion: Mrs. Halikis Second: Mr. Leavitt Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

7.3 SARC Report (Attachment 7.3)

The board will review and consider the 2015-2016 SARC Report.

Staff recommendation: Staff recommends approval of the 2015-2016 SARC Report.

Presented by: Jeff Morabito, Assistant Principal

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

8.0 CONSENT CALENDAR

Consent Calendar Items are considered routine and may be enacted by a single motion.

- 8.1 Approval of the Minutes: November 14, 2016 (Attachment 8.1)**
- 8.2 Approval of the Minutes: December 5, 2016 (Attachment 8.2)**
- 8.3 Check Register for November and December 2016 (Attachment 8.3)**

Motion: Mrs. Halikis Second: Mr. Levitt Vote: 4 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

9.0 BOARD COMMENTS:

No comments.

10.0 ADJOURNMENT

Motion: Mr. Leavitt Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

The meeting was adjourned at 7:10 p.m.

Sycamore Academy
Check Listing

For Checks Dated 01/01/2017 through 01/31/2017

Check Date	Check#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #			Account Title		
01/04/2017	4848	R274	000107	CalSTRS		\$37,925.84
	62-0000-0-0000-0000-9505-00			STRS Payable	December 2016 STRS	37,925.84
01/04/2017	4849	R275	000011	Lake Elsinore Unified School District		\$6,866.00
	62-0000-0-0000-0000-5110-00			District Oversight Fee	Oversight Fee Nov & Dec 2016	6,866.00
01/04/2017	4850	R276	000083	SavantCo Education		\$10,000.00
	62-0000-0-0000-0000-5813-00			Business Services	January 2017 Monthly Contract Fee	10,000.00
01/09/2017	4851	R277	000234	Community Bank		\$150,758.12
	62-0000-0-0000-0000-9200-00			Accounts Receivable	LLC Line of Credit Payment	150,758.12
01/10/2017	4852	R278	000190	Daniel Landscape Service		\$1,700.00
	62-0000-0-0000-0000-5500-00			Operations and Housekeeping Services	November / December 2016 Service	1,700.00
01/10/2017	4853	R279	000059	Vicenti Lloyd Stutzman LLP		\$9,898.00
	62-0000-0-0000-0000-5810-00			Accounting	Services	850.00
	62-0000-0-0000-0000-5810-00			Accounting	Audit Services	9,048.00
01/10/2017	4854	R280	000006	Staples Advantage		\$780.22
	62-0000-0-0000-0000-4300-00			Materials and Supplies	Supplies	645.62
	62-0000-0-0000-0000-4300-00			Materials and Supplies	Supplies	134.60
01/10/2017	4855	R281	000020	Guardian		\$1,431.53
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	For Period 01-01-17 - 01-31-17	1,431.53
01/10/2017	4856	R282	000181	Frontier		\$276.46
	62-0000-0-0000-0000-5940-00			Telephone & Telecommunications	Phone Service	276.46
01/10/2017	4857	R283	000033	Aflac		\$807.40
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Health Insurance - Dec. 2016	807.40
01/10/2017	4858	R285	000175	Southern California Edison		\$1,641.05
	62-0000-0-0000-0000-5620-00			Utilities	Period - 11-17-16 - 12-17-16	1,641.05
01/10/2017	4859	R286	000093	GREAT AMERICAN INSURANCE CO.		\$273.83
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Jan 2017 - Employee Insurance	273.83
01/10/2017	4860	R284	000228	Phonak, LLC		\$2,596.36
	62-6500-0-0000-0000-4400-00			Noncapitalized Equipment	Roger Pen	2,596.36

Sycamore Academy
Check Listing

For Checks Dated 01/01/2017 through 01/31/2017

Check Date	Check#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #			Account Title		
01/10/2017	4861	R287	000186	Great American Insurance Co.		\$1,377.24
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Jan. 2017 - Employee Insurance	1,377.24
01/11/2017	4862	R288	000235	Elizabeth Hatkins		\$80.14
	62-0000-0-0000-0000-5200-00			Travel and Conferences	Mileage - Reimbursement	80.14
01/11/2017	4863	R289	000141	Specialized Therapy Services		\$6,077.21
	62-6500-0-0000-0000-5800-00			Professional/Consulting Services and Operating Exp	SPED Services - Nov. 2016	6,077.21
01/11/2017	4864	R290	000058	YMCA Overnight Camps		\$6,800.00
	62-0000-0-0000-0000-5843-00			Student Field Trips	Camp Surf	6,800.00
01/13/2017	4865	R291	000074	Berkshire Hathaway Homestate Companies		\$3,806.02
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Workers Comp. Insurance - Jan. 2017	3,806.02
01/13/2017	4866	R292	000001	Kaiser Foundation Health Plan		\$14,853.82
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Period - Feb. 2017	14,853.82
01/17/2017	4867	R298	000169	Oxford Consulting Services, Inc		\$2,935.05
	62-0000-0-0000-0000-5800-00			Professional/Consulting Services and Operating Exp	Direct Services - December 2016	2,935.05
01/17/2017	4868	R299	000012	Hansberger & Klein, PLC		\$7,000.00
	62-0000-0-0000-0000-5830-00			Legal	Legal Services - November 2016	7,000.00
01/17/2017	4869	R300	000072	U.S. Bank National Association		\$60,856.08
	62-0000-0-0000-0000-9200-00			Accounts Receivable	February 2017 Bond Payment	60,856.08
01/17/2017	4870	R301	000013	Xerox Corporation		\$824.25
	62-0000-0-0000-0000-5600-00			Rentals, Leases, Repairs, and Noncapitalized Impro	Copier for Period - 11-21-16 - 12-21-16	824.25
01/18/2017	4871	R302	000160	Employment Development Department		\$310.81
	62-0000-0-0000-0000-3502-00			State Unemployment Insurance, classified positions	Employment Tax Fees Qtr 12-31-16 - 01-01-17	310.81
01/18/2017	4872	R303	000241	Stephanie Butler		\$65.00
	62-0000-0-0000-0000-5840-00			Professional Development	Online Math 3rd grade - Reimbursement	65.00
01/18/2017	4873	R304	000195	Mathews Termite and Pest Service		\$250.00
	62-0000-0-0000-0000-5500-00			Operations and Housekeeping Services	Pest Service - 01-05-17	250.00
01/18/2017	4874	R306	000227	Nona Jones		\$2,862.37
	62-0000-0-0000-0000-4300-00			Materials and Supplies	Supplies/Misc. - Reimbursement	2,582.37
	62-0000-0-0000-0000-5843-00			Student Field Trips	Field Trip (Lego Land) - Reimbursement	280.00

Sycamore Academy

Check Listing

For Checks Dated 01/01/2017 through 01/31/2017

Check Date	Check#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #			Account Title		
01/18/2017	4875	R305	000144	Superintendent of Schools		\$100.00
	62-0000-0-0000-0000-5200-00			Travel and Conferences	LIFT Leadership-Jeff Morabito conf#mor-2fcbme	100.00
01/20/2017	4876	R307	000129	CR&R Incorporated		\$330.64
	62-0000-0-0000-0000-5500-00			Operations and Housekeeping Services	Service Period - 01-01-17 - 01-31-17	330.64
01/20/2017	4877	R308	000141	Specialized Therapy Services		\$3,198.75
	62-6500-0-0000-0000-5800-00			Professional/Consulting Services and Operating Exp	Service's Dec. 2016	3,198.75
01/26/2017	4878	R309	000188	Midland National Life Insurance Company		\$1,000.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Nona Jones- POL #8500592405, SS#0183	1,000.00
01/26/2017	4879	R310	000210	Midland National Life Insurance		\$1,090.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Barbara Hale-Pol#8500592563 SS#5156	1,090.00
01/26/2017	4880	R311	000211	Midland National Life Insurance Company		\$500.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Katherine Olson Pol#8500605689 SS#7004	500.00
01/26/2017	4881	R312	000212	Midland National Life Insurance Company		\$100.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Contessa Brown Pol#8500605693 SS#2422	100.00
01/26/2017	4882	R313	000213	Midland National Life Insurance Company		\$100.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Laura Girad Pol#8500605690 SS#3712	100.00
01/26/2017	4883	R315	000071	CalPERS		\$3,736.16
	62-0000-0-0000-0000-9504-00			PERS Payable	CalPERS - December 2016	3,736.16
01/26/2017	4884	R314	000220	Midland National Life Insurance Company		\$250.00
	62-0000-0-0000-0000-9506-00			403(b) Payable	Sadie Mata Pol#8500610527 SS#9084	250.00
01/27/2017	4885	R316	000227	Nona Jones		\$862.48
	62-0000-0-0000-0000-4300-00			Materials and Supplies	Supplies - Reimbursement	862.48
01/27/2017	4886	R317	000011	Lake Elsinore Unified School District		\$3,433.00
	62-0000-0-0000-0000-5110-00			District Oversight Fee	Jan. 2017 Oversight Fee	3,433.00
01/27/2017	4887	R318	000121	Contessa Brown		\$337.38
	62-0000-0-0000-0000-5610-00			Rent, Parking, & Other Occupancy	Fuel/Rental/Parking/Mileage - Reimbursement	60.00
	62-0000-0-0000-0000-5210-00			Travel		46.85
	62-0000-0-0000-0000-5600-00			Rentals, Leases, Repairs, and Noncapitalized Impro		230.53

Fiscal Year: 2017
Report Date: 02/09/2017

Sycamore Academy

Check Listing

For Checks Dated 01/01/2017 through 01/31/2017

Check Date	Check#	Register #	Payee #	Payee Name	Description	Amount
PO #	Account #			Account Title		
01/27/2017	4888	R319	000020	Guardian		\$1,431.53
	62-0000-0-0000-0000-9330-00			Prepaid Expenditures (Expenses)	Period - 02-01-17 - 02-28-17	1,431.53
01/27/2017	4889	R320	000181	Frontier		\$276.24
	62-0000-0-0000-0000-5940-00			Telephone & Telecommunications	Phone Service - 01-16-17 - 02-15-17	276.24
01/27/2017	4890	R322	000175	Southern California Edison		\$1,837.30
	62-0000-0-0000-0000-5620-00			Utilities	Period - 12-17-16 - 01-18-17	1,837.30
43 Checks						\$351,636.28