



Ronald Reagan Charter School Alliance

Regular Board Meeting Minutes

23151 Palomar Street

Wildomar, CA 92595

Phone: (951) 678-5217

Board Members

Roland Skumawitz, President

Ingrid Flores

Elizabeth Halikis

Daniel Leavitt, Secretary/Treasurer

Matthew Roberson

June 13, 2016 @6:00 p.m.

1.0 CALL TO ORDER

The meeting was called to order by the Board Chair at 6:04 p.m.

2.0 OPEN GENERAL SESSION

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> X </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

Other guests present:

Erica Klein, Hansberger and Klein, LLC

John Arndt, Savantco

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Mrs. Halikis Second: Mr. Leavitt Vote: 4 - 0

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 INFORMATION SESSION:

6.1 Teacher's Report

Report on classroom activities and events.

Presented by: Mireya Gresham and Wendy Lizardi, Sycamore Academy Teachers

6.2 Financial Report (Attachment 6.2)

Presentation of the status of Sycamore Academy finances.

Presented by: John Ardt, SavantCo Education

6.3 Special Education Report

Report on Sycamore Academy's Special Education Program including current data, services and needs.

Presented by: Tanya Meeks and Jennifer Smith, Education Specialists and Tess Brown, Student Support Services Coordinator

6.4 Director's Report

Presentation regarding school administration, facilities and update on current legislation that may impact the school.

Presented by: Barbara Hale, Executive Director/Principal

- 6.5 **School Report**
Update on Sycamore's education program, assessments, WASC and professional development.
Presented by: Jeff Morabito, Assistant Principal
- 6.6 **Parent Survey Results**
Presentation of the Parent Survey.
Presented by: Barbara Hale, Executive Director/Principal
- 6.7 **Student Survey Results**
Presentation of the Student Survey.
Presented by: Barbara Hale, Executive Director/Principal

7.0 PRESENTATION ITEMS:

- 7.1 **Campus 360 (Attachment 7.1)**
Presentation on funding source for capital improvements.
Presented by: Barbara Hale, Executive Director/Principal

8.0 ACTION ITEMS:

- 8.1 **2016/17 Revised Bell Schedule and Instructional Minutes (Attachment 8.1)**
The board will review and consider the 2016/17 Revised Bell Schedule and Instructional Minutes, revisions made to TK & Kindergarten schedule.

Staff recommendation: The board approves the 2016/17 revised Bell Schedule and Instructional Minutes to allow for necessary implementation of elements for the TK and Kindergarten program. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Leavitt Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

- 8.2 **2016/17 Revised Budget (Attachment 8.2)**
The board will review and consider the 2016/17 Revised Budget. Revisions made to allow for new math curriculum and supplemental resources.

Staff recommendation: The board approves the 2016/17 revised Budget. Staff recommends approval.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Leavitt Second: Mrs. Halikis Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

8.3 2016/17 LCAP (Attachment 8.3)

The board will review and consider the 2016/17 LCAP.

Staff recommendation: The board approves the 2016/17 LCAP. Staff recommends approval.
Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

8.4 Resolution No. 9000.103 Annual Meeting (Attachment 8.4)

The board will review and consider the date and time for the Governing Board’s annual meeting.

Staff recommendation: The board approves the resolution setting the date and time for the annual meeting. Staff recommends approval.
Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

8.5 Resolution No. 9000.104 Board Meeting schedule 2016/17 (Attachment 8.5)

The board will review and consider the board meeting schedule for 2016/17.

Staff recommendation: The board approves the resolution of the board meeting schedule for 2016/17. Staff recommends approval.
Presented by: Barbara Hale, Director/Principal

Motion: Mr. Roberson Second: Mr. Leavitt Vote: 4 - 0

ROLL CALL	Aye	Nay
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

9.0 CONSENT CALENDAR

Consent Calendar Items are considered routine and may be enacted by a single motion.

- 9.1 Approval of the Minutes: May 9, 2016 (Attachment 9.1)
- 9.2 Check Register for April 2016 (Attachment 9.2)
- 9.3 Check Register for May 2016 (Attachment 9.3)
- 9.4 Job Description for Physical Education Instructor (Attachment 9.4)
- 9.5 Job Description for Curriculum Specialist (Attachment 9.5)
- 9.6 Job Description for Operations Coordinator (Attachment 9.6)
- 9.7 Job Description for Education Specialist Coordinator (Attachment 9.7)

Motion: Mrs. Halikis Second: Mr. Roberson Vote: 4 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> X </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

10.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

No comments.

11.0 CLOSED SESSION: Adjourn to closed session at 6:52 p.m..

11.1 Public Employee Performance Evaluation pursuant to California Government Code 54954.5(e)

Executive Director/Principal

12.0 RECONVENE OPEN GENERAL SESSION: 7:21 p.m..

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> X </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

13.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE:

No comments.

14.0 BOARD COMMENTS:

No comments.

15.0 ADJOURNMENT

Motion: Mr. Leavitt Second: Mrs. Halikis Vote: 4 - 0

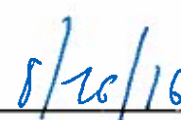
ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> </u>	<u> X </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>
Mr. Matthew Roberson	<u> X </u>	<u> </u>

The meeting was adjourned at 7:25 p.m.

I, Dan Leavitt, attest and certify these minutes to be true and factual.



Dan Leavitt



Date