



Ronald Reagan Charter School Alliance  
 Regular Board Meeting Minutes  
 23151 Palomar Street  
 Wildomar, CA 92595  
 Phone: (951) 678-5217

**Board Members**  
 Roland Skumawitz, President  
 Ingrid Flores  
 Elizabeth Halikis  
 Daniel Leavitt, Secretary/Treasurer  
 Matthew Roberson

March 13, 2017 @6:00 p.m.

**1.0 CALL TO ORDER**

The meeting was called to order by the Board Chair at 6:06 p.m.

**2.0 OPEN GENERAL SESSION**

Establishment of a Quorum

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>  X  </u>
Mr. Daniel Leavitt	<u>          </u>	<u>  X  </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

*Other guests present:*  
 John Arndt, Savantco

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

Motion: Dr. Flores Second: Mr. Roberson Vote: 3 – 0

The agenda was approved with the following edits – Move closed session after consent calendar and renumber the agenda accordingly.

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>  X  </u>
Mr. Daniel Leavitt	<u>          </u>	<u>  X  </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**6.0 INFORMATION SESSION:**

**6.1 Teacher’s Report**

Report on classroom activities and events.

*Presented by: Dan Steele and Mary Bedley, Sycamore Academy Teachers*

**6.2 Special Education Report**

Report on Sycamore Academy’s Special Education Program including current data, services and

needs.

*Presented by: Jennifer Smith, Education Specialist and Tess Brown, Student Support Services Coordinator*

**6.3 Financial Report (Attachment 6.3)**

Presentation of the status of Sycamore Academy finances.

*Presented by: John Arndt, SavantCo Education*

**6.4 Operations Report**

Presentation on progression of new parking lot, Board Docs program and WatchD.O.G.S. Program at Sycamore Academy.

*Presented by: Laura Girard, Operations Coordinator*

**6.5 LCAP Presentation (Attachment 6.5)**

Presentation on the progress towards Sycamore Academy's Local Control and Accountability Plan (LCAP) goals.

*Presented by: Jeff Morabito, Assistant Principal*

**6.6 Director's Report**

Presentation regarding school administration, current legislation that may impact the school, update on the status of Sycamore Preparatory Academy petition submission to Chino Valley Unified School District.

*Presented by: Barbara Hale, Executive Director/Principal*

**6.7 California Academic Indicator (Attachment 6.7)**

Presentation regarding the California Academic Indicator Model.

*Presented by: Barbara Hale, Executive Director/Principal*

**7.0 ACTION ITEMS:**

**7.1 Participation Agreement with El Dorado Charter SELPA (Attachment 7.1)**

The board will review and consider the El Dorado Charter SELPA participation agreement for Sycamore Preparatory Academy.

Staff recommendation: Staff recommends approval of the participation agreement.

*Presented by: Barbara Hale, Executive Director/Principal*

Motion: Dr. Flores Second: Mr. Roberson Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>      </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>      </u>
Mrs. Elizabeth Halikis	<u>      </u>	<u>      </u>
Mr. Daniel Leavitt	<u>      </u>	<u>      </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>      </u>

**7.2 Special Education Local Plan Education Agency Assurances (Attachment 7.2)**

The board will review and consider the Special Education Local Plan Education Agency Assurances with El Dorado Charter SELPA for Sycamore Preparatory Academy.

Staff recommendation: Staff recommends approval of the assurances.

*Presented by: Barbara Hale, Executive Director/Principal*

Motion: Dr. Flores Second: Mr. Roberson Vote: 3 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**8.0 CONSENT CALENDAR**

Consent Calendar Items are considered routine and may be enacted by a single motion.

**8.1 Approval of the Minutes: February 13, 2017 (Attachment 8.1)**

**8.2 Check Register for February 2017 (Attachment 8.2)**

Motion: Dr. Flores Second: Mr. Roberson Vote: 3 - 0

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>          </u>
Mr. Daniel Leavitt	<u>          </u>	<u>          </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**9.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

No comments.

**10.0 CLOSED SESSION:** Adjourn to closed session at 6:48 p.m.

The Governing Board will meet in Closed Session to consider matters of student discipline, personnel matters, labor negotiations, litigation and facilities and/or land acquisition.

**10.1 Public Employee Performance Evaluation (Govt. Code 54957)**

**Title: Executive Director/Principal**

**11.0 RECONVENE OPEN GENERAL SESSION**

The board reconvened to Open General Session at 7:03 p.m.

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>  X  </u>
Mr. Daniel Leavitt	<u>          </u>	<u>  X  </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

**12.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE:**

No comments.

**13.0 BOARD COMMENTS:**

No comments.

**14.0 ADJOURNMENT**

Motion: Dr. Flores Second: Mr. Roberson Vote: 3 - 0

ROLL CALL	Present	Absent
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>          </u>	<u>  X  </u>
Mr. Daniel Leavitt	<u>          </u>	<u>  X  </u>
Mr. Matthew Roberson	<u>  X  </u>	<u>          </u>

The meeting was adjourned at 7:04 p.m..

I, Daniel Leavitt, attest and certify these minutes to be true and factual.

  
\_\_\_\_\_  
Daniel Leavitt

  4/5/17    
Date