

RONALD REAGAN CHARTER SCHOOL ALLIANCE
Sycamore Academy of Science and Cultural Arts
Annual - Regular Board Meeting Agenda
Renaissance Plaza
32326 Clinton Keith Road, Suite 202
Wildomar, CA 92595
Phone: (951) 678-5217
August 18, 2014 @6:00 p.m.

Board Members

William Sampson, President
Roland Skumawitz, Secretary/Treasurer
Ingrid Flores
Elizabeth Halikis
Daniel Leavitt

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at _____.

2.0 OPEN GENERAL SESSION

ROLL CALL

Present

Absent

Mr. William Sampson

Mr. Roland Skumawitz

Dr. Ingrid Flores

Mrs. Elizabeth Halikis

Mr. Daniel Leavitt

Other guests present:

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

ROLL CALL

Aye

Nay

Abstentions

Mr. William Sampson

Mr. Roland Skumawitz

Dr. Ingrid Flores

Mrs. Elizabeth Halikis

Mr. Daniel Leavitt

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 INFORMATION SESSION:

6.1 Ed Tec Financial Update Report (Attachment 6.1)

Presentation of the status of our school's finances and progress on next year's budget.

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

6.2 School Report/Special Education Report

Report on school business and Special Education.

Presented by: Barbara Hale, Director/Principal and SASCA's Special Education Liaison

7.3 Facility and Construction Report

Facility and construction update.

Presented by: Barbara Hale, Director/Principal

7.4 Enrollment Data and Attendance Report (Attachment 7.4)

Presentation of current enrollment data and data submission, comparison of previous years.

Presented by: Laura Girard, Secretary

8.0 ACTION ITEMS:

8.1 Approve the 2013/14 Unaudited Actuals (Attachment 8.1)

Approve the 2013/14 Unaudited Actuals.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

8.2 Review and approve the revised 2014/15 School Calendar (Attachment 8.2)

Review and approve the revised 2014/15 School Calendar.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

8.3 Approve Personnel Order 0001/2014/2015 (Attachment 8.3)

Approve Personnel Order 0001/2014/2015.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

- 8.4 Review and approve the Retainer Agreement Hansberger & Klein, LLP for Ronald Reagan Charter School Alliance (Attachment 8.4)**
Review and approve the Retainer Agreement Hansberger & Klein, LLP for Ronald Reagan Charter School Alliance.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

- 8.5 Review and approve the Retainer Agreement Hansberger & Klein, LLP for 3151 Palomar Street, LLC (Attachment 8.5)**
Review and approve the Retainer Agreement for Hansberger & Klein, LLP for 23151 Palomar Street, LLC.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

- 8.6 Review and approve the Transgender and Gender Nonconforming Student Nondiscrimination Policy (Attachment 8.6)**
Review and approve the Transgender and Gender Nonconforming Student Nondiscrimination Policy.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

- 8.7 Review and approve the Employee Handbook (Attachment 8.7)**
Review and approve the Employee Handbook.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
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Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

8.8 Review and approve the Parent/Student Handbook (Attachment 8.8)

Review and approve the Parent/Student Handbook.

Presented by: Barbara Hale, Director/Principal

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

8.9 ANNUAL MEETING

Annual meeting for the election of the board officers for the 2014/15 school year.

President: _____

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

Secretary/Treasurer: _____

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	_____	_____	_____
Mr. Roland Skumawitz	_____	_____	_____
Dr. Ingrid Flores	_____	_____	_____
Mrs. Elizabeth Halikis	_____	_____	_____
Mr. Daniel Leavitt	_____	_____	_____

9.0 CONSENT CALENDAR

9.1 Approval of the Minutes: June 17, 2014 (Attachment 9.1)

9.2 Approval of the Minutes: July 23, 2014 (Attachment 9.2)

9.3 Approval of the Check Register for June/July 2014 (Attachment 9.3)

Motion: _____ Second: _____ Vote: _____

ROLL CALL	Aye	Nay	Abstentions
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Mr. William Sampson
Mr. Roland Skumawitz
Dr. Ingrid Flores
Mrs. Elizabeth Halikis
Mr. Daniel Leavitt

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10.0 ADJOURNMENT

Motion: _____ Second: _____ Vote: _____

ROLL CALL

Present Absent

Mr. William Sampson	_____	_____
Mr. Roland Skumawitz	_____	_____
Dr. Ingrid Flores	_____	_____
Mrs. Elizabeth Halikis	_____	_____
Mr. Daniel Leavitt	_____	_____

The meeting was adjourned at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sycamore Academy of Science and Cultural Arts

Telephone, (951) 678-5217;

FOR MORE INFORMATION

For more information concerning this agenda, please contact Sycamore Academy of Science and Cultural Arts

Telephone, (951) 678-5217.

Sycamore Academy of Science & Cultural Arts

Financial Update



Business and Development Specialists
for Charter Schools

August 18, 2014

Jennie Bartkowiak

Agenda

- **13-14 Estimated Actuals**
- **14-15 State Budget Update**
- **14-15 Financial Update as of July 31:**
 - Current Forecast
 - Cash Flow Forecast
- **Exhibits**
 - 2014-15 Cash Flow
 - 2014-15 YTD Financials
 - July Check Register

2013-14 Estimated Actuals

2013-14 Estimated Actuals

SASCA finished the year with approximately \$50k less operating income than expected, primarily due to 46% increase in per ADA Special Ed Encroachment charged by LEUSD.

	Actual YTD	Approved Budget (Oct.)	Previous Month's Forecast	Estimated Actuals	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Accrual
SUMMARY							
Revenue							
General Block Grant	1,497,317	1,856,000	1,941,824	1,947,507	5,683	91,507	450,190
Federal Revenue	-	-	22	-	(22)	-	-
Other State Revenues	103,298	110,678	129,119	129,798	679	19,120	26,501
Local Revenues	241,055	206,221	213,860	269,799	55,940	63,578	28,745
Fundraising and Grants	25,673	26,189	26,189	26,048	(141)	(141)	375
Total Revenue	1,867,342	2,199,088	2,311,014	2,373,153	62,139	174,065	505,811
Expenses							
Compensation and Benefits	1,061,101	1,067,282	1,068,954	1,061,101	7,853	6,181	-
Books and Supplies	120,896	102,970	106,984	120,896	(13,912)	(17,926)	-
Services and Other Operating Expenditures	741,684	785,733	811,807	943,075	(131,268)	(157,342)	201,391
Capital Outlay	-	-	200,000	-	200,000	-	-
Total Expenses	1,923,681	1,955,985	2,187,745	2,125,072	62,673	(169,087)	201,391
Operating Income (excluding Depreciation)	(56,339)	243,104	123,269	248,081	124,812	4,977	304,420
Operating Income (including Depreciation)	(77,678)	200,427	280,592	226,743	(53,850)	26,316	304,420
Fund Balance							
Beginning Balance (Audited)	658,425	658,425	658,425	658,425			
Operating Income (including Depreciation)	(77,678)	200,427	280,592	226,743			
Ending Fund Balance (including Depreciation)	580,747	858,852	939,017	885,168			
Ending Fund Balance as % of Operating Expenditures		44%	43%	42%			

2013-14 Estimated Actuals

SASCA finished the year with approximately \$50k less operating income than expected, primarily due to 46% increase in per ADA Special Ed Encroachment charged by LEUSD.

	Previous Month's Forecast	Estimated Actuals	Variance (Previous vs. Current Forecast)
SUMMARY			
Revenue			
General Block Grant (LCFF)	1,941,824	1,947,507	5,683
Federal Revenue	22	-	(22)
Other State Revenues	129,119	129,798	679
Local Revenues	213,860	269,799	55,940
Fundraising and Grants	26,189	26,048	(141)
Total Revenue	2,311,014	2,373,153	62,139
Expenses			
Compensation and Benefits	1,068,954	1,061,101	7,853
Books and Supplies	106,984	120,896	(13,912)
Services and Other Operating Expenditures	811,807	943,075	(131,268)
Capital Outlay	200,000	-	200,000
Total Expenses	2,187,745	2,125,072	62,673
Operating Income (excluding Depreciation)	123,269	248,081	124,812
<i>Operating Income (including Depreciation)</i>	280,592	226,743	(53,850)
Fund Balance			
Beginning Balance (Audited)	658,425	658,425	
Operating Income (including Depreciation)	280,592	226,743	
Ending Fund Balance (including Depreciation)	939,017	885,168	
Ending Fund Balance as % of Operating Expenditures	43%	42%	

Revenues

- Slight upward adjustment to LCFF
- Increase to Local Revenues for ~\$50k insurance claim (offsets most of increased repair expense)

Expenses

- Slightly under-budget on Comp & Ben
- Over-budget on computers by ~\$14k due to intentional year-end purchase
- Over-budget on building repairs by ~\$65k (offset by \$50k insurance claim)
- Over-budget on Special Ed Encroachment by \$60k

Facility Note

- Pre-Construction expenses were rolled into "Work In Progress" at year-end, thereby having no impact on 13-14 financials. (Depreciation will begin when building is finished.)



2014-15 State Budget Update

2014-15 State Budget Update

State Legislature passed the 2014-15 budget on June 15th, and the Governor signed it on June 20th.

Local Control Funding Formula (LCFF)

- May/Revised included \$4.5B for LCFF implementation in 14-15, which would allow elimination of 28% of the gap between current and target funding
- Adopted budget includes an additional \$250M to further accelerate LCFF implementation in 14-15
 - This equates to a 14-15 implementation rate of **29.56%**

STRS

- The May/Revised proposed an increase in employer contributions from 8.25% to 9.5% in 14-15
- The adopted budget includes less of an increase, from 8.25% to **8.88%** in 14-15, 10.44% in 15-16, and 14% in 16-17

Common Core Implementation

- Adopted budget includes **\$65** per 13-14 ADA for Common Core Implementation

Mandated Block Grant

- This is included once again at **\$14** per 13-14 ADA (\$42 for grades 9-12)

Deferrals

- May/Revised proposed no deferrals in 14-15
- Adopted budget includes \$1B in deferrals (**June** apportionment deferred to July)



2014-15 Financial Update



Current Revenue Forecast: July YTD Update

The current revenue forecast has increased since the approved budget.

- **Increases to Revenue Forecast = \$63.5K**
 - ▣ +\$28K from LCFF adjustments
 - ▣ +\$4.5k from Mandated Block Grant (not in June budget)
 - ▣ +\$21k from Common Core (not in June budget)
 - ▣ +\$3K from State Lottery Revenue (rate increased to \$162/ADA in 14-15)
 - ▣ +\$7K from Other Local Revenues for SCEWL Conference revenues

- **Decreases to Revenue Forecast = \$0**

Current Revenue Forecast

- + \$63.5k more than last month's forecast
- + \$63.5k more than board approved budget (June)

Current Expense Forecast: July YTD Update

The current expense forecast has decreased since last month's update.

- **Increases to Expense Forecast: \$0**
- **Decreases to Expense Forecast: \$6K**
 - ▣ \$4.5K from Health Benefits - STRS. (final rate was approved at 8.88%)
 - ▣ \$1.5K from Business Services (edtec will be a flat fee this year at \$155k)
- **Risk:**
 - ▣ If Encroachment remains at \$565/ADA this year, we will need to increase our expense forecast by \$60k (we budgeted at \$395/ADA)

Current Expense Forecast

- ▣ \$6K less than last month's forecast
- ▣ \$6K less than board approved budget (June)

2014-15 Current Forecast: July Update

The current forecast for operating income is \$359k after depreciation.

	Approved Budget (June)	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)
SUMMARY					
Revenue					
General Block Grant	2,432,649	2,432,649	2,460,667	28,018	28,018
Federal Revenue	-	-	-	-	-
Other State Revenues	57,257	57,257	85,826	28,570	28,570
Local Revenues	211,144	211,144	218,144	7,000	7,000
Fundraising and Grants	26,189	26,189	26,189	-	-
Total Revenue	2,727,238	2,727,238	2,790,826	63,588	63,588
Expenses					
Compensation and Benefits	1,272,802	1,272,802	1,268,221	4,581	4,581
Books and Supplies	77,115	77,115	77,115	-	-
Services and Other Operating Expenditures	986,639	986,639	985,136	1,502	1,502
Capital Outlay	-	-	-	-	-
Total Expenses	2,336,556	2,336,556	2,330,473	6,083	6,083
Operating Income (excluding Depreciation)	390,683	390,683	460,353	69,671	69,671
<i>Operating Income (including Depreciation)</i>	289,631	289,631	359,301	69,670	69,670
Fund Balance					
Beginning Balance (Unaudited)	885,168	946,291	885,168		
Audit Adjustment	-	-	-		
Beginning Balance (Audited)	885,168	946,291	885,168		
Operating Income (including Depreciation)	289,631	289,631	359,301		
Ending Fund Balance (including Depreciation)	1,174,798	1,235,922	1,244,468		
Ending Fund Balance as % of Operating Expenditures	50%	53%	53%		

Cash Flow Forecast

Sycamore is expected to have a **positive cash balance** in all months of the 2014-15 school year.

- Cash flow has been updated with most recent state deferral expectations (only one deferral, in June)
- Under current assumptions, SASCA will not have a cash need in 13-14
 - This includes repayment of \$200k Community Bank loan in August
- District Transactions:
 - District Oversight will be paid monthly (or as often as LEUSD bills)
 - Encroachment will be paid after June 30
 - \$195k In-Lieu of Prop 39 payment is expected by June 30, but June cash does not depend on it
- Average ending balance in August through June is \$430k



Exhibits

2014-15 Cash Flow
2014-15 YTD Financials
July Check Register

Sycamore Academy of Science & Cultural Arts

Monthly Cash Forecast
As of July 2014 Close

	2014/15												
	Actual & Projected												
	Jul Actual	Aug Projected	Sep Projected	Oct Projected	Nov Projected	Dec Projected	Jan Projected	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected	Forecast APIAR
Beginning Cash	\$713,308.05	900,277	435,528	331,398	369,308	333,826	296,084	323,382	290,664	375,243	518,119	588,987	
Revenue													
General Block Grant	-	82,893	102,353	227,260	140,126	140,126	227,260	140,126	270,210	325,785	239,191	239,191	328,145
Federal Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Other State Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Local Revenues	4,847	353	1,614	1,614	1,614	1,614	1,614	1,614	1,614	1,614	12,587	198,814	60,652
Fundraising and Grants	-	-	2,619	2,619	2,619	2,619	2,619	2,619	2,619	2,619	2,619	2,619	2,000
Total Revenue	4,847	83,246	106,898	231,484	144,359	144,359	231,484	166,347	274,443	330,019	254,011	438,424	388,797
Expenses													
Compensation & Benefits	11,907	127,108	117,292	114,343	113,851	113,851	117,784	114,343	114,343	111,721	111,721	99,981	1,268,221
Books & Supplies	199	21,654	18,292	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	77,115
Services & Other Operating Expenses	43,065	123,250	72,433	72,389	72,346	72,302	68,439	68,384	68,349	68,303	68,257	40,606	985,136
Capital Outlay	11,000	(11,000)	-	-	-	-	-	-	-	-	-	-	147,001
Total Expenses	66,171	261,009	208,017	190,840	190,305	190,261	190,330	186,844	186,799	184,132	184,086	144,877	2,330,473
Operating Cash Inflow (Outflow)	(61,524)	(177,763)	(101,451)	40,664	(45,945)	(45,901)	41,163	(20,496)	87,644	145,887	71,926	293,747	241,796
Revenues - Prior Year Actuals	375,507	117,063	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Actuals	(7,826)	(201,390)	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	(95,949)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(28,490)	2,501	2,501	2,501	2,501	2,501	2,501	2,501	2,501	2,501	2,501	2,501	-
Summerholdback for Teachers	-	(200,000)	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Current)	-	(200,000)	-	-	-	-	-	-	-	-	-	-	-
Community Bank Loan	-	(5,158)	(5,201)	(5,244)	(5,288)	(5,332)	(5,377)	(5,421)	(5,467)	(5,512)	(5,558)	(5,558)	-
Loans Payable (Long Term)	-	(5,158)	(5,201)	(5,244)	(5,288)	(5,332)	(5,377)	(5,421)	(5,467)	(5,512)	(5,558)	(5,558)	-
TI Loan	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	5,351	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	900,277	435,528	331,398	369,309	333,826	296,084	323,382	290,664	375,243	518,119	588,987	877,678	

Sycamore Academy of Science & Cultural Arts
 Budget vs Actuals
 As of July 2014 Close

	Actual		Budget vs. Actual		Variance (YTD less Budget)	Budget					Variance (Budget vs. Current Forecast)	Budget Remaining	Forecast Remaining
	Jul	Actual YTD	Budget YTD	Approved Budget (June)		Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)					
SUMMARY													
Revenue													
General Block Grant	-	-	-	-	-	2,432,649	2,432,649	2,480,667	28,018	28,018	28,018	2,432,649	2,480,667
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Other State Revenues	-	-	-	-	-	57,257	57,257	85,826	28,570	28,570	28,570	57,257	85,826
Local Revenues	4,647	4,647	-	4,647	4,647	211,144	211,144	218,144	7,000	7,000	7,000	206,497	213,497
Fundraising and Grants	-	-	-	-	-	26,189	26,189	26,189	-	-	-	26,189	26,189
Total Revenue	4,647	4,647	-	4,647	4,647	2,727,238	2,727,238	2,790,826	63,588	63,588	63,588	2,722,651	2,786,179
Expenses													
Compensation and Benefits	11,907	11,907	29,693	17,786	17,786	1,272,802	1,272,802	1,288,221	4,581	4,581	4,581	1,260,895	1,256,314
Books and Supplies	199	199	5,605	5,406	5,406	77,115	77,115	77,115	-	-	-	76,916	76,916
Services and Other Operating Expenditures	43,085	43,085	106,331	63,266	63,266	986,639	986,639	985,136	1,502	1,502	1,502	943,574	942,071
Capital Outlay	11,000	11,000	-	(11,000)	(11,000)	-	-	-	-	-	-	(11,000)	(11,000)
Total Expenses	66,171	66,171	141,629	75,458	75,458	2,336,568	2,336,568	2,330,473	6,083	6,083	6,083	2,270,305	2,264,302
Operating Income (excluding Depreciation)	(61,524)	(61,524)	(141,629)	80,106	80,106	390,683	390,683	460,353	69,671	69,671	69,671	462,207	521,878
Operating Income (including Depreciation)	(50,524)	(50,524)	(141,629)	91,105	91,105	289,631	289,631	359,301	69,670	69,670	69,670	340,155	409,825
Fund Balance													
Beginning Balance (Unaudited)	885,168	885,168	885,168	-	-	885,168	885,168	885,168	-	-	-	-	-
Audit Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Balance (Audited)	885,168	885,168	885,168	-	-	885,168	885,168	885,168	-	-	-	-	-
Operating Income (including Depreciation)	(50,524)	(50,524)	(141,629)	-	-	289,631	289,631	359,301	-	-	-	-	-
Ending Fund Balance (including Depreciation)	834,643	834,643	743,538	-	-	1,174,798	1,174,798	1,244,469	-	-	-	1,244,469	1,244,469
Ending Fund Balance as % of Operating Expenditures						50%	50%	53%	53%	53%	53%	53%	53%

Budget vs. Actuals
As of July 2014 Close

Detail	Actual		Budget vs. Actual		Budget		Variance		Variance		Forecast	
	Actual YTD	Budget YTD	YTD less Budget	Approved Budget (June)	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Budget Remaining	Forecast Remaining		
Enrollment Summary												
K-3	-	-	-	216	-	216	-	-	-	-	-	
4-6	-	-	-	151	-	151	-	-	-	-	-	
7-8	-	-	-	25	-	25	-	-	-	-	-	
9-12	-	-	-	-	-	-	-	-	-	-	-	
Total Enrolled	-	-	-	392	-	392	-	-	-	-	-	
ADA %												
K-3	-	-	-	95%	-	95%	-	-	-	-	-	
4-6	-	-	-	95%	-	95%	-	-	-	-	-	
7-8	-	-	-	95%	-	95%	-	-	-	-	-	
9-12	-	-	-	90%	-	90%	-	-	-	-	-	
Average	-	-	-	95%	-	95%	-	-	-	-	-	
ADA												
K-3	-	-	-	205.2	-	205.2	-	-	-	-	-	
4-6	-	-	-	143.5	-	143.5	-	-	-	-	-	
7-8	-	-	-	23.8	-	23.8	-	-	-	-	-	
9-12	-	-	-	0.0	-	0.0	-	-	-	-	-	
Total ADA	-	-	-	372.4	-	372.4	-	-	-	-	-	
REVENUE												
General Purpose Entitlement / Local Control												
8011	-	-	-	1,632,922	-	1,738,625	-	105,703	-	-	1,738,625	
8012	-	-	-	442,499	-	347,817	-	(94,681)	-	-	442,499	
8096	-	-	-	357,228	-	374,225	-	16,996	-	-	374,225	
8100 Federal Revenue												
-	-	-	-	2,432,649	-	2,400,667	-	28,018	-	-	2,432,649	
SUBTOTAL - Federal Income												
-	-	-	-	-	-	-	-	-	-	-	-	
8300 Other State Revenues												
8550	-	-	-	-	-	4,519	-	4,519	-	-	4,519	
8560	-	-	-	57,257	-	60,329	-	3,072	-	-	60,329	
8590	-	-	-	-	-	20,979	-	20,979	-	-	20,979	
SUBTOTAL - Other State Income												
-	-	-	-	57,257	-	85,826	-	28,570	-	-	85,826	
8600 Other Local Revenue												
8650	-	-	-	9,000	-	9,000	-	-	-	-	9,000	
8690	-	-	-	-	-	7,000	-	7,000	-	-	7,000	
8693	4,647	4,647	4,647	7,144	-	7,144	-	-	-	-	7,144	
8701	-	-	-	195,000	-	195,000	-	-	-	-	195,000	
SUBTOTAL - Local Revenues												
-	4,647	4,647	-	211,144	-	218,144	-	7,000	-	-	218,144	
8800 Donations/Fundraising												
8802	-	-	-	6,198	-	6,198	-	-	-	-	6,198	
8803	-	-	-	19,991	-	19,991	-	-	-	-	19,991	
SUBTOTAL - Fundraising and Grants												
-	-	-	-	26,189	-	26,189	-	-	-	-	26,189	
TOTAL REVENUE												
-	4,647	4,647	-	2,727,238	2,727,238	2,790,826	63,588	63,588	2,722,891	2,786,179	-	

Sycamore Academy of Science & Cultural Arts
Budget vs Actuals
 As of July 2014 Close

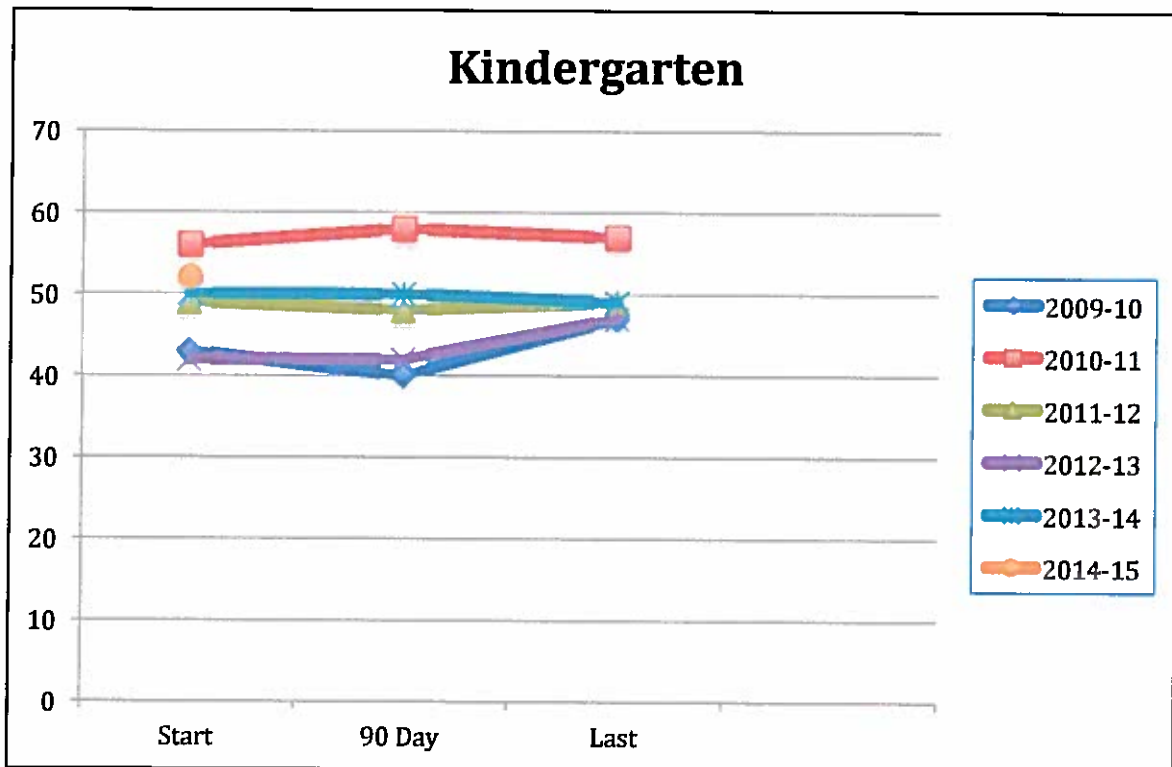
EXPENSES	Actual	Budget vs. Actual		Variance (YTD less Budget)	Budget					Forecast	Remaining	Forecast Remaining
		Actual YTD	Budget YTD		Approved Budget (June)	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)			
Compensation & Benefits												
1000 Certified Salaries	-	-	-	-	598,228	598,228	598,228	-	598,228	598,228	598,228	598,228
1100 Teachers Salaries	-	-	-	-	40,000	40,000	40,000	-	40,000	40,000	40,000	40,000
1101 Teacher - Stipends	-	-	-	-	25,000	25,000	25,000	-	25,000	25,000	25,000	25,000
1103 Teacher - Substitute Pay	-	-	-	-	94,000	94,000	94,000	-	94,000	94,000	94,000	94,000
1300 Certified Supervisor & Administrator Salaries	-	-	-	-	40,000	40,000	40,000	-	40,000	40,000	40,000	40,000
1400 Certified Bonuses & Extra Pay	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Certified Employees	-	-	-	-	787,228	787,228	787,228	-	787,228	787,228	787,228	787,228
Classified Salaries												
2000 Classified Salaries	-	-	-	-	107,820	107,820	107,819	1	107,820	107,820	107,819	107,819
2100 Classified Instructional Aide Salaries	-	-	-	-	64,000	64,000	64,000	-	64,000	64,000	64,000	64,000
2400 Classified Clerical & Office Salaries	-	-	-	-	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000
2800 Classified Bonuses & Extra Pay	-	-	-	-	11,000	11,000	11,000	-	11,000	11,000	11,000	11,000
2900 Classified Other Salaries	-	-	-	-	3,000	3,000	3,000	-	3,000	3,000	3,000	3,000
2935 Other Classified - Substitute	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Classified Employees	-	-	-	-	190,820	190,820	190,819	1	190,820	190,820	190,819	190,819
Employee Benefits												
3000 Employee Benefits	-	-	-	-	71,937	71,937	67,242	4,695	71,937	71,937	67,242	67,242
3100 STRS	-	-	-	-	10,061	10,061	10,373	(312)	10,061	10,061	10,373	10,373
3200 PERS	-	-	-	-	28,882	28,882	28,882	-	28,882	28,882	28,882	28,882
3300 OASDI-Medicare-Alternative	-	-	-	-	141,120	141,120	141,120	-	136,728	136,728	136,728	136,728
3400 Health & Welfare Benefits	4,391	4,391	23,520	19,128	492	10,029	9,632	197	10,028	10,028	9,632	9,632
3500 Unemployment Insurance	-	-	-	-	22,725	22,725	22,725	0	15,209	15,209	15,209	15,209
3600 Workers Comp Insurance	7,516	7,516	5,661	(1,855)	-	-	-	-	-	-	-	-
SUBTOTAL - Employee Benefits	11,907	11,907	29,693	17,786	284,764	284,764	280,174	4,590	272,847	272,847	268,267	268,267
Books & Supplies												
4000 Books & Supplies	-	-	-	-	5,000	5,000	5,000	-	5,000	5,000	5,000	5,000
4100 Approved Textbooks & Core Curricula Materials	-	-	-	-	1,363	1,363	1,363	-	1,363	1,363	1,363	1,363
4200 Books & Other Reference Materials	-	-	-	-	2,960	2,960	2,960	-	2,960	2,960	2,960	2,960
4320 Educational Software	-	-	-	-	15,373	15,373	15,373	-	15,373	15,373	15,373	15,373
4325 Instructional Materials & Supplies	-	-	-	-	12,943	12,943	12,943	-	12,943	12,943	12,943	12,943
4330 Office Supplies	-	-	1,079	1,079	1,907	1,907	1,907	-	1,708	1,708	1,708	1,708
4335 PE Supplies	199	199	509	310	7,284	7,284	7,284	-	7,284	7,284	7,284	7,284
4345 Non Instructional Student Materials & Supplies	-	-	-	-	10,000	10,000	10,000	-	10,000	10,000	10,000	10,000
4410 Classroom Furniture, Equipment & Supplies	-	-	4,000	4,000	15,000	15,000	15,000	-	15,000	15,000	15,000	15,000
4420 Computers (individual items less than \$5k)	-	-	18	18	215	215	215	-	215	215	215	215
4430 Non Classroom Related Furniture, Equipment & Supplies	-	-	-	-	5,070	5,070	5,070	-	5,070	5,070	5,070	5,070
4720 Other Food	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Books and Supplies	199	199	5,695	5,406	77,316	77,316	77,118	-	76,916	76,916	76,916	76,916

Sycamore Academy of Science & Cultural Arts
Budget vs. Actuals
As of July 2014 Close

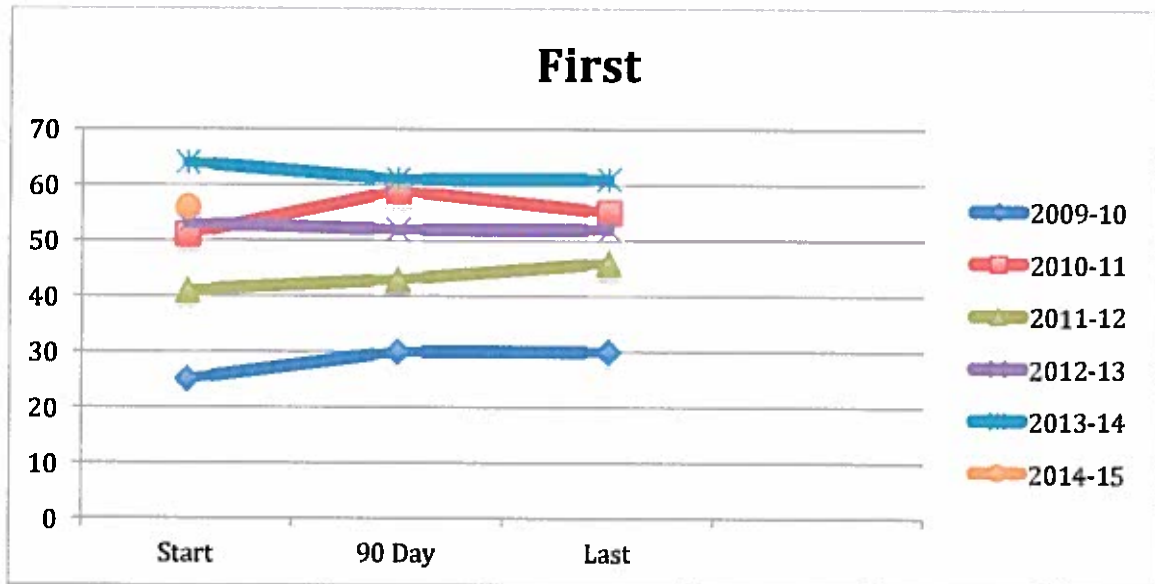
	Actual		Budget vs. Actual		Variance		Approved Budget		Previous Month's		Current Forecast		Variance		Budget Remaining		Forecast	
	Jul	Actual YTD	Budget YTD	(YTD less Budget)	Jul	Actual YTD	Budget YTD	(YTD less Budget)	Jul	Actual YTD	Budget YTD	(YTD less Budget)	Jul	Actual YTD	Budget YTD	(YTD less Budget)	Jul	Actual YTD
Services & Other Operating Expenses																		
5000 Travel & Conferences																		
5200 Dues & Memberships																		
5300 Insurance - Other																		
5450 Janitorial, Gardening Services & Supplies																		
5515 Security																		
5520 Utilities - All Utilities																		
5535 Equipment Leases																		
5605 Rent																		
5610 Repairs and Maintenance - Building																		
5615 Repairs and Maintenance - Other Equipment																		
5803 Accounting Fees																		
5809 Banking Fees																		
5812 Business Services																		
5824 District Oversight Fees																		
5830 Field Trips Expenses																		
5833 Fines and Penalties																		
5836 Fundraising Expenses																		
5843 Interest - Loans Less than 1 Year																		
5845 Legal Fees																		
5848 Licenses and Other Fees																		
5851 Marketing and Student Recruiting																		
5854 Consultants - Other 1																		
5857 Payroll Fees																		
5860 Printing and Reproduction																		
5863 Professional Development																		
5872 Special Education Enrichment																		
5875 Staff Recruiting																		
5878 Student Assessment																		
5881 Student Information System																		
5884 Substitutes																		
5887 Technology Services																		
5889 Miscellaneous Operating Expenses																		
5900 Communications																		
5915 Postage and Delivery																		
SUBTOTAL - Services & Other Operating Exp.																		
6000 Capital Outlay																		
6100 Sites & Improvement of Sites																		
6200 Buildings & Improvement of Buildings																		
SUBTOTAL - Capital Outlay																		
TOTAL EXPENSES																		
6900 Total Depreciation (includes Prior Years)																		
TOTAL EXPENSES including Depreciation																		

August 15, 2014 Enrollment Comparison Report

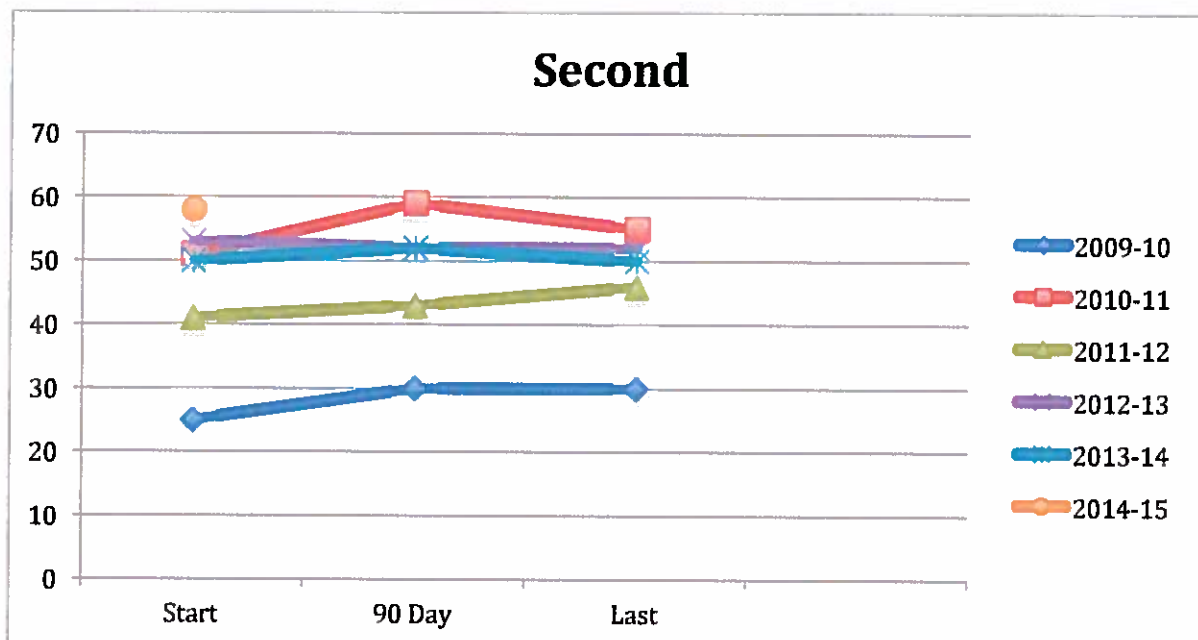
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Start	43	56	49	42	50	52
90 Day	40	58	48	42	50	
Last	47	57	49	47	49	



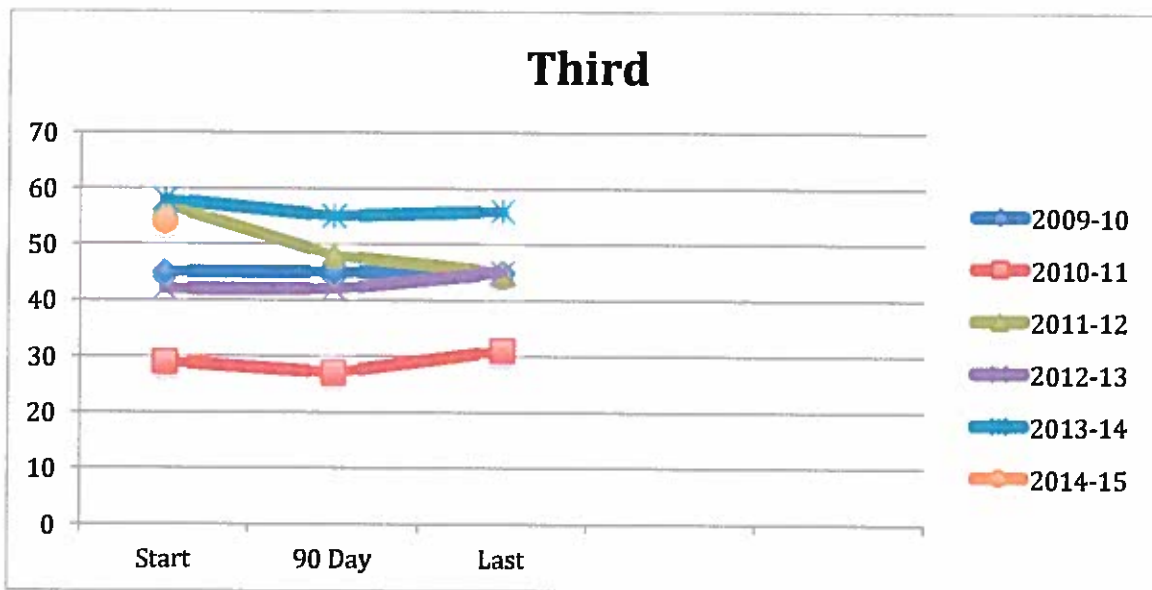
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Start	43	53	55	53	64	56
90 Day	48	52	54	52	61	
Last	52	52	54	53	61	



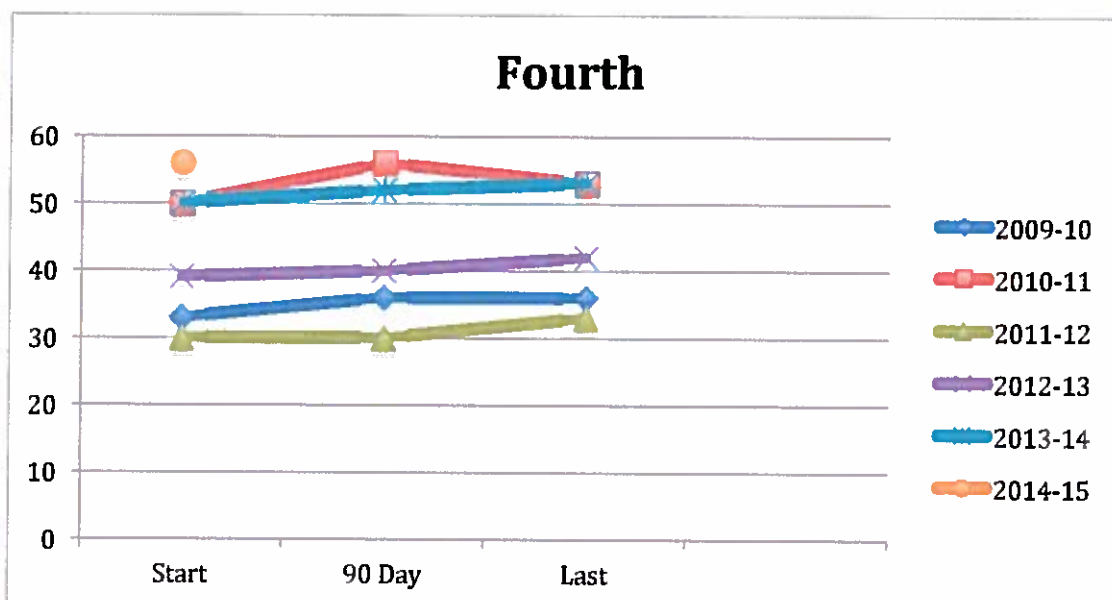
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Start	25	51	41	53	50	58
90 Day	30	59	43	52	52	
Last	30	55	46	52	50	



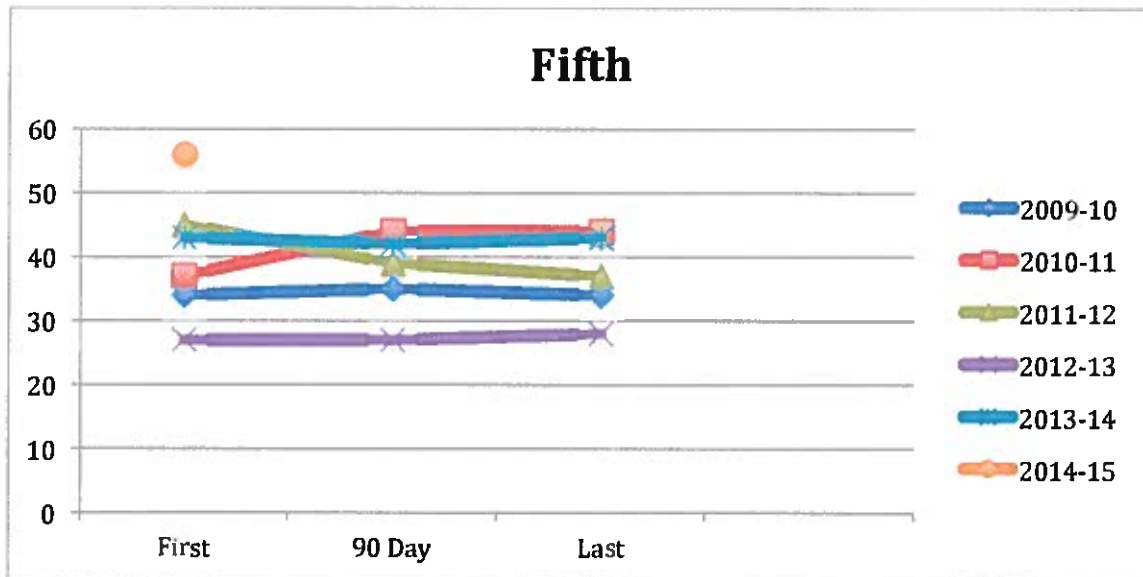
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Start	45	29	57	42	58	54
90 Day	45	27	48	42	55	
Last	45	31	45	45	56	



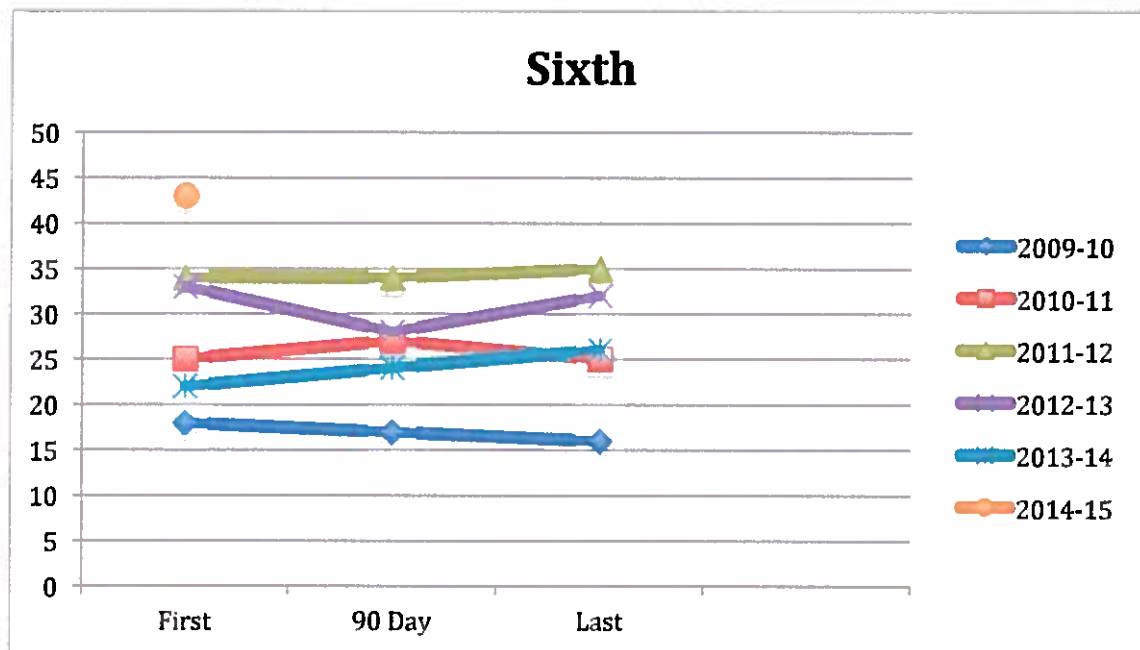
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Start	33	50	30	39	50	56
90 Day	36	56	30	40	52	
Last	36	53	33	42	53	



	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
First	34	37	45	27	43	56
90 Day	35	44	39	27	42	
Last	34	44	37	28	43	



	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
First	18	25	34	33	22	43
90 Day	17	27	34	28	24	
Last	16	25	35	32	26	

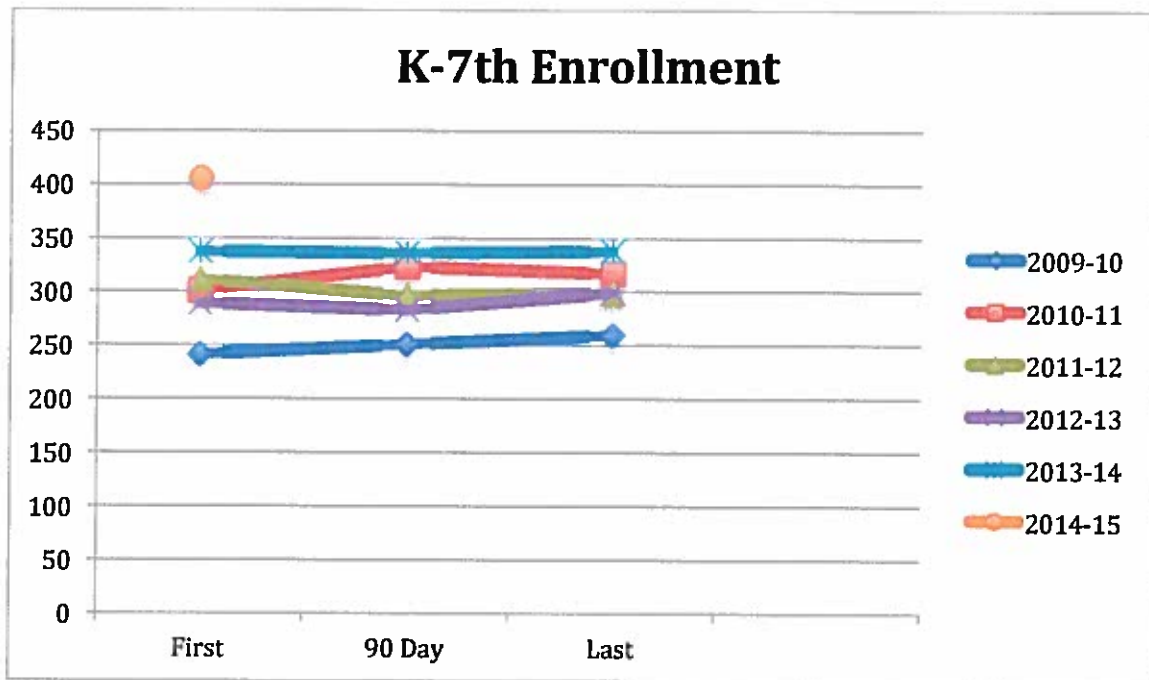


	2014-15
First	30
90 Day	
Last	

7th Grade

No chart comparison due to first year of offering 7th Grade.

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
First	241	301	311	289	337	405
90 Day	251	323	296	283	336	
Last	260	317	299	299	338	



Sycamore Academy 2014-2015

July 2014						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 28 – 31
SCEWL Conference

August 11 TWD

September 1 Labor Day

September 22
S.C.O.R.E. Conferences

November 6 & 7 TWDs

November 10
Veteran's Day

November 24 – 28
Thanksgiving Holiday

December 22 – January 9
Christmas Break

January 16
Mid year Conferences

January 19
Martin Luther King Jr. Bday

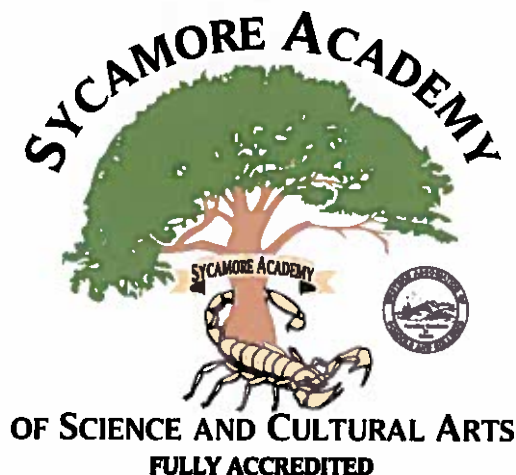
March 5 & 6 – TWDs

March 30 – April 6 Spring Break

May 25 – Memorial Day

June 3 – last day of school

June 4-10 Moving Days!



Personnel Order 0001/2014/2015

Certificated Staff:

Ms. Nona Jones
Ms. Michelle Watters
Ms. Julie Budwine
Mrs. Kristy Foley
Ms. Mireya Spitsnaugle
Ms. Amanda Avila
Mrs. Stephanie Lucas
Mrs. Nichole Amies
Mrs. Julie Miranda
Mrs. Tanya Meeks
Mrs. Sadie Mata
Mr. Jeffrey Morabito
Mrs. Mary Bedley
Mrs. Dionna Fitch
Ms. Barbara Hale

Classified Staff:

Ms. Donna Allen
Ms. Sumar Atallah
Ms. Carie Daniels
Ms. Aimee DeLaCruz
Ms. Karen Trout
Ms. Kera Daddario
Ms. Guadalupe Gonzalez
Ms. Adrienne Gutierrez
Ms. Stephanie Duarte
Ms. Brooklyn McCourt
Ms. Gabrielle Crouch
Ms. Tasia Lourenco
Ms. Angela Putulowski
Ms. Laura Girard
Ms. Jane Boermans

August 1, 2014

VIA EMAIL

Barbara Hale
Ronald Reagan Charter School Alliance
32326 Clinton Keith, Suite 202
Wildomar, CA 92595
Email: b.hale@SycamoreAcademyCharter.org

Re: Retainer Agreement

Dear Ms. Hale:

Please allow this letter to set forth the terms under which Hansberger & Klein, LLP (hereinafter the "Firm") will act as attorneys for Ronald Reagan Charter School Alliance (collectively "You" or "client" or the "School") in the above-referenced action:

1. Services To Be Provided By The Firm. You have retained the Firm to advise and represent the School in connection with ongoing legal matters as requested by the Client and agreed to by us. These legal matters may require us to conduct legal research, review contracts and other legal documents, conduct factual investigations, prepare pleadings and other documents, conduct discovery and make appearances before courts or other administrative offices, and offer legal advice to the School, including the preparation of written legal opinions, as necessary. The School's responsibility is to cooperate with us by assisting in our discovery efforts, discussing the case with us, and making yourself reasonably available to us as necessary.

2. Fee For Services Performed. Compensation for the Firm's legal services shall be calculated on an hourly basis by multiplying the number of attorney hours spent working on the matter by the attorney's billing rate, which hours and billing rates will be itemized on the Firm's invoices to you. The billing rate is \$150 per hour.

The time and billing rates of such persons will be itemized on the Firm's invoices to you. Our time is charged in increments of 1/10 of an hour, with a minimum billable increment of 2/10 of an hour.

3. **Retainer.** The Firm is not requesting a retainer at this time. The School will be billed monthly for our fees and costs. If we do not hear any complaint from the School regarding the bill of any item identified on the bill within ten days from the date of our mailing of the bill, the total amount of the bill will be due and payable within 30 days of our mailing of the bill. A fee of 1% will be assessed for every thirty (30) days payment is overdue. Should the School fail to pay any amounts due and owing, the Firm shall be free to withdraw from further representation.

4. **Disbursements.** In addition to the fees described above, you will be billed for cost and disbursement items relating to the legal services performed under this agreement. Cost and disbursement items will be identified and itemized by category on the Firm's invoices.

Cost and disbursement items mean and include, but are not limited to, court filing fees, court and deposition reporter fees, travel and related meal expenses, parking, mileage, document creation charges, computer-related research and data management charges, secretarial overtime (where required), long distance telephone, photocopying, telecopying and fax charges, messenger and other delivery fees, postage, fees of expert consultants (unless billed to you directly by the expert consultants) and investigation expenses. We agree that, in lieu of setting forth the Firm's rates for cost and disbursement items here, you may request a statement of our standard cost charges at any time and we will promptly provide you with such a statement

5. **Termination of Services.** You shall have the right to terminate our services at any time by written notice to that effect. Upon receiving such notice, we shall immediately cease to render additional services. Such termination shall not, however, relieve you from your obligation to pay us at the agreed rates for all services rendered and to reimburse us for cost and disbursement items advanced or incurred prior to such termination.

In addition to all other rights and obligations the Firm may have to withdraw from your representation, you agree that the Firm may withdraw from representation in the event of non-payment of any invoice for legal services in a timely manner or the failure to replenish the requested retainer.

6. **Applicable Law.** This agreement is governed by California law without regard to conflicts of law principles.

7. **Result.** You acknowledge that no result has been or can be guaranteed to you in this matter. We do pledge, however, our best efforts.

8. Entire Agreement. This letter contains the entire agreement of the parties and may be modified only by a written amendment signed by both the Client and the Firm.

9. Arbitration of Fee Disputes. Except for a claim for the client's failure to pay fees for professional services and/or expenses, if any dispute arises out of, or relates to, a claimed breach of this agreement, the professional services rendered by the Firm or any other disagreement of any nature, type or description regardless of the facts or legal theories which may be involved, such dispute shall be resolved by binding arbitration before the Los Angeles Office of JAMS (or similar alternative dispute resolution firm should JAMS cease to operate), by a panel of three arbitrators. Discovery shall be permitted pursuant to the provisions of California Civil Procedure Code section 1283.05. Each side shall bear his/her own costs and attorney's fees.

Any dispute as to the client's failure to pay fees for professional services and/or expenses shall, subject to the provisions of California Business and Professions Code section 6200 et seq., be resolved in the appropriate State Court of California. The party prevailing in such action shall be entitled to recover from the other party the prevailing party's actual attorneys' fees and costs incurred, including expert witness fees, witness fees, and associated expenses, whether or not the action proceeds to judgment.

If you agree with the foregoing, please sign the enclosed copy of this letter and return to me. Throughout our relationship we want you to be satisfied with our fees as well as the professional services we perform on your behalf. Accordingly, we invite your inquiry if you have any questions concerning either.

Sincerely,
HANSBERGER & KLEIN, LLP

A handwritten signature in black ink, appearing to read 'R. J. Hansberger', with a horizontal line extending to the right.

Richard J. Hansberger

Ronald Reagan Charter School Alliance Board President: _____
[Print Name]

Ronald Reagan Charter School Alliance Board President: _____
[Signature]

[Date]

August 1, 2014

VIA EMAIL

Barbara Hale
23151 Palomar Street, LLC
32326 Clinton Keith, Suite 202
Wildomar, CA 92595
Email: b.hale@SycamoreAcademyCharter.org

Re: Retainer Agreement

Dear Ms. Hale:

Please allow this letter to set forth the terms under which Hansberger & Klein, LLP (hereinafter the "Firm") will act as attorneys for 23151 Palomar Street, LLC (collectively "You" or "client" or the "Company") in the above-referenced action:

1. Services To Be Provided By The Firm. You have retained the Firm to advise and represent the Company in connection with ongoing legal matters as requested by the Client and agreed to by us. These legal matters may require us to conduct legal research, review contracts and other legal documents, conduct factual investigations, prepare pleadings and other documents, conduct discovery and make appearances before courts or other administrative offices, and offer legal advice to the Company, including the preparation of written legal opinions, as necessary. The Company's responsibility is to cooperate with us by assisting in our discovery efforts, discussing the case with us, and making yourself reasonably available to us as necessary.

2. Fee For Services Performed. Compensation for the Firm's legal services shall be calculated on an hourly basis by multiplying the number of attorney hours spent working on the matter by the attorney's billing rate, which hours and billing rates will be itemized on the Firm's invoices to you. The billing rate is \$150 per hour.

The time and billing rates of such persons will be itemized on the Firm's invoices to you. Our time is charged in increments of 1/10 of an hour, with a minimum billable increment of 2/10 of an hour.

3. **Retainer.** The Firm is not requesting a retainer at this time. The Company will be billed monthly for our fees and costs. If we do not hear any complaint from the Company regarding the bill of any item identified on the bill within ten days from the date of our mailing of the bill, the total amount of the bill will be due and payable within 30 days of our mailing of the bill. A fee of 1% will be assessed for every thirty (30) days payment is overdue. Should the Company fail to pay any amounts due and owing, the Firm shall be free to withdraw from further representation.

4. **Disbursements.** In addition to the fees described above, you will be billed for cost and disbursement items relating to the legal services performed under this agreement. Cost and disbursement items will be identified and itemized by category on the Firm's invoices.

Cost and disbursement items mean and include, but are not limited to, court filing fees, court and deposition reporter fees, travel and related meal expenses, parking, mileage, document creation charges, computer-related research and data management charges, secretarial overtime (where required), long distance telephone, photocopying, telecopying and fax charges, messenger and other delivery fees, postage, fees of expert consultants (unless billed to you directly by the expert consultants) and investigation expenses. We agree that, in lieu of setting forth the Firm's rates for cost and disbursement items here, you may request a statement of our standard cost charges at any time and we will promptly provide you with such a statement

5. **Termination of Services.** You shall have the right to terminate our services at any time by written notice to that effect. Upon receiving such notice, we shall immediately cease to render additional services. Such termination shall not, however, relieve you from your obligation to pay us at the agreed rates for all services rendered and to reimburse us for cost and disbursement items advanced or incurred prior to such termination.

In addition to all other rights and obligations the Firm may have to withdraw from your representation, you agree that the Firm may withdraw from representation in the event of non-payment of any invoice for legal services in a timely manner or the failure to replenish the requested retainer.

6. **Applicable Law.** This agreement is governed by California law without regard to conflicts of law principles.

7. **Result.** You acknowledge that no result has been or can be guaranteed to you in this matter. We do pledge, however, our best efforts.

8. Entire Agreement. This letter contains the entire agreement of the parties and may be modified only by a written amendment signed by both the Client and the Firm.

9. Arbitration of Fee Disputes. Except for a claim for the client's failure to pay fees for professional services and/or expenses, if any dispute arises out of, or relates to, a claimed breach of this agreement, the professional services rendered by the Firm or any other disagreement of any nature, type or description regardless of the facts or legal theories which may be involved, such dispute shall be resolved by binding arbitration before the Los Angeles Office of JAMS (or similar alternative dispute resolution firm should JAMS cease to operate), by a panel of three arbitrators. Discovery shall be permitted pursuant to the provisions of California Civil Procedure Code section 1283.05. Each side shall bear his/her own costs and attorney's fees.

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Sincerely,
HANSBERGER & KLEIN, LLP

A handwritten signature in black ink, appearing to read 'R. J. Hansberger', with a horizontal line extending to the right.

Richard J. Hansberger

23151 Palomar Street, LLC President:

[Print Name]

23151 Palomar Street, LLC President:

[Signature]

[Date]

TRANSGENDER AND GENDER NONCONFORMING STUDENT DISCRIMINATION POLICY

Sycamore Academy of Science and Cultural Arts ("SASCA") is committed to providing a safe and supportive learning environment for all students and to ensuring that every student shall have access to the schools' educational programs and activities. Additionally, SASCA policy requires that all schools and all personnel promote acceptance and respect among students and staff.

This policy reflects the reality that transgender and gender nonconforming students are enrolled in the school. Its purpose is to advise school staff regarding issues relating to transgender students in order to create and maintain a safe learning environment for all students. The guidelines provided in this policy do not anticipate every situation that might occur with respect to transgender students.

The needs of each transgender student are unique. This policy should be interpreted consistent with the goals of reducing stigmatization and ensuring the integration of transgender students in educational programs and activities. California Education Code §210.7 states that 'gender means sex,' and includes a person's gender identity and gender related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth. California Education Code §220 and school policy require that all educational programs and activities should be conducted without discrimination based on actual or perceived sex, sexual orientation, or gender identity and expression. California Education Code §201 provides that public schools have an affirmative obligation to combat sexism and other forms of bias, and a responsibility to provide an equal educational opportunity to all students.

Title IX of the Education Amendments of 1972 states, "No person...shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance." This Policy provides guidelines to ensure protection, respectful treatment, and equal access to educational programs and activities for transgender students.

PURPOSE

The purpose of this policy is:

- A. to foster an educational environment that is safe and free from discrimination for all students, regardless of sex, sexual orientation, gender identity, or gender expressions, and
- B. to facilitate compliance with local, state and federal laws concerning bullying, harassment and discrimination.

This policy should be interpreted consistent with the goals of reducing the stigmatization of and improving the educational integration of transgender and gender nonconforming students, maintaining privacy of all students, and fostering cultural competence and professional development for school staff. Furthermore, this policy will support healthy communication

between educators and parents/guardians to further the successful educational development and well-being of every student.

SCOPE

This policy covers conduct that takes place in the school, on any SASCA campus property, at school-sponsored functions and activities, on school buses or vehicles and at bus stops. This policy also pertains to usage of electronic technology and electronic communication that occurs in the school, on any SASCA campus property, at school-sponsored functions and activities, on school buses or vehicles and at bus stops, and on school computers, networks, forums, and mailing lists. This policy applies to the entire school community, including educators, school and school staff, students, parents, and volunteers.

DEFINITIONS

The following definitions are provided not for the purpose of labeling students, but rather to assist in understanding this policy and the legal obligations of school staff. Students may or may not use these terms to describe themselves. These definitions are intended as functional descriptors.

Transgender and gender nonconforming youth use a number of words to describe their lives and gendered experiences. To list just a few examples, these students may refer to themselves as trans, transsexual, transgender, male-to-female (MTF), female-to-male (FTM), bi-gender, two-spirit, trans man, trans woman, and a variety of other terms. Terminology and language describing transgender individuals can differ based on region, language, race or ethnicity, age, culture, and many other factors. Generally speaking, school staff and educators should inquire which terms students may prefer and avoid terms that make these students uncomfortable; a good general guideline is to employ those terms which the students use to describe themselves.

A. Gender: a person's actual sex or perceived sex, and includes a person's perceived identity, appearance, or behavior, whether or not that identity, appearance or behavior is different from that traditionally associated with a person's sex at birth [Title 5, California Code of Regulations, §4910(k)].

B. Gender Identity: A person's deeply held sense or psychological knowledge of their own gender. One's gender identity can be the same or different than the gender assigned at birth. Most people have a gender identity that matches their assigned gender at birth. For some, however, their gender identity is different from their assigned gender. All people have a gender identity, not just transgender people. Gender identity is an innate, largely inflexible characteristic of each individual's personality that is generally established by age four, although the age at which individuals come to understand and express their gender identity may vary based on each person's social and familial social development. A person's internal, deeply rooted identification as female, male or a non-binary understanding of gender, regardless of one's assigned sex

at birth. The responsibility for determining an individual's gender identity rests with the individual.

C. Gender Expression: The manner in which a person represents or expresses their gender to others, often through appearance, behavior, clothing, hairstyles, activities, voice or mannerisms whether or not stereotypically associated with the person's assigned sex at birth. Students who adopt a presentation that varies from the stereotypic gender expectations sometimes may describe themselves as gender nonconforming, gender queer, or gender fluid.

D. Gender Nonconforming: Displaying a gender identity or expression that may differ from those typically associated with one's sex assigned at birth. A person's gender expression may differ from stereotypical expectations about how females and males are "supposed to" look or act, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous. This includes people who identify outside traditional gender categories or identify as both genders. Gender nonconforming is not synonymous with transgender; not all gender nonconforming students identify as transgender. Other terms that can have similar meanings include gender diverse or gender expansive.

E. Transgender: An adjective describing a person whose gender identity or expression is different from that traditionally associated with an assigned sex at birth and whose gender expression consistently varies from stereotypical expectations and norms. A transgender person desires to live persistently by a gender that differs from that which was assigned at birth. Other terms that can have similar meanings are transsexual and trans.

F. Transition: The process in which a person goes from living and identifying as one gender to living and identifying as another. Gender transition can occur at any age. It begins internally then expands to external expression. This can include social, medical and/or a legal transition.

G. LGBTQ: An acronym that stands for "lesbian, gay, bisexual, transgender, and queer/questioning." Questioning incorporates those who are uncertain or fluid about their sexual orientation and/or gender identity.

H. Sex: The biological condition or quality of being female or male.

I. Sexual Orientation: A person's emotional and sexual attraction to another person based on the gender of the other person. Common terms used to describe sexual orientation include, but are not limited to, heterosexual, lesbian, gay, and bisexual. Sexual orientation and gender identity are different.

J. Bullying: Bullying means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school's educational

programs or activities by placing the student (or students) in reasonable fear of physical harm. This includes conduct that is based on a student's actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be included by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.

H. Harassment: Harassment means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school's educational programs or activities because the conduct is so severe, persistent or pervasive. This includes conduct that is based on a student's actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be defined by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.

PARENTAL INVOLVEMENT

The parents and guardians of transgender and gender nonconforming students can play a critical role in establishing a safe and accepting school environment for such youth. Transgender and gender nonconforming youth are both coming out in growing numbers and transitioning earlier. We encourage schools to work with supportive parents and guardians whenever possible to establish healthy communication and ensure the needs of the needs of these often vulnerable students are fully met.

FEDERAL PROTECTIONS

It is important to note that federal law, specifically Title IX, prohibits sexual harassment and discrimination based on gender or sex stereotypes in every jurisdiction. While Title IX does not specifically use the terms "transgender" or "gender identity or expression," courts have held that harassment and other discrimination against transgender and gender nonconforming people constitutes sex discrimination.

GUIDELINES

The school shall accept the gender identity that each student asserts. There is no medical or mental health diagnosis or treatment threshold that students must meet in order to have their gender identity recognized and respected. The assertion may be evidenced by an expressed desire to be consistently recognized by their gender identity. Students ready to socially transition may initiate a process to change their name, pronoun, attire, and access to preferred activities and facilities. Each student has a unique process for transitioning. The school shall customize support to optimize each student's integration.

A. Privacy and Confidentiality

1. All persons, including students, have a right to privacy. This includes keeping a student's actual or perceived gender identity and expression private. Such private information shall be shared only on a need to know basis. Information about a student's transgender status, legal name, or gender assigned at birth also may constitute confidential medical information. Disclosing this information to other students, their parents or other third parties may violate privacy laws, such as Federal Family Educational Rights and Privacy Act (FERPA). The School shall ensure that all medical information relating to transgender and gender nonconforming students shall be kept confidential in accordance with applicable state, local and federal privacy laws. School staff shall not disclose information that may reveal a student's transgender status to others, including parents and other school staff, unless legally required to do so or unless the student has authorized such disclosure

2. Students have the right to openly discuss and express their gender identity and expression, and to decide when, with whom, and how much information to share. The fact that a student chooses to disclose his or her transgender status to staff or other students does not authorize school staff to disclose other medical information about the student. When contacting the parent or guardian of a transgender student, school staff should use the student's legal name and the pronoun corresponding to the student's gender assigned at birth unless the student, parent, or guardian has specified otherwise.

3. School personnel may encounter situations where transgender students have not disclosed their transgender status. School personnel must be mindful of the confidentiality and privacy rights of students when communicating with others, so as to not reveal, imply, or refer to a student's gender identity or expression.

4. To ensure confidentiality when discussing a particular concern such as conduct, discipline, grades, attendance, or health, school personnel's focus should be specifically school-related and not on the student's gender identity or expression.

5. When communicating to the media or community about issues related to gender identity, the school or School shall have a single spokesperson to address the issue. Rather than directly commenting on the issue, other School and school staff shall direct parents and the media to the designated spokesperson. Protecting the privacy of transgender and gender nonconforming students must be a top priority for the spokesperson and all staff, and all medical information shall be kept strictly confidential. Violating confidentiality of this information is a violation of this policy and may be a violation of local, state or federal privacy laws.

B. Official Records

1. The School is required to maintain in perpetuity mandatory permanent pupil records ("official records") which include the legal name of the student and the student's gender as indicated on official government issued documents such as birth certificates,

passports and identification cards/permits. The official records may include but are not limited to progress and grade reports, transcripts, assessment data, health records, discipline records, Individualized Education Programs (IEP), Section 504 Plans and the cumulative card and file. However, to the extent that the school is not legally required to use a student's legal name and gender on other school records or documents, the school shall use the name and gender preferred by the student.

2. The School will change a student's name and gender on official records when the name of the student is changed by the appropriate court action, such as by a change of name proceedings. The new name is the official legal name of the student for all purposes, including school registration. Upon the submission of proper evidence of the court order, or through amendment of state or federally-issued identification, the student's official name and gender in all school records shall be changed to reflect the legal name change. In situations where school staff or administrators are required by law to use or to report a transgender student's legal name or gender, such as for purposes of standardized testing, school staff and administrators shall adopt practices to avoid the inadvertent disclosure of such confidential information.

C. Unofficial Records

1. The School shall permit a student to use a preferred name and gender on unofficial records. The unofficial records may include but are not limited to identification badges, classroom and homeroom rosters, certificates, programs, announcements, office summons and communications, team and academic rosters, diplomas, newspapers, newsletters, yearbooks and other site-generated unofficial records. The preferred name shall also appear on the student's cumulative folder (official record) as "Also Known As" (AKA).

2. The School shall input the student's preferred name and gender in the appropriate fields of the School's electronic data system to indicate how the student's name and gender will appear on unofficial records.

3. The School shall permit a student or parent/legal guardian to request a change of name and/or gender so that a student may be registered in school under a name and gender that corresponds with the student's gender identity without obtaining a court order or without changing the student's official records.

4. After the school receives and verifies the contents of the completed form, the school shall change the name and/or gender of the student in the School's electronic data system and enter the preferred name as AKA in the cumulative folder. In the cumulative folder and registration card, name and gender should be cross-referenced.

D. Names/Pronouns

1. Students shall be addressed by the name and pronoun that corresponds to their gender identity asserted at school without obtaining a court order, changing their official records or obtaining parent/legal guardian permission. It is recommended that teachers privately ask transgender or gender nonconforming students at the beginning of the school year how they want to be addressed in class, in correspondence to the home, or at conferences with the student's parent or guardian.

2. Students shall be known by their name and gender of identity. However, there may be situations (e.g., communications with the family, official state or federal records, and assessment data) where it may be necessary and recommended for staff to be informed of the student's legal name and gender. In these situations, staff should prioritize the safety, confidentiality, and respect of the student in a manner that affirms the law.

3. If school personnel are unsure how a student wants to be addressed in communications to the home or in conferences with parents/legal guardians, they may privately ask the student. For communications with a student's parent/legal guardian, school personnel should refer to this policy's prior section on "Privacy and Confidentiality."

4. Every effort should be made to use the preferred names and pronouns consistent with a student's gender identity. While inadvertent slips or honest mistakes may occur, the intentional and persistent refusal to respect a student's gender identity is a violation of School policy.

E. Restroom Accessibility

1. Schools may maintain separate restroom facilities for male and female students. Students shall have access to restrooms that correspond to their gender identity asserted at school.

2. If a student desires increased privacy, regardless of the underlying reason, the administrator shall make every effort to provide the student with reasonable access to an alternative restroom such as a single-stall restroom or the health office restroom. The use of a restroom should be determined by the student's choice; no student shall be compelled to use an alternative restroom.

3. Administrators may take steps to designate single stall "gender neutral" restrooms on their campus.

F. Locker Room Accessibility

1. Schools may maintain separate locker room facilities for male and female students. Students shall have access to the locker room facility that corresponds to their gender identity asserted at school.

2. If there is a request for increased privacy, any student shall be provided access to a reasonable accommodation such as:

- a. Assignment of a student locker in near proximity to the coaches' office or a supportive peer group.
- b. Use of a private area within the public area of the locker room facility (e.g. nearby restroom stall with a door or an area separated by a curtain).
- c. Use of a nearby private area (e.g. nearby restroom or a health office restroom).
- d. A separate changing schedule.

G. Sports, Athletics, and Physical Education

1. All students shall be permitted to participate in physical education classes and intramural sports in a manner consistent with their gender identity. Furthermore, unless precluded by state interscholastic association policies, all students shall be permitted to participate in interscholastic athletics in a manner consistent with their gender identity.

2. When conducting physical education classes and fitness evaluations, the teacher will address and evaluate the student by their gender of identity. Performance on the state physical fitness test (Fitnessgram) is evaluated by the State of California in accordance with the sex reported on the student's initial enrollment, even when the student identifies as transgender. In these events, the physical education teacher shall make every effort to maintain confidentiality of student information.

3. Participation in competitive athletics, intramural sports, athletic teams, competitions, and contact sports shall be facilitated in a manner consistent with the student's gender identity asserted at school and in accordance with the California Interscholastic Federation bylaws.

H. School Activities and Programs

Students have the right to equitable access to activities and programs in their school. Students may not be excluded from participation in, be denied the benefits of, or be subjected to harassment or other forms of discrimination on the basis of gender identity in any program or activity. These activities and programs may include but are not limited to cheer class, homecoming, prom, spirit day, celebrations, assemblies, acknowledgments, after school activities/ programs and all extra-curricular activities.

I. Course Accessibility and Instruction

Students have the right to equitable learning opportunities in their school. Students shall not be required to take and/or be denied enrollment in a course on the basis of their gender identity in any educational and academic program.

J. Dress Codes/School Uniform Policies

1. School may enforce a dress code pursuant to School policy. Students have the right to dress in accordance with their gender identity, within the constraints of the dress codes adopted by the school. A school's dress code and school uniform policy shall be gender neutral. Schools cannot enforce specific attire based on gender.

2. Students have the right to dress in accordance with their gender identity within the parameters of the dress code, as it relates to the school uniform or safety issues (e.g., prohibiting attire that promotes drugs or violence, or is gang-affiliated).

K. Student Safety

1. School staff must ensure that students are provided with a safe school environment that is free of discrimination, harassment, bullying and/or intimidation.

2. School staff and families should work together to resolve complaints alleging discrimination, harassment, bullying and/or intimidation based on a student's actual or perceived gender identity or expression. Complaints of this nature are to be handled in the same manner as other complaints. Consideration should be given as to whether a Sexual Harassment investigation is warranted.

3. School staff shall take all reported incidents of bullying seriously and take appropriate measures to ensure that the bullying stops.

4. School administration shall respond immediately to incidents of discrimination, harassment, bullying and/or intimidation by taking actions that include, but are not limited to the following:

- a) intervening to stop the behavior;
- b) investigating and documenting the incident;
- c) determining and enforcing appropriate corrective actions; and
- d) monitoring to ensure that the behavior does not reoccur.

5. School staff should take all reasonable steps to ensure safety and access for transgender and gender nonconforming students at their school. School staff shall support students' rights to assert their gender identity and expression.

6. Students shall not be disciplined solely on the basis of their actual or perceived gender identity or expression.

7. Students shall be informed that they have the responsibility to report situations/incidents of discrimination, harassment, bullying and/or intimidation to the designated site administrator in cases where they may be a target or witness.

8. Students shall be informed of their role in ensuring a school environment that is free from discrimination, harassment, bullying and/or intimidation. Students should consider how others may perceive or be affected by their actions and words.

L. Student Transitions

In order to maintain privacy and confidentiality regarding their transition and gender identity, transgender students may wish — but are not required — to transition over a summer break or between grades. Regardless of the timing of a student's transition, the school shall act in accordance with the following age-appropriate policies.

When a student transitions during the school year, the school shall hold a meeting with the student (and parents if they are involved in the process) to ascertain their desires and concerns. The school should discuss a timeline for the transition in order to create the conditions supporting a safe and accepting environment at the school. Finally, the school shall train school administrators and any educators that interact directly with the student on the transition plan, timelines for transition, and any relevant legal requirements.

Training and Professional Development

The School shall conduct staff training for all staff members on their responsibilities under applicable laws and this policy, including teachers, administrators, counselors, social workers, and health staff. Information regarding this policy shall be incorporated into training for new school employees. To the extent funding is available, the School shall implement ongoing professional development to build the skills of all staff members to prevent, identify and respond to bullying, harassment and discrimination. The content of such professional development shall include, but not be limited to:

(a) terms, concepts, and current developmental understandings of gender identity, gender expression, and gender diversity in children and adolescents;

(b) developmentally appropriate strategies for communication with students and parents about issues related to gender identity and gender expression that protect student privacy;

(c) developmentally appropriate strategies for preventing and intervening in bullying incidents, including cyberbullying;

(d) school policies regarding bullying, discrimination, and gender identity and expression issues and responsibilities of staff

RONALD REAGAN CHARTER SCHOOL ALLIANCE
Sycamore Academy of Science and Cultural Arts
Regular Board Meeting Minutes
Renaissance Plaza
32326 Clinton Keith Road, Suite 202
Wildomar, CA 92595
Phone: (951) 678-5217
June 12, 2014 @6:00 p.m.

Board Members

William Sampson, President
Roland Skumawitz, Secretary/Treasurer
Ingrid Flores
Elizabeth Halikis
Vacant

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at 6:09 p.m.

2.0 OPEN GENERAL SESSION

ROLL CALL

	Present	Absent
Mr. William Sampson		X
Mr. Roland Skumawitz	X	
Dr. Ingrid Flores	X	
Mrs. Elizabeth Halikis	X	

Other guests present: Daniel Leavitt

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL

	Aye	Nay	Abstentions
Mr. William Sampson			
Mr. Roland Skumawitz	X		
Dr. Ingrid Flores	X		
Mrs. Elizabeth Halikis	X		

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

6.0 INFORMATION SESSION:

6.1 Ed Tec Financial Update Report (Attachment 6.1)

Presentation of the status of our school's finances and progress on next year's budget.

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

6.2 Salary Analysis (Attachment 6.2)

Presentation of Salary Analysis

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

6.3 School Report/Special Education Report

Report on school business and Special Education.

Presented by: Barbara Hale, Director/Principal and SASCA's Special Education Liaison

6.4 Facility and Construction Report

Facility and construction update.

Presented by: Barbara Hale, Director/Principal

6.5 Enrollment Data and Attendance Report (Attachment 6.5)

Presentation of current enrollment data and data submission.

Presented by: Laura Girard, Secretary

7.0 ACTION ITEMS:

7.1 Review and approve the Director/Principal Contract for 2014/15 (Attachment 7.1)

Review and approve the Director/Principal Contract for the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL

Mr. William Sampson
Mr. Roland Skumawitz
Dr. Ingrid Flores
Mrs. Elizabeth Halikis

Aye

Nay

Abstentions

<u> </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>

7.2 Review and approve the Teachers Contracts for 2014/15 (Attachment 7.2)

Review and approve the Teachers Contracts for the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 3 - 0

ROLL CALL

Mr. William Sampson
Mr. Roland Skumawitz
Dr. Ingrid Flores
Mrs. Elizabeth Halikis

Aye

Nay

Abstentions

<u> </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>

7.3 Board Member Election for Ronald Reagan Charter School Alliance, Inc.

Board Member Election for open seat on the Ronald Reagan Charter School Alliance Board.

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL

Mr. William Sampson
Mr. Roland Skumawitz
Dr. Ingrid Flores
Mrs. Elizabeth Halikis

Aye

Nay

Abstentions

<u> </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>
<u> X </u>	<u> </u>	<u> </u>

7.4 Review and approve Con App (Attachment 7.4)

Review and approve Con App

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 3 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson			
Mr. Roland Skumawitz	X		
Dr. Ingrid Flores	X		
Mrs. Elizabeth Halikis	X		

7.5 Review and approve LCAP (Attachment 7.5)

Review and approve LCAP

Presented by: Barbara Hale, Director/Principal

Motion: Mrs. Halikis Second: Dr. Flores Vote: 3 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson			
Mr. Roland Skumawitz	X		
Dr. Ingrid Flores	X		
Mrs. Elizabeth Halikis	X		

8.0 CONSENT CALENDAR

8.1 Approval of the Minutes: May 20, 2014 (Attachment 8.1)

8.2 Approval of the Check Register for May 2014 (Attachment 8.2)

Motion: Mrs. Halikis Second: Dr. Flores Vote: 3 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson			
Mr. Roland Skumawitz	X		
Dr. Ingrid Flores	X		
Mrs. Elizabeth Halikis	X		

9.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS: No closed session held.

10.0 CLOSED SESSION:

No closed session held.

11.0 RECONVENE OPEN GENERAL SESSION:

No closed session held.

12.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE:

No closed session held.

13.0 ADJOURNMENT

Motion: Mrs. Halikis Second: Dr. Flores Vote: 3 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>

The meeting was adjourned at 7:21 p.m..

RONALD REAGAN CHARTER SCHOOL ALLIANCE**Sycamore Academy of Science and Cultural Arts****Special Board Meeting Minutes**

Renaissance Plaza

32326 Clinton Keith Road, Suite 202

Wildomar, CA 92595

Phone: (951) 678-5217

July 23, 2014 @5:00 p.m.

Board Members Participating by Teleconference:

Elizabeth Halikis 3005 Meridian #23, Mammoth Lakes, CA 93546

Board Members

William Sampson, President

Roland Skumawitz, Secretary/Treasurer

Ingrid Flores

Elizabeth Halikis

Daniel Leavitt

1.0 CALL TO ORDER

Introduction of Guests

The meeting was called to order by the Board Chair at 5:09 p.m.

2.0 OPEN GENERAL SESSION**ROLL CALL**

	Present	Absent
Mr. William Sampson	X	
Mr. Roland Skumawitz	X	
Dr. Ingrid Flores	X	
Mrs. Elizabeth Halikis	X	
Mr. Daniel Leavitt	X	

Other guests present: None

3.0 APPROVAL OF THE AGENDA

Motion: Dr. Flores Second: Mr. Skumawitz Vote: 5 - 0

ROLL CALL

	Aye	Nay	Abstentions
Mr. William Sampson	X		
Mr. Roland Skumawitz	X		
Dr. Ingrid Flores	X		
Mrs. Elizabeth Halikis	X		
Mr. Daniel Leavitt	X		

4.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

No comments.

5.0 CLOSED SESSION:

Adjourned to Closed session at 5:10 p.m.

Pursuant to Cal. Govt. Code section 54956.8, the Governing Board will meet in closed session on the following matters:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Properties:

STREET ADDRESS/PARCEL # PROPERTY ONE: 23151 Palomar Street, Wildomar 92562/380-170-023

Agency negotiators:

- Richard Hansberger
- Barbara Hale

Negotiating parties:

PROPERTY ONE: Mario Ybarra

Under negotiation: The Board will instruct the negotiators as to matters concerning the price of the property and the terms of payment.

6.0 RECONVENE OPEN GENERAL SESSION:

The board reconvened to General Session at 6:15 p.m.

ROLL CALL	Present	Absent
Mr. William Sampson	<u> X </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>

7.0 PLEDGE OF ALLEGIANCE

8.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE:

No comments.

9.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:

No comments.

10.0 INFORMATION SESSION:

None

11.0 ACTION ITEMS:

None

12.0 BOARD COMMENTS

None

13.0 ADJOURNMENT

Motion: Dr. Flores Second: Mr. Leavitt Vote: 5 - 0

ROLL CALL	Aye	Nay	Abstentions
Mr. William Sampson	<u> X </u>	<u> </u>	<u> </u>
Mr. Roland Skumawitz	<u> X </u>	<u> </u>	<u> </u>
Dr. Ingrid Flores	<u> X </u>	<u> </u>	<u> </u>
Mrs. Elizabeth Halikis	<u> X </u>	<u> </u>	<u> </u>
Mr. Daniel Leavitt	<u> X </u>	<u> </u>	<u> </u>

The meeting was adjourned at 6:15 p.m..

Check Register

Sycamore Academy of Science and Cultural Arts
July 2014



Grand Total 155,577.51

Vendor	Check Number	Date	Description	Check Amount
Community Bank	D8070114	7/1/2014	D8070114 - Commercial Unsecured Loan	1,041.67
Inland Valley Mechanical, Inc.	3388	7/2/2014	Commercial Maint. - Check Air Handler, Replace Outdoor Fan Motor & Labor Charges	417.88
Lake Elsinore Unified School District	3389	7/2/2014	Acct. 8699, Field Trips - 6/2 & 6/4/14	846.68
R E Boermans Construction, Inc.	3390	7/2/2014	Repair Water Damaged Rooms Drywalls, Paint, Reinstall Restroom Accessories & Installed New Flooring	35,927.00
San Diego County Office of Education	3391	7/2/2014	Registration Fee for the SDOE Tier II Job-Embedded Coaching Program	3,000.00
Schools Excess Liability Fund	3392	7/2/2014	Binder # 0713-33C1963, SELF Binder of Coverage 07/01/14 - 07/01/15	3,776.96
Slaples Advantage	3393	7/2/2014	Acct# 1008311, Office Supplies	103.97
The Planning & Zoning Resource Corporation	3394	7/2/2014	Site# 75520-1, PZR Report & Site Expense	830.00
US Healthworks Medical Group PC	3395	7/2/2014	Acct# 174158, Health Test - S. Mata 6/3/14	100.00
Verizon California	3396	7/2/2014	Acct. 01 2571 1196681580 10; Internet & Pbn Svc 6/13/14 - 7/12/14	18.73
Brooke McCourt	M1338	7/3/2014	M1339 - dated 7/3/14 - Brooke McCourt	735.02
Bank of America	M8989	7/14/2014	M8989 - dated 7/27/14 - Bank Of America	22,068.80
Brooke McCourt	M1341	7/15/2014	M1341 - dated 8/12/14 - Brooke McCourt	155.33
Adlyan Communications, Inc	3397	7/16/2014	EADMS Annual Support FY 2014-2014 & Measured Progress CCSS Item Bank	1,798.15
Bargain Rooter & Plumbing, Inc.	3398	7/16/2014	Plumbing Svc & Materials Charge	172.00
The Law Offices of Richard J. Hansberger	3399	7/16/2014	Cust. RRCSA, Legal Svcs' Fee - June '14	255.00
Kaiser	3400	7/16/2014	Cust ID 000336803-0000; Billing Period: 05/26/14 - 06/25/14	7,661.66
Southern California Edison	3401	7/16/2014	Cust Acct 2-31-916-7565; Gas & Elect Svc 5/20 - 6/19/14 + Late fee	2,699.97
Telecomm. Tech Inc	3402	7/16/2014	Min. Svc Call & Trip Charge	160.00
US Healthworks Medical Group PC	3403	7/16/2014	Acct# 174158, Health Test - J. Budwine & K. Zienowicz 6/11 - 6/13/14	100.00
Xerox Corporation	3404	7/16/2014	Acct. 718368558; Base Charge: June '14 & Meter Read - 05/21 - 06/21/14	802.49
ACME Screenprinting	3405	7/22/2014	T-Shirt Screenprinting	369.36
AT&T	3406	7/22/2014	Acct# 287256546226; Telephone Svc: 6/1/14-6/30/14	107.40
Barney & Barney LLC	3407	7/22/2014	Policy: BBWWK00105962; Cust. 18485; Workers Comp Installments 2 of 10 07/01/14-07/01/15	2,938.00
Great American Insurance Co	3408	7/22/2014	Acct# 025349704; Package/Umbrella (Premium) - 7/1/14-7/1/15	9,698.25
Angela Putulowski	3409	7/22/2014	Reimb. Supplies	7,142.30
Gabrielle Crouch	M1342	7/22/2014	M1342 - dated 8/12/14 - Gabrielle Crouch	77.67
University Corporation	3410	7/25/2014	Skewl Conference	13,825.08
Employment Development Dept	3411	7/30/2014	EDD#942-6314-2; 2nd QTR 2014 SUI	141.38
Aflac	3412	7/31/2014	Acct# HJK03; Monthly Premium Due by 08/15/14	680.42
Barney & Barney LLC	3413	7/31/2014	Policy: BBWWK00105962; Cust. 18485; Workers Comp Installment 3 of 10 07/01/14-07/01/15	2,938.00
Boznanski & Company	3414	7/31/2014	File# 2833; Appraisal Svcs' Rendered Through 06/06/14	11,000.00
Bucaro Construction, Inc	3415	7/31/2014	Carpet Maintenance Svc & Materials - 05/27/14	10,359.48
EdTec Inc	3416	7/31/2014	July 2014 Svc	12,945.42
S.P.A.R.K.	3417	7/31/2014	Cust. 1477867; Spark Middle School PE Curriculum Set 1	199.00
US Healthworks Medical Group PC	3418	7/31/2014	Acct# 174158, Health Test - C. Garcia & T. Lourenco 6/19 & 6/23/14	100.00
Verizon California	3419	7/31/2014	Acct. 01 2571 1196681580 10; Internet & Pbn Svc 7/13/14 - 8/12/14	384.44

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.