

**RONALD REAGAN CHARTER SCHOOL ALLIANCE**  
**Sycamore Academy of Science and Cultural Arts**  
**Regular Board Meeting Minutes**  
 Renaissance Plaza  
 32326 Clinton Keith Road, Suite 202  
 Wildomar, CA 92595  
 Phone: (951) 678-5217  
**May 20, 2014 @6:00 p.m.**

<u>Board Members</u>
William Sampson, President
Roland Skumawitz, Secretary/Treasurer
Ingrid Flores
Elizabeth Halikis
Vacant

**1.0 CALL TO ORDER**

Introduction of Guests  
 The meeting was called to order by the Board Chair at 6:06 p.m.

**2.0 OPEN GENERAL SESSION**

<b>ROLL CALL</b>	Present	Absent
Mr. William Sampson	X	_____
Mr. Roland Skumawitz	X	_____
Dr. Ingrid Flores	X	_____
Mrs. Elizabeth Halikis	X	_____

Other guests present: None

**3.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS: No comments.**

**4.0 CLOSED SESSION:**

Adjourn to closed session at 6:07 p.m.  
 The Governing Board will meet in Closed Session to consider matters of student discipline, personnel matters, labor negotiations, litigation and facilities and/or land acquisition.

**4.1 Public Employee Performance Evaluation (Govt. Code 54957)**  
 Title: Director/Principal

**4.2 Lease Negotiations Pursuant to Government Code Section 54956.8**  
 Property: 32326 Clinton Keith Road, Wildomar, CA 92595  
 Agency Negotiator: Barbara Hale, Director/Principal  
 Negotiating Parties: Kathy Everhart, Ortega Trails Youth Center  
 Under Negotiation: Instructions to agency negotiator regarding price and terms of payment.

**5.0 RECONVENE OPEN GENERAL SESSION:**

The board reconvened to General Session at 7:24 p.m.

**6.0 PLEDGE OF ALLEGIANCE**

**7.0 APPROVAL OF THE AGENDA**

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	Aye	Nay	Abstentions
Mr. William Sampson	X	_____	_____
Mr. Roland Skumawitz	X	_____	_____
Dr. Ingrid Flores	X	_____	_____
Mrs. Elizabeth Halikis	X	_____	_____

**8.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE:**

Approved increasing bonuses to \$71,000 for Admin, teachers and staff, to include \$10,000 for the director/principal. Edtec directed to complete an analysis to determine time frame needed to bring staff to marketable salaries by the June 12<sup>th</sup> meeting.

**9.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS:**

No comments.

**10.0 PUBLIC HEARING**

Public hearing open at 7:27 p.m.

**re: Local Control Funding Formula (LCAP)**

This hearing is intended to allow for additional public comments and recommendations regarding school expenditures.

Public hearing closed at 7:29 p.m.

**11.0 INFORMATION SESSION:**

**11.1 Ed Tec Financial Update Report (Attachment 11.1)**

Presentation of the status of our school's finances and progress on next year's budget.

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

**11.2 Special Education Analysis (Attachment 11.2)**

Presentation of Special Education Analysis

Presented by: Jennie Bartkowiak, Ed Tec, Client Manager

**11.3 Survey Results**

Presentation of survey results.

Presented by: Barbara Hale, Director/Principal

**11.4 School Report/Special Education Report**

Report on school business and Special Education.

Presented by: Barbara Hale, Director/Principal and SASCA's Special Education Liaison

**11.5 Facility and Construction Report**

Facility and construction update.

Presented by: Barbara Hale, Director/Principal and Richard Hansberger, HK School Law

**12.0 PRESENTATION ITEMS:**

**12.1 Presentation of the School Site Committee Regarding the Slate of Proposed Board Members Presented to the Governing Board**

Pursuant to the Ronald Reagan Charter School Alliance, Articles of Incorporation and Bylaws, the School Site Committee Chair will present the proposed slate of board member candidates to the Governing Board members for consideration and action.

**13.0 ACTION ITEMS:**

**13.1 Review and approve the Contract for Ed Tec (Attachment 13.1)**

Review and approve the contract for Ed Tec

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.2 Review and Approve the Calendar and Bell Schedule for 2014/15 (Attachment 13.2)**

Review and approve the Calendar and Bell Schedule for the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.3 Review and approve the Budget for 2014/15 (Attachment 13.3)**

Review and approve the Budget for the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.4 Review and approve the Staffing Plan for 2014/15 (Attachment 13.4)**

Review and approve the Staffing Plan for the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.5 Review and approve Financial Policy (Attachment 13.5)**

Review and approve Financial Policy

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.6 Review and approve Records Retention Policy (Attachment 13.6)**  
Review and approve Records Retention Policy

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.7 Board Member Election for Ronald Reagan Charter School Alliance, Inc.**  
Board Member Election for open seat on the Ronald Reagan Charter School Alliance Board.

Presented by: Barbara Hale, Director/Principal

Slate: Daniel Leavitt – Tabled until June 12<sup>th</sup>, 2014 meeting.

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.8 Review and approve Resolution No. 2013-14-0004 for the Annual Meeting (Attachment 13.8)**  
Review and approve the date and time for the Governing Board's annual meeting.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.9 Review and approve Resolution No. 2013-14-0005 for the 2014/15 board meeting schedule (Attachment 13.9)**

Review and approve the schedule for board meetings during the 2014/15 school year.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.10 Review and approve Resolution No. 2013-14-0007 (Attachment 13.10)**

Review and approve Resolution of the Board of Directors of Ronald Reagan Charter School Alliance, Incorporated in Connection with California Municipal Finance Authority Bond Issuance to establish a limited liability company of which the Corporation will be the sole member, for the purpose of holding title to certain real property, including the Land, and managing, operating, leasing, and otherwise dealing with such property, and to assign and delegate said real property under the Land Contract to the limited liability company.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.11 Review and approve Resolution No. 2013-14-0006 (Attachment 13.11)**

Review and approve Resolution of Official Intent of the Board of Directors of Ronald Reagan Charter School Alliance/Sycamore Academy of Science and Cultural Arts to reimburse itself for certain expenditures previously paid from sources other than bond proceeds during the course of construction of the facility for Sycamore Academy of Science and Cultural Arts charter school grade K-8.

Presented by: Barbara Hale, Director/Principal

Motion: Mr. Sampson Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**13.12 Review and approve Commercial Sub-Lease Agreement (Attachment 13.12)**

Review and approve Commercial Sub-Lease Agreement between Sycamore Academy and Ortega Trails Youth Centers

Presented by: Barbara Hale, Director/Principal

Motion: Dr. Flores Second: Mrs. Halikis Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

**14.0 CONSENT CALENDAR**

**14.1 Approval of the Minutes: April 15, 2014 (Attachment 14.1)**

**14.2 Approval of the Check Register for April 2014 (Attachment 14.2)**

Motion: Mr. Skumawitz Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

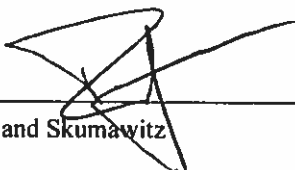
**15.0 ADJOURNMENT**

Motion: Mrs. Halikis Second: Dr. Flores Vote: 4 - 0

<b>ROLL CALL</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstentions</b>
Mr. William Sampson	<u>  X  </u>	<u>          </u>	<u>          </u>
Mr. Roland Skumawitz	<u>  X  </u>	<u>          </u>	<u>          </u>
Dr. Ingrid Flores	<u>  X  </u>	<u>          </u>	<u>          </u>
Mrs. Elizabeth Halikis	<u>  X  </u>	<u>          </u>	<u>          </u>

The meeting was adjourned at 9:22 p.m.

I, Roland Skumawitz, attest and certify these minutes to be true and factual.

  
\_\_\_\_\_  
Roland Skumawitz

6-12-14  
Date